

Presidential Awards Committee
Minutes from the meeting held on
Friday, March 28, 2008

Location: APSCUF Office
Time: 3:30-4:10
Members Present: Curt Dixon (Chair), Md. Khalequzzaman, Patrizia Hoffman, Jane Penman and Cathy Rush
Members Absent:

New Business:

1. The committee made the following recommendations concerning the review process which Curt agreed to forward to the Provost for consideration:
 - a. Implementing a minimum number of applicants required per each award before consideration (e.g. 3).
 - b. Creating a page limit to the application packet (including narrative, CV and supporting materials).
 - c. Service award – requesting letters of support possibly one from each of the major areas of review (i.e., Department, APSCUF, University, Community).
2. The committee performed a thorough review of the three applicants (1 for the Outstanding Service and 2 for the Outstanding Scholarship) for the 2007-08 Awards. Upon completion, Curt agreed to formally send the committees' recommendation to the Provost's office.

Respectfully submitted,

Curt Dixon (Chair)
Presidential Awards Committee