MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING

Thursday, December 19, 2013
President’s Conference Room
Sullivan Hall

Chairman Graham called the special meeting of the Council of Trustees to order at 2:30 pm.

Council Members connected by phone:
    Krystjan Callahan
    Mary Coploff
    George Durrwachter
    Guy Graham
    Margery Krevsky
    Deborah Suder
    Jerry Swope

Council Members Absent:
    Chris Dwyer
    Daniel Elby
    Donald Houser
    Juliet Seidel

Others Present:
    Michael Fiorentino, Jr., President
    William Hanelly, Vice President for Finance and Administration
    Gwen Bechdel, Recording Secretary

A. GENERAL

Roll Call

A roll call attendance was called and the following trustees were present via phone: Krystjan Callahan, Mary Coploff, George Durrwachter, Guy Graham, Margery Krevsky, Deborah Suder, and Jerry Swope.

Trustee Graham Chairman Graham reported there was a need to review and consider an amendment to the MOU between the University and the LHU Foundation. President Fiorentino had made with the LHUF Executive Director and President and the LHUF has endorsed the amendment. The amendment will transfer the Alumni Association operations from the University to the Foundation. The Director of Alumni and Special Events will transfer as a Foundation employee. The clerical position will be eliminated and a like Development Assistant position will be assumed by the Foundation.
The Foundation will be responsible for the benefits for the Alumni Director position, with the University being responsible, through the MOU, to compensate for the salary of the Alumni Director position. In addition, the University will be paying a portion of the budget that had been allocated to Alumni Relations, through the MOU to support the operations.

Savings to the University, while not totally calculated at this point, includes the benefits for the Alumni Director approximating $45,000, the salary/benefits of the clerical position which might reach $40,000, and approximately $8,000 to $10,000 in the department budget line. LHU Administration will update the Trustees at its February 2014 meeting the exact savings realized by these transfers.

Trustee Durrwachter inquired if the benefit package for the transferring employee would be comparable. President Fiorentino stated that it was comparable.

President Fiorentino noted that the LHU Foundation has raised more money in the first quarter than all of last year.

This item was brought before the Council of Trustees through a special meeting to facilitate the transfer of positions at the earliest opportunity, acknowledging that after University personnel sign off both PASSHE legal counsel and the Attorney General's Office must review and sign off.

Resolution: Amendment to MOU between LHU Foundation and LHU

Motion was made by Trustee Durrwachter, seconded by Trustee Coploff, to approve the Amendment to the Memorandum of Understanding with the Lock Haven University Foundation to account for a restructuring of the Alumni Association Office.

The Motion carried as indicated by the following roll call votes cast:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Krystjan Callahan</td>
<td>Yea</td>
</tr>
<tr>
<td>Mary Coploff</td>
<td>Yea</td>
</tr>
<tr>
<td>George Durrwachter</td>
<td>Yea</td>
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<tr>
<td>Chris Dwyer</td>
<td>Not present</td>
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<tr>
<td>Daniel Elby</td>
<td>Not present</td>
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<tr>
<td>Guy Graham</td>
<td>Yea</td>
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<td>Don Houser</td>
<td>Not present</td>
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<tr>
<td>Margery Krevsky</td>
<td>Yea</td>
</tr>
<tr>
<td>Juliet Seidel</td>
<td>Not present</td>
</tr>
<tr>
<td>Deborah Suder</td>
<td>Yea</td>
</tr>
<tr>
<td>Jerry Swope</td>
<td>Yea</td>
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</tbody>
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With no further business to come before the Council, the meeting adjourned at 2:40 pm.

Respectfully submitted,

Mary Coploff
Secretary

Gwen Bechdel
Recording Secretary