

January 29, 2007

In attendance:

Pat Guerriero  
Melinda Hodge  
Laurie Cannady  
Gayatri Devi  
Ken Hall

- Laurie called the meeting to order at 12:35p.m.
- Laurie then forwarded the minutes from our previous meeting for approval
- Gayatri moved to approve the minutes and Melinda seconded

**New Business**

Laurie asked Kenny to spearhead collecting information for potential future meetings with the Vice-Presidents that may need to happen as we encounter questions or concerns that pertain to their areas

Surveys

- Gayatri volunteered to be the clearinghouse for questions for survey
- Gayatri will also contact Christine Offutt regarding IRB dates for submission of survey questions for approval
- Pat suggested soliciting minority students to help create survey questions
- Pat asked what current retention rates were for minority students. He was then given the information that was received from Jim Meek and forwarded to the committee last semester
- Laurie volunteered to oversee forming the focus groups of minority students
- Pat asked what the make up of the focus groups would be
- Laurie explained that the focus groups consist of existing minority groups and organizations
- Gayatri suggested a group from Clearfield as well
- Pat asked how the committee defined “minority”.
- Laurie and Gayatri explained that it was decided in a previous meeting that “minority” would be defined as racial or ethnic American students
- Laurie suggested that we try to have questions for the surveys for our next meeting

Conference

- Laurie stated that she went to the educational policy.org website and found information that may be useful to our committee
- Laurie also stated that educational policy .org has a conference advertised on their site that would be good for information gathering and it maybe a good idea to request funding to attend from administration
- The conference is in May and will be \$700 per person

#### Student Attending Future Meetings

- Gayatri suggested that we invite minority students to future meetings and set aside 10-15 minutes to hear from them
- Laurie said that she would draft an email to send to minority students informing them about the committee and asking for volunteers to be present at our meetings

#### Miscellaneous

- The next meeting will be February 28<sup>th</sup> at noon
- Laurie will reserve the room for our next meeting
- Laurie mentioned the Celebration of Excellence Program that took place last Spring and the fact that it will be taking place this Spring as well
- Gayatri stated that there was a fundraiser at the University of North Dakota that highlighted students in a calendar, each month a picture of a student and a personal statement
- A possible Day of Scholarship panel on the topic of Racial and Ethnic Relations at Lock Haven University was suggested by Laurie
- Laurie adjourned the meeting @ 1:17pm

Respectfully submitted,

Kenny Hall