AGENDA
Council of Trustees Meeting
Thursday, September 4, 2014
Durrwachter Alumni Conference Center
Lytle Board Room

Committee meetings – 1:00 pm
Committee Reports – 1:30 pm
Executive Session – 3:00 pm
General Session -- 4:00 pm

A. COMMITTEE REPORTS
1. Academic Affairs Committee
2. Finance and Administration Committee
3. Student Affairs Committee
4. External Affairs Committee
5. Athletic Advisory Board Update

B. EXECUTIVE SESSION

C. GENERAL SESSION
1. Public Comments
2. Approval of Minutes May 9, 2014
   • Committee Reports
   • General Session

D. REPORTS
1. Executive Committee Report
2. President’s Report
3. Vice Presidents Reports
   • Provost and Senior Vice President for Academic Affairs
   • Vice President for Finance & Administration
   • Vice President for University Relations
4. APSCUF President Report
5. Special Report: Federal TRIO Program

E. MATTERS FOR DECISION (green documents)

1. Purchases over $10,000
2. Approval 2014/2015 Budget
3. Approval of a course-specific fee for the Associates in Nursing (ASN) program
4. Resolution for Retirement: Ms. Barbara Pribble, Dr. Carroll Rhodes, Ms. Judith Robb, Mr. Paul Stover, Mr. Terry Szucs
5. Resolution for Emeriti Status: Dr. Patrizia Hoffman, Dr. Charles Jenkins, Dr. Edward Jensen, Mr. John Leffert
6. University Succession Plan Resolution
COMMITTEE REPORTS

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Thursday, September 4, 2014
Durrwachter Alumni Conference Center
Lock Haven University

Council Members Present:
Margery Brown Dosey
George Durrwachter
Daniel Elby
Guy Graham
Juliet Seidel
Deborah Suder
Jerry Swope

Others Present:
Michael Fiorentino, University President
Donna Wilson, Provost and Senior Vice President for Academic Affairs
William Hanelly, Vice President for Finance and Administration
Rodney Jenkins, Executive Assistant to the President for External Relations
Deana Hill, Associate Vice President for Human Resources
Dwayne Allison, Associate Provost for Student Affairs
Michael Ferguson, State System Legal Counsel
Cathy McCormack, State System Legal Counsel
Gwen Bechdel, Recording Secretary

The Lock Haven University Council of Trustees Committee Reports began at 1:30 pm.

Academic Affairs Committee:

Dr. Wilson presented the enrollment numbers for the fall 2014 semester as of August 29: headcount: 4,949, of those 4,551 are undergraduate students and 398 are graduate students. This represents a decline of 374 students from the 13/14 academic year. The University will be undertaking a thorough review of all of the data relating to enrollment to understand this decline and help prepare for future recruitment strategies.

Five new tenure-track faculty were hired for the 14/15 academic year.

The Board of Governors approved at their July meeting the Associate of Arts in Sustainability Studies.

The University has submitted its reorganization plan moving the old special education degree into the middle level/special education dual degree program. This change brings us into compliance with new PDE requirements.

Dr. Amy Cotner was hired as the Associate Dean for Student and Residence Life, bringing a wealth of student services experience to this position.
The University is proud to report that the Accreditation Commission for Education in Nursing has notified us that continuing accreditation for the Associate of Science in Nursing program, with the next site visit scheduled for spring 2022. The Community Health track of the Bachelor of Science in Health Science was granted full accreditation following a site review visit in June, 2014. The President has appointed a Middle States Periodic Review Report (PRR) Steering Committee to begin the work of preparing the PRR which is due in 2016. The PRR will cover LHU’s status on all 14 of the standards instituted by Middle States.

The start of the 2014/2015 academic year was heralded by the Founders Day Convocation which was well attended by our students. Freshmen students were provided a passport to activities on campus as they gain points to attend these activities. The speaker, Dr. Keith Betts ’85, Vice President of Student Affairs at Western Connecticut State University, was well received as he provided a great kickoff to the start of the semester.

Finance and Administration Committee:

Mr. Hanelly shared an overview of the 14/15 budget and proposed request for the 15/16 year which assists the State System for their request to the governor for funding. The materials provided a separate page for both the E&G and auxiliary funds budget areas. Mr. Hanelly commented that the 2014 fiscal year ended better than the proposed budget, due mainly to a decrease in personnel costs as a result of a reduction of 20 positions over the last two years. This allowed for additional funds to be placed into the plant fund to assist with the $150 million in deferred maintenance projects that need to be completed over the next ten years.

