

Presidential Awards Committee (PAC)  
Minutes from the meeting held on  
Monday, March 3, 2008

Location: APSCUF Office  
Time: 12:15-12:45  
Members Present: Curt Dixon (Chair), Md. Khalequzzaman, Jane Penman and Cathy  
Rush  
Members Absent: Patrizia Hoffman

New Business:

1. The responsibilities of the PAC and questions from the new members were discussed by the committee.
2. It was announced that 5 nominations forms had been delivered to the Provost's office by the deadline.
3. A timeline for collecting applicant materials, committee review procedures, and a final meeting to rank applicants were discussed by the committee.
4. Example rating sheets were distributed to the committee members for review.

Respectfully submitted,

Curt Dixon (Chair)  
Presidential Awards Committee