

Faculty Professional Development Committee
14 November 2007
1PM, Health Professions Building

Present: S. Boland, R. Broomer, C. Dixon, D. Gales, A. Kutay, J. Lammell, T. Nesbitt, T. Mitchell, T. Ormond

- I. Approval of minutes for May 9, September 26, and October 17. Motion for collective approval by Mitchell; seconded by Boland. Passed unanimously.
- II. Administrative
 - a. Treasurer's Report –
 - i. \$31,700 available at the start of the meeting. Report passed unanimously (Kutay, Mitchell).
 - ii. Discussion regarding report tracking occurred. Nesbitt to follow up on this.
 - iii. T. Ormond will complete the fall semester as the Committee's administrative representative.
 - iv. Gales will speak to R. Johnson about:
 1. Xeroxing costs
 2. Student secretary help. Boland suggested employing the help of a graduate student, and Gales will contact Charles Jenkins and/or Paddy O'Hara-Mays regarding this.
- III. Grant Applications
 - a. Travel Grants
 - i. Brelsford, Jeannette (Mitchell, Lamell): denied unanimously because this travel is not for a national meeting.
 - ii. Fisher, Erin (Boland, Broomer): \$500 passed unanimously.
 - iii. Hossain, Punnipa (Kutay, Dixon): \$900 passed unanimously.
 - iv. Hossain, Zakir (Nesbitt, Kutay): \$900 passed unanimously.
 - v. Kurzynski, Marcia (Boland, Dixon): \$700 passed unanimously pending letter confirming participation from host organization.
 - vi. Yakut, Cengiz (Boland, Dixon): \$700 passed unanimously.
 - b. Small Campus Research Grant
 - i. Hodge, Melinda (Kutay, Lamell): \$500 passed unanimously.
 - c. Annual Campus Grants
 - i. Bronner, Jason (Lamell, Broomer): \$886 passed unanimously.
 - ii. Howell, Carina (Boland, Dixon): \$1,500 passed unanimously.
 - iii. Lindzey, Jonathan (Lamell, Boland): \$1,500 passed unanimously.
 - iv. Reid, John (Boland, Lamell): \$1,500 passed unanimously pending change in budget wording.
- IV. Miscellaneous
 - a. Publication and printing costs – The Committee talked to T. Ormond about ways that costs may be defrayed. One suggestions was to use small campus research grants. Ormond will talk with Johnson and will report back to the committee.

Meeting adjourned at 2PM.

Respectfully Submitted,

Amy Kutay, FPDC Secretary