Mr. Hanelly did not anticipate that significant transfers to the plant fund would be possible in the projected 15/16 or future years due to the significant shortfall anticipated at this point. Of course the decrease in the number of students negatively affects the budget projections. A number of fee adjustments targeting specific participation areas will result in nearly $500,000 of additional revenue. The 15/16 budget proposal does not include a projected tuition or appropriation increase. Mr. Hanelly further reported the Funding Formula was adjusted to benefit mid-sized universities and will be phased in over three years, with Lock Haven University to see an increase of $2.4 million. The cost of utilities is expected to decrease with taking several of the buildings off-line. Additional obstacles for budgeting include the increase of nearly $1.9 million in health care and retirement costs, increases in support of computer operations systems, and a large number of scheduled technology upgrades across campus. These costs contribute to a projected $4.3 million funding gap for 15/16.

The Auxiliary Budget page also reflects a decline in revenue driven by the decrease in enrollment. The food service contract is currently being bid for 16/17.

Trustee Durrwachter inquired which students were required to live in the dorms. Mr. Hanelly replied that approximately ten years ago a change was made to only require freshmen; prior to that both freshmen and sophomores were required to live on campus. President Fiorentino noted that the administration is looking at the impact changing the requirement to include both sophomores and freshmen to live on campus would have on enrollment.

Mr. Hanelly spoke of the proposal to approve a pilot program to set fees for the nursing program, a high-cost program. The other State System universities have this in place. The proposal will levy an $85.20 per credit on current tuition, phased in over two years, and would generate $80,000 incremental revenue in 15/16 and $150,000 by 16/17. This would not
eliminate the deficit in programming costs, but would reduce it significantly. If approved at this meeting, the proposal would be presented at the October Board of Governors meeting for approval. Trustees Dosey and Suder asked why we haven’t considered raising the fee to cover the deficit if the program is so robust. Mr. Hanelly responded that the initial fee allows us to stay in line with other PASSHE schools. President Fiorentino indicated that the purpose of the pilot program is to allow us to obtain data on the stability of enrollment. LHU cannot simply increase enrollment with a significant investment in additional laboratory and equipment cost, as well as appropriate personnel to comply with the student/faculty ratio required by the State. Provost Wilson noted that nursing faculty are difficult to hire in that their salaries are higher working in professional sites and that while the application process for the nursing program are high, not all are equally qualified and it is imperative to maintain the high pass rates to continue accreditation.

Mr. Hanelly reported that the Foundation and University are investigating the possibility of refinancing the Fairview Suites project to reduce the interest expense by a significant amount over ten years. The Trustees will likely be asked to accept a resolution to approve the refinancing should talks with the banks prove beneficial.

Mr. Hanelly provided an update on the completion of the campus moves into Ulmer this summer, creating a one-stop-shop for student services. The third phase of this renovation project will provide office space for the president, provost and other administrative offices on the 3rd floor. Additionally a new entry-way into Ulmer Hall will be completed this academic year.

At a previous meeting, the renovations to Woolridge and Smith were approved, including borrowing monies to accomplish the project. The current occupancy levels due to the decrease in enrollment do not support continuing with this project at this time. A scaled-back project to replace the boilers and piping as well as upgrading the restrooms will be completed by summer 2015.

Student Affairs Committee:

Dr. Dwayne Allison commented that the move to Ulmer has already realized benefits for students as they navigate their way through financial aid, student services and registrar’s offices. The former Career Services Office has been renamed Center for Career and Professional Development and both this office and the Career Closet also moved to Ulmer. Gently used professional attire is available to our students for job interviews and other professional endeavors. Many donations have been received, and the Career Closet continues to receive items that greatly benefit our students.

The Community Services Office reports our students performed more than 58,000 hours with an estimated value of $1.2 million.

Aramark has implemented a “Restaurant Night” for students and guests at Bentley. A limited number of seats are available to have a meal served with linens and cloth napkins. Dining services served more than 690,000 meals during the 13/14 academic year.

The Health Services Office sees an average of 24 students per day, and will be offering flu shots to the students this year.
External Affairs Committee:

Mr. Rodney Jenkins reported that the Alumni Office is working diligently to increase alumni involvement, including a new website launching January 1. They are working to increase the number of class reunions on campus. New affinity groups and alumni chapters have been identified in several states and communities. Many of our alumni have agreed to host future events in their hometowns.

