

Academic Awards Committee Minutes
Friday February 16, 2007 2:30 p.m.
Alumni Conference Room, Akeley Hall

Members present: Scott Eldredge, Erin Kennedy, Kate Rounsley, Susan Strayer, Jerry Updegraff, Derek Strouphauer.

1. Approval of the Agenda: The agenda was approved on a motion by S. Eldredge and seconded by D. Strouphauer.
2. Approval of the Minutes from November 20, 2006: The minutes were approved on a motion by K. Rounsley and seconded by J. Updegraff.
3. Review of current status:
 - a. Date: April 15, 2007. Brunch will be served at 10:30 and the ceremony will begin at 12:00.
 - b. Keynote Speaker: The speaker is Barbara Timm-Brock. Given her position as Regional Vice President, East, of Aramark, brunch will be special while remaining within price constraints.
 - c. Check list of activities:
 - i. Budget: a speaker honorarium was discussed. Susan will double check with Gwen at Aramark about what to do about paying LHU's food service provider.
 - ii. Kate will obtain biographical information about the speaker for Scott to include in the press release.
 - iii. Faculty award: Derek will discuss details of this award with Matt Wise, SCC President. Susan will email information to Derek.
 - iv. Jerry will contact Dr. Gerald Robinson regarding his attendance at the ceremony.
 - v. The committee is awaiting awardees' names from individual departments.
 - vi. The committee approved the addition of the Student Woman of Distinction award. This award will be presented at the beginning of the ceremony and will be announced by either Dr. Jacqueline Whitling or President Miller. The awardee's name will be submitted to the committee on or around April 1, 2007.
 - vii. Erin will contact Dr. Mark Cloud, APSCUF President, about his attendance as a member of the stage party. She will also request that he send a follow-up email to faculty encouraging them to attend the ceremony.
 - viii. The next meeting was tentatively scheduled for March 21 at 12:45. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Erin A. Kennedy, Secretary