

MINUTES

Management / APSCUF Faculty Meet and Discuss

Session 363

Tuesday, April 17, 2007

12:30 p.m. – Bentley Private Dining Room

APSCUF representatives present were: Mark Cloud, Steve Hicks, Matt Girton, Howie Congdon, Fay Cook, and Cheryl Orndorf as recording secretary.

Management representatives were: Roger Johnson, Bob Little, Alan Anderson, Deana Hill, and Tara Fulton

Don Patterson was invited by management to discuss item VI.

I. **Approval Meeting Minutes for November 14, December 19, 2006, February 1, & February 20, and March 20, 2007**

The minutes of the December 19, 2006 meeting were approved. The approval of the minutes of the November 14, 2006, February 1 and 20, and March 20, 2007, meetings was postponed.

II. **Grievance Update**

APSCUF reported grievance 05-006LH, Distance Education Pay for summer, could be settled in light of the March 15, 2007, arbitration ruling supporting APSCUF's position. APSCUF also asked management what it plans to do for distance education class professors to be paid this coming summer. Management is awaiting instructions from SSHE and has no plans to change at the present time.

APSCUF also reported it filed another grievance on non-renewal. An issued related to job description is being worked on but not filed yet.

III. **Fall 2007 Student Enrollment and Faculty FTE Projections**

APSCUF asked management what the outlook is as fall is approaching. Management reported that given the midpoint of the yield it is anticipating a FTE total of 4900-5000. Some of the unknown factors include: unsure of how much of what used to be summer development will actually convert into HAP, unsure of the late effect of STEP as some late applicants may be attracted or repelled by this, unsure of PSUs target for their first year class at University Park. Faculty FTE requires some rounding and is usually higher than head count faculty. The projected number for fall is 289, which includes anticipated overload and grant funded faculty. That would be a student to faculty ratio of just over 17. In fall 06, LHU had a student FTE of 4779 and faculty FTE 285.9, which yields a student to faculty ratio of 16.7. The target was to reduce faculty complement by about 3% and it is not there yet, but there is still room to reach that goal. Management is still trying to reduce FTE overload equivalents. It is entering the phase of considering positions to freeze. One vacancy in mathematics will not be filled. Management will be reducing from its projection right now. Management reported the arrival at the numbers on the complement report is not always clear and would be willing to review this further if needed. APSCUF asked if this situation is short-term or long-term. Management responded there will be backlogs for some courses. The trend is we will have to teach more and more students with fewer and fewer faculty unless the state provides more funding.

IV. **Identifying Directorships for Election and Term Consideration**

APSCUF reported its initial draft list of suggested positions was given to R. Johnson for review. APSCUF will forward an electronic copy of this to the Meet and Discuss teams. It was decided to table this until September when there is more time to work on it.

V. **Individualized Instruction Request**

Approved: PSYC308–A. Gongaware sponsored by C. Offutt

VI. McGuire Memorandum approval requests

APSCUF has not acted on the McGuire approval request for the following individuals: R. Fetzter, D. Lopez, J. Story, B. Schmidt, W. Mullen, B. Venanzi, and N. de Silva. There are some questions regarding some of the approvals. There may be at least one that should be considered for conversion to a tenure track position. APSCUF will get back on this issue.

VII. Academic Regulations Committee recommended deadline for student grade appeal

APSCUF supports the recommendation of the committee to add the new language, "A student may initiate a formal appeal of a grade until the midpoint of the following academic semester." to the Academic Policies Handbook. Management would like to propose a shorter deadline to make the process a little more stringent and suggested the 15th class day of the semester. This issue will be moved back to the committee via management. APSCUF pointed out the need to be sensitive to the need for student input on this issue.

VIII. Meet & Discuss sub-committees' minutes

Management expressed concern with gathering minutes from the Meet and Discuss sub-committees. He would like this to be done a little more thoroughly. Management is willing to make contact with the chairs of the committees about the minutes. Management would also like to have a short formal presentation from each committee once a year (5 minutes). APSCUF was agreeable to this suggestion. It is too late to do it this AY, but the process should be put into motion for coming year.

IX. Individualized Instruction Policy

This issue was added to the agenda by management, but was tabled at management's request.

X. LART680

Management reported the LART680 Individualized Instructions have been converted to Independent Studies LART699 (recommended by Graduate Council). The Graduate Council was instructed to change this to be in line with the CBA. APSCUF would like to know how converting this to LART699 brings this inline with the CBA. Perhaps the graduate council could use some viewpoints from management and APSCUF. They have students that need to have this course. The Grad Council insists these are not thesis. Possibly a meeting between APSCUF, management, and graduate council can be arranged. Final resolution is not expected soon.

XI. Transition in Academic Affairs

T. Fulton mentioned the deans have met and discussed what should be done before K. Harvey and S. Malin leave June 30. Management is welcoming faculty thoughts and suggestions.

XII. Next Meeting

The next meeting will be Tuesday, June 5, 2007, 12:30-2:00 p.m. in Sullivan Board Room

The meeting adjourned at 1:32 p.m.

Roger Johnson
Interim Provost and VP of Academic Affairs

Mark Cloud
APSCUF Chapter President