The football program has moved coaches’ offices to the Thomas Field House. The president engaged a firm to conduct a Title IX audit and will receive recommendations to improve compliance.

The LHU Foundation has experienced its largest fundraising effort since 2008 with $4.2 million raised so far this year. The capital campaign remains in the silent phase. Ron and Jo Ann Bowes and James Whaley have agreed to co-chair the capital campaign.

Virtual tours of the campus will be available on our website in October to increase interest from prospective students.

The Department of Labor and Industry will host a Jobs Gateway program on both Main and Clearfield campuses in October, bringin employers together from the local region. There will be sessions to help students and the local community members to work on resumes, conduct job searches, and generally building networking and mentorship relationships.

Athletic Advisory Council:

There was no update to report.

The Committee Reports concluded at 2:35 pm.

Respectfully submitted,

Mary Coploff, Secretary

Gwen Bechdel, Recording Secretary
MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Thursday, September 4, 2014
Durrwachter Alumni Conference Center
Lock Haven University

Trustee Graham called the meeting of the Council of Trustees to order at 4:10 pm.

Council Members Present:
Mary Coploff (via phone for a portion of the meeting)
Margery Brown Dosey
George Durrwachter
Daniel Elby
Guy Graham
Juliet Seidel
Deborah Suder
Jerry Swope

Council Members Not Present:
Krystian Callahan
Donald Houser

Others Present:
Michael Fiorentino, Jr., University President
Donna Wilson, Provost and Senior Vice President for Academic Affairs
William Hanelly, Vice President for Finance and Administration
Rodney Jenkins, Vice President for University Relations
Dwayne Allison, Associate Provost for Student Affairs
Deana Hill, Associate Vice President for Human Resources
Mike Ferguson, State System Legal Counsel
Cathy McCormack, State System Legal Counsel
Mark Cloud, LHU APSCUF President
Stephen Neun, College Dean
Scott Carnicom, College Dean
Susan Rimby, College Dean
Julie Story, Faculty
Tulare Park, Faculty
Kayla Austin, Student
Lucio Perez, Alum and Vista Volunteer
Wendy Stiver, Express Reporter
Gwen Bechdel, Recording Secretary
A. GENERAL

1. Public Comments

Trustee Graham asked for public comments and there were none.

Trustee Graham asked for a moment of silence to recognize the recent passing of two alumni, Dr. Terrill Jones who served on the LHU Foundation and as LHU Provost for a year, and Mr. Chris Dwyer also serving on the LHU Foundation and as a member of the Council of Trustees. Both of these gentlemen will be missed as they were great advocates of their alma mater and were professional successes and active in their communities. The moment of silence also recognized the passing of President Fiorentino’s mother, Dora Fiorentino, and Dr. Dwayne Allison’s father, Donald Allison.

2. Approval of the Minutes of May 9, 2014, Meeting

The minutes of the Committee Reports and General Session meetings held May 9, 2014, were distributed by mail prior to the meeting.

Motion was made by Trustee Elby seconded by Trustee Swope, to approve the minutes of the Committee Reports and General Session meetings held May 9, 2014.

The Motion carried as indicated by the following roll call votes cast:

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Krystjan Callahan</td>
<td>Not present</td>
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<tr>
<td>Mary Coploff</td>
<td>Yea</td>
</tr>
<tr>
<td>Margery Dosey</td>
<td>Yea</td>
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<tr>
<td>George Durrwachter</td>
<td>Yea</td>
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<td>Daniel Elby</td>
<td>Yea</td>
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<tr>
<td>Guy Graham</td>
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<td>Don Houser</td>
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<td>Juliet Seidel</td>
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<tr>
<td>Deborah Suder</td>
<td>Yea</td>
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<tr>
<td>Jerry Swope</td>
<td>Yea</td>
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B. REPORTS

Trustee Graham reported there was a meeting of the Executive Committee to discuss personnel and property matters. There was one item discussed concerning refinancing of the Fairview Suites project that will require action by the Council and will be an addition to the agenda.
President's Report
Michael Fiorentino, Jr.

President Fiorentino congratulated Trustee Margery Brown Dosey on her recent marriage to Dr. Thomas Dosey.

LHU's facilities division had another busy summer of moving offices and the administration has been focused on planning for the new academic year and engaging with new students. President Fiorentino stated that the University was looking at all aspects in preparation for the beginning of the year to balance the needs of providing a quality education with the decreasing budget.

