

**MINUTES**  
Management / APSCUF **Faculty** Meet and Discuss  
Session 350  
Friday, March 24, 2006  
12:00 p.m. – Bentley Private Dining Room

**APSCUF representatives were:** Mark Cloud, Ralph Harnishfeger, Fay Cook, Matthew Girton, Cindy Allen, James Miller and Joannette Saba-Sturm as recording secretary.

**Management representatives were:** Kwesi Aggrey, Roger Johnson, Tara Fulton, Linda Koch, Sue Malin, Deana Hill and Denise Shoemaker.

**I. Minutes**

The meeting minutes for February 24, 2006 were approved. The minutes for January 27, 2006 were postponed due to not being attached with agenda.

**II. Grievance Update**

M. Cloud reported there are no changes. Due to S. Hicks' unavailability, M. Cloud requested and K. Aggrey approved extension of the matter related to release time until next Meet and Discuss.

**III. Faculty Sick Leave Policy Update**

M. Cloud reported that he received a draft report from T. Fulton and would like to meet with her, S. Malin, and R. Johnson for discussion and resolution. M. Cloud reported the report has not been presented to APSCUF Executive Council. K. Aggrey recommended including A. Anderson or D. Hill in the proposed meeting with management and M. Cloud agreed.

**IV. Radon Testing Update**

L. Koch reported that management has tested 18 buildings and will continue with the testing. They are not the type that show preliminary readings, but a secondary level testing phase where readings are recorded. M. Cloud inquired about the past readings. L. Koch indicated that she would like to wait until the current reading reports are done and then a comparison can be made.

**V. Large Class Size Compensation**

Management distributed a report last semester regarding large class size compensation for fall semester classes. M. Cloud requested clarification. K. Aggrey reported that management intends to tighten the language in light of the fiscal concerns and sustainability. K. Aggrey reported he wants to be sure that it is recognized as a trial for one semester, whereas in mid-semester, management can review its progress and decide for further action. K. Aggrey also reported numbers would be based upon capacity and not student enrollment. Further, he reported the large sections classes in the natural sciences would not qualify for

the compensation. M. Cloud requested that management review what benefits sciences may be getting from past arrangements whereas those faculty may not feel shorted/slighted with this current option.

**VI. Distance Education Student Evaluation Procedures**

M. Cloud reported that faculty would like for evaluations to run concurrent with non-Distance Education (DE) courses. In non- DE courses, fellow faculty deliver reports. Concerns about deadlines, a link from our home page, and better response rates were discussed. APSCUF also noted concern about student evaluations not being filed properly in personnel files. K. Aggrey reported that he will invite P. O'Hara-Mays to come to discuss concerns and requests that M. Cloud provide some concerns in writing.

**VII. Absent Management Evaluations for Athletic Faculty**

M. Cloud reported that there are individuals that have not received annual evaluations from management as required and there is concern that these individuals can be hurt during the promotion or tenure application process. K. Aggrey reported he spoke with S. Taylor and will meet with deans regarding past practice. K. Aggrey reported that management may change structure, suggest these individuals report to a dean, or reevaluate athletics again and conform the way that happens at other campuses. M. Cloud requested that APSCUF wishes to keep abreast of any changes in process that are being considered.

**VIII. McGuire Approvals**

M. Cloud reported that McGuire approval was given for A. Musila for AY 2006/07.

**IX. Individualized Instruction Approvals**

M. Cloud reported that Individualized Instruction approval was given for Daubert Fieldon for PHYS-431.

**X. Next Meeting**

The next meeting is scheduled for Friday, April 21, 2006 at noon in Bentley Private Dining Room.

Meeting adjourned at 12:42 p.m.

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Dr. Kwesi Aggrey  
Provost and VP of Academic Affairs

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Dr. Mark Cloud  
APSCUF Chapter President