

Faculty Professional Development Committee
May 9, 2008
1PM, Health Professions Building

Present: S. Boland, R. Broomer, C. Dixon, D. Gales, A. Kutay, J. Lammel, T. Mitchell, T. Nesbitt

- I. Approval of minutes for March 21, 2008 (Mitchell, Dixon) and April 25, 2008 (Nesbitt, Broomer) was unanimous.
- II. Administrative
 - a. Treasurer's Report – \$6,203 available at the start of the meeting.
 - b. The due date for the Small Campus Grants needs to be clarified for next year (April 30, 2009).
 - c. Unencumbered money will be lost as of July 1, 2008. Gales will remind grant recipients to complete their paperwork.
 - d. Roger Johnson's email regarding the FPDC writing an RFP for seed money was discussed. Concerns voiced include (1.) we need a grant writer and (2.) there must be matching funds available. The FPDC will invite Roger Johnson to another meeting to entertain a proposal from the administration.
 - e. Mitchell will continue to work on the website and email the Committee for comments.
 - f. The FPDC will now be using scanned .PDF applications in a shared folder instead of paper copies.
 - g. The wording for the Annual Campus Grant was revised and will be reflected on the FPDC webpage.
- III. Grant Applications
 - a. Travel Grants
 - i. Brian Ardan (Mitchell, Dixon): \$900 passed unanimously.
 - ii. Pamela Czapala (Boland Kutay): \$700 passed unanimously.
 - iii. Lisa Donahue (Dixon, Mitchell): \$700 passed unanimously.
 - iv. Joby Topper (Mitchell, Kutay): \$900 passed unanimously.
 - v. Richard VanDyke (Boland, Lammel): \$524 passed unanimously.
 - vi. Andrew Talbot (Mitchell, Kutay): \$700 passed unanimously pending available funds.
 - vii. Troy Dermota (Mitchell, Kutay): \$640 passed unanimously pending receipt of rationale.*
 - viii. Martin Maresch (Dixon, Lammel): \$640 passed unanimously pending receipt of rationale.*
 - ix. Jackie Whitling (Mitchell, Kutay): \$640 passed unanimously pending receipt of rationale.*

* Note: Gales will ask Roger Johnson for \$500 to cover these expenses.
 - x. Greg Walker has received a travel grant during the 2007-2008 academic year. Gales will inquire if he would like to reapply or table his application until next year.
 - b. Small Campus Research Grants
 - i. Ralph Harnishfeger (Dixon, Mitchell): \$500 passed unanimously pending edits and cover page.
 - ii. Loretta Dickson (Boland, Mitchell): \$500 passed unanimously.
 - iii. Kevin Williams (Mitchell, Lammel): Unanimously opposed due to there being no designated research project. This application, unless revised, seemed better suited for a TLC grant.

Meeting adjourned at 2:45PM.
Respectfully Submitted,

Amy Kutay, FPDC Secretary