The new format for freshman orientation proved successful as our Enrollment Management and Student Affairs divisions worked together to provide a true academic experience for our new students as they transition into college. President Fiorentino acknowledged the large number of faculty and staff who participated in the various programs offered by this year's schedule.

The new student services center in Ulmer Hall is providing one-stop-shop opportunities for our students to more easily engage with those offices that provide a range of services that are student focused. President Fiorentino acknowledged the work of our facilities division as they moved numerous offices throughout campus as well as maintaining the grounds.

The University welcomed Board of Governor Chair Guido Pichini who met with senior administrations and toured the campus. This visit provided an opportunity to have a fruitful conversation with Chair Pichini about system-wide issues.

The presidents and chief academic officers recently met to talk about strategic planning. This meeting format will be continued to allow the Chancellor's staff the opportunity to hear about best practices and the needs of the campuses.

Provost Wilson will be leading the Middle States Periodic Review Report Steering Committee to prepare the Report that is due in 2016.

Although the University has been able to maintain a relatively flat enrollment while others have experienced enrollment declines, this year we are facing our own significant enrollment challenges. There are many factors that have contributed to this situation, including larger graduating classes, more private institution competition, and an overall decline in the number of graduating high school students to draw from. The administration is actively and aggressively recruiting and focusing on retention efforts. A presidential task force on enrollment has been formed to look at all aspects of enrollment and recruitment, including financial aid, trends in demographics, examination of our current practices, and how we can change to better utilize staff and alumni to tell the story of the university.
The University hosted the State System’s Title IX training workshop which dealt with a number of issues relating to the responsibilities of universities in reference to sexual assault. The Board of Governors passed a new policy in relation to minors on campus which goes into effect January 15, requiring each institution to take a variety of steps to protect minors, whether visitors, attending a formal activity, summer camp, and including students who are not yet attained 18 years of age.

The President continues to meet with significant corporate sponsors and individuals both locally and out-of-state to advance the University and as part of our Capitol Campaign. The Foundation and University have worked collaboratively to reach out to constituents to support the University.

The Clearfield Campus has celebrated their 25th anniversary in a number of ways this last year, including a Founders’ Dinner recognition held over the summer.

President Fiorentino acknowledged the LHU Foundation and its staff for their excellent work in relation to the dedication ceremony for the Poorman Ballroom at the Durrwachter Alumni Conference Center, which served as a format to raise additional funds in support of the University.

The official start of the 2014/2015 Academic Year was led by Dr. Keith Betts ’85, currently the Vice President of Student Affairs at Western Connecticut State University, with more than 25 years of experience in this field. He provided words of inspiration to our students as they began their academic career.

**Academic Affairs Report**

**Donna Wilson, Provost and Senior Vice President for Academic Affairs**

Dr. Wilson reported the informal opening ceremony of the academic year with new students was an opportunity to welcome new faces, including 1,401 new LHU students, five new tenure-track faculty, and Dr. Amy Cotner as Associate Dean for Student Affairs. This giant “pep rally” was well attended and participants received t-shirts and sunglasses.

The renovated space in Ulmer provides students with access to offices in one building, including financial aid, registrar, student accounts, the Career and Professional Development Center, and the Center for Excellence and Inclusion. This new structure allows students to be easily taken from office to office to resolve any concerns they may have or to receive appropriate assistance.

The Board of Governors has approved the new Associate of Arts in Sustainability Studies which will prepare our students for entry-level position for “green jobs” in Pennsylvania.
Accreditation activity has been positive with the continuation accreditation for the Associate of Science in Nursing program and the Bachelor of Science in Health Science.

Lock Haven University has once again been selected for the 2013/2014 U.S. President’s Higher Education Community Service Honor Roll for our continuous excellence in serving learning as part of the educational experience at LHU.

A significant number of our students participate in at least one of our Student Activity programs, including 71% of first-time students and 43% of transfer students. Studies show that students who get involved on campus are more likely to have satisfactory experiences, have higher GPAs, and are more likely to return to complete their education.

The residence hall directors have a new initiative to bring real conversations in the residence halls with people from different walks of life, with the goal to provide students with an enhanced appreciation for other viewpoints on life and to enable them to use these different perspectives to work in teams.

The Career Closet also moved to Ulmer and has provide 106 students this last year with professional clothing for internships, professional networking, and job interviews, through the generosity of many faculty, staff, alums, and members of the Council of Trustees.

