

Faculty Professional Development Committee
29 September 2006
2PM, Thomas Fieldhouse Annex

Present: S. Boland, J. Foor, D. Gales, K. Kline, A. Kutay, T. Nesbitt, D. Timmons,
and J. Topper

- I. Minutes from September 1, 2006 were approved (Boland, Nesbitt)
- II. Administrative Items
 - a. Budget
 - i. Roger Johnson would like FPDC money to be allocated throughout the academic year. Discussion about allocation of funds followed.
 - ii. A motion was made (Topper, Timmons) and unanimously approved to fund up to 8 yearly annual campus grants for a maximum of \$1,200 per grant. Four of the awards will be granted in the fall and four will be granted in the spring.
 - iii. A motion was made (Kline, Timmons) and unanimously approved to grant one award per presentation. Joint presenters will divide the award.
 - iv. A motion was made (Boland, Kline) and unanimously approved to allocate \$4,000 for small research grants and to use the remaining \$21,900 and any unused money from annual campus grants and small research grants for travel awards.
 - v. Grant applications will be due in November, February, and May.
 - b. PASSHE FPDC Annual Grants
 - i. D. Gales will send an email announcement calling for applications. Applications must be a Word or PDF document, have a clear end date, and be turned in by December 1, 2006. K. Kline suggested encouraging applicants to use partnerships between principle investigators, a FPDC member, and a person who is knowledgeable in the field.
 - c. Annual Campus Grants
 - i. New due dates are November 3, 2006 and March 30, 2007 (instead of the previous due dates, November 1 and March 30). Eight paper copies of the application should be submitted (instead of the previously required 14).
 - d. Website Changes
 - i. D. Gales will find out if Roger Johnson and/or Tara Fulton are still on the Committee and update the website.
- III. Grant Applications
 - a. Travel Grants
 - i. Irons, Janet (Timmons, Nesbitt): \$613 passed unanimously
 - ii. Barney, Sandra (Kline, Topper): \$900 passed unanimously with changes
 - iii. Whitling, Jacqueline (Kline, Foor): \$545 passed unanimously
 - iv. Lee, Laura (Boland, Kutay): \$544 passed unanimously

- v. Kline, Karen (Foor, Timmons): \$700 passed unanimously
- vi. Ballat, Paul (Kline, Foor): \$700 passed unanimously with changes
- vii. Traister, Cathy (Topper, Timmons): \$700 passed unanimously with changes

Meeting adjourned at 3:45PM.

Respectfully Submitted,

Amy Kutay