Finance and Administration Report
William Hanelly, Vice President for Finance and Administration

Mr. Hanelly reported the completion of a significant technological upgrade on campus which has been in the making for several years. The KINBER project managed by PennREN will provide networking services that will enhance the opportunities for collaboration and economics of scale for network transport, transit, and connectivity. This upgrade will allow a conduit between K-12 and post-secondary educational institutions as it expanded the broadband access to member institutions, which includes all of the State System universities, State-related institutions, and many health care associations.

University Relations Report
Rodney Jenkins, Vice President for University Relations

Mr. Jenkins reported that the Alumni Relations Office has been working diligently to increase the phon-a-thon contacts and class reunions, which will engage more alumni through regional events, chapters, and affinity groups. Homecoming has been restructured to include a presidential advancement luncheon, community wide parade, the annual alumni golf tournament, and various alumni athletic events. Fox TV will cover the football game and university commercials will air during this time.
The University developed a contract with Nike for our athletic team apparel which will provide consistency in the colors/brand of our team uniforms and generally drove down the cost of the apparel.

Expansions in the area of marketing include a relationship with Comcast to continue our media coverages for half the cost, airing football and women’s basketball on Fox TV, and developing coverage through WBRE and WNEP for subject matter experts vignettes which will air from 8-9 am and 5-6 pm, and WQBR – The Bear radio station will be the official station for our athletic games.

October 30 has been set aside as the JobGateway Career Development Day at both the LHU and Clearfield campuses. There will be both television and radio coverage of this event which will allow our students and the local community to collaborate on job readiness skills.

The University’s website will begin to feature virtual tours of the campus as an outreach to prospective students and their families.

**LHU APSCUF President Report**

**Mark Cloud**

Dr. Cloud stated that APSCUF will be active with state legislative leaders to address the shortfall of state funding of the State System universities. APSCUF’s focus is on the restoration of the $90 million cut in 2001. The Governor’s budget has provided funding at the same level as 2011/2012 for the last four years. This “level funding” with increasing fixed costs results in the need for our students to cover the difference through increased tuition and fees. Dr. Cloud noted the LHU administration has admirably steered the University through these fiscal challenges. However, there are no more savings to tap and the class sizes are as large as pedagogically feasible. Further cuts to make up for missing state support will affect the quality of education. APSCUF believes that the State’s budget problems are revenue related and could be addressed through modifications to antiquated income tax and sale’s tax policies as well as taxing natural gas extraction.

**Special Report**

**Federal TRIO Program**

Dr. Stephen Neun, Dean of the College of Business, Information Systems & Human Services, introduced Dr. Julie Story, Interim Director of the Student Support Services Grant, and Prof. Tuleare Park, Director of Upward Bound. These programs provide motivation and support for students from disadvantaged backgrounds pursuing a college degree. Upward Bound provides intensive academic support in preparation for college entrance, including a six-week summer experience at LHU. Student Support Services makes available academic tutoring and other aids to motivate the student towards completion of their post-secondary education degree.
Lucio Perez related his story of success starting as a Central Mountain High School student without much encouragement to attend college. He learned of the Upward Bound program and attended Lock Haven University. He credits the program with the inspiration needed to succeed. He graduated with a social work degree and became an Americorp Vista Volunteer and is now working at LHU, working with other high students, veterans, and military families to let them know that opportunities do exist to succeed.

Kayla Austin is a Communications Major and a peer mentor in the Student Support Services program. The services offered to her in the writing center enabled her to succeed and gain valuable self-confidence. She has become president of the resident hall association, a student orientation leader, secretary of the public relations club, and jump start counselor over the summer.

The Trustees congratulated the two students on their many successes, and thanked the Dr. Story and Prof. Park for their hard work and dedication in support of our students.

It was confirmed that Trustee Coploff was no longer connected to the meeting by phone.

C. MATTERS FOR DECISION

1. Purchases over $10,000

Trustee Graham presented the purchases over $10,000 from April 8, 2014, through August 5, 2014.

Motion was made by Trustee Swope, seconded by Trustee Dosey, to approve the purchases exceeding $10,000 for the period stated in the amount of $1,802,171.41.

The Motion carried with all ayes.

2. Approval of 2014/15 Budget

The particulars of the proposed 2014/15 Budget was reviewed during Committee Reports.

Motion was made by Trustee Durrwachter, seconded by Trustee Swope, to approve the 2014/2015 Educational and General Budget and Auxiliary Budget.

The Motion carried with all ayes.
3. Approval of a course-specific fee for the Associates in Nursing (ASN) Program

Motion was made by Trustee Dosey, seconded by Trustee Elby, to approve the presentation to the Board of Governors under the pricing flexibility program a per-credit fee for nursing courses delivered as part of the ASN program equivalent to 30% of the then-current per-credit tuition rate, to be phased in over two years.

The Motion carried with all ayes.

Chair Graham reordered the agenda and added an agenda item.

4. Authorization for Executive Committee to act on behalf of the Council

Chair Graham asked for authorization for the Executive Committee to act on behalf of the Council with regard to approving the refinancing of the Fairview Suites student housing project should there be a need to address the matter prior to the November meeting.

Motion was made by Trustee Swope, seconded by Trustee Elby, to authorize the Trustee’s Executive Committee, to act on behalf of the Council with regard to refinancing of the Fairview Suites student housing project.

The Motion carried with all ayes.

5. University Succession Resolution

Motion was made by Trustee Dosey, seconded by Trustee Durrwachter, to approve the Order of Succession Plan pursuant to Board of Governors Policy 1983-14-A, to-wit: Dr. Donna Wilson, Mr. William Hanelly, Mr. Rodney Jenkins.

The Motion carried with all ayes.

6. Resolution for Retirements

President Fiorentino recommended the usual resolution be passed recognizing the retirement of Ms. Barbara Pribble who served the University for 6-1/2 years as an Instructor in the Health and Physical Education Department.

Motion was made by Trustee Durrwachter, seconded by Trustee Dosey, to approve the usual resolution for retirement for Ms. Barbara Pribble, and that the resolution be included as a matter of permanent record in the official minutes.
The Motion carried with all ayes.

President Fiorentino recommended the usual resolution be passed recognizing the retirement of Ms. Carroll Rhodes who served the University for 13 years as an Instructor in the Academic Development and Counseling Department.

Motion was made by Trustee Dosey, seconded by Trustee Swope, to approve the usual resolution for retirement for Ms. Carroll Rhodes, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes.

President Fiorentino recommended the usual resolution be passed recognizing the retirement of Ms. Judith Robb who served the University for 23 years as a Clerk Typist in the Academic Development and Counseling Department.

Motion was made by Trustee Elby, seconded by Trustee Dosey, to approve the usual resolution for retirement for Ms. Judith Robb, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes.

President Fiorentino recommended the usual resolution be passed recognizing the retirement of Mr. Paul “Smokey” Stover who served the University for 19 years as Head Coach for Baseball in the Athletics Department.

Motion was made by Trustee Durrwachter, seconded by Trustee Swope, to approve the usual resolution for retirement for Mr. Paul “Smokey” Stover, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes.

President Fiorentino recommended the usual resolution be passed recognizing the retirement of Mr. Terry Szucs who served the University for 18 years as an Assistant Coach for Football in the Athletics Department.

Motion was made by Trustee Elby, seconded by Trustee Suder, to approve the usual resolution for retirement for Mr. Terry Szucs, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes.
7. Resolution for Emeriti Status

Dr. Fiorentino recommended that the usual resolution be passed recognizing the granting of emeritus status to Dr. Patrizia Hoffman with 12 years of service as Professor in the Communications Department.

Motion was made by Trustee Dosey, seconded by Trustee Swope, to approve the usual resolution granting emerita status to Dr. Patrizia Hoffman, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes.

Dr. Fiorentino recommended that the usual resolution be passed recognizing the granting of emeriti status to Dr. Charles Jenkins with 20 years of service as Professor in the English Department.

Motion was made by Trustee Durrwachter, seconded by Trustee Suder, to approve the usual resolution granting emeriti status to Dr. Charles Jenkins, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes

Dr. Fiorentino recommended that the usual resolution be passed recognizing the granting of emeriti status to Dr. Edward Jensen with 13 years of service as Professor in the Communications Department.

Motion was made by Trustee Dosey, seconded by Trustee Swope, to approve the usual resolution granting emeriti status to Dr. Edward Jensen, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes

Dr. Fiorentino recommended that the usual resolution be passed recognizing the granting of emeriti status to Mr. John Leffert with 11 years of service as Assistant Professor in the Physician Assistant Department.

Motion was made by Trustee Swope, seconded by Trustee Dosey, to approve the usual resolution granting emeriti status to Mr. John Leffert, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all ayes
With no further business to come before the Council, the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Mary Coploff, Council Secretary

Gwen Bechdel, Recording Secretary