

Presidential Awards Committee  
Minutes from the meeting held on  
Thursday, April 05, 2007

Location: APSCUF Office  
Time: 11:00-12:10  
Members Present: Martin Maresch (Chair), Curt Dixon, Md. Khalequzzaman and  
Cindy Allen  
Members Absent: Patrizia Hoffman

Old Business:

1. Martin contacted the President's office to determine if the committee needs to submit a ranked list of applicants for each award, listing ties between all applicants. He is awaiting a response.

New Business:

1. The committee agreed that to be considered for an award the applicant must submit materials using the Presidential Awards Criteria form as it pertains to either the Service or Scholarship Award. In addition, all materials are to be neatly organized in a binder.
2. The committee agreed that the wording "\$500 cash prize" in the Nomination and Application Procedures document should be removed.
3. The committee agreed to clarify the wording in the Nomination and Application Procedures document and on the Application Form that all application materials should be compiled and submitted by the applicant.
4. The committee performed a thorough review of all seven applications (3 for the Outstanding Service and 4 for the Outstanding Scholarship) for the 2006-07 Awards. Upon completion, the committee agreed to forward the names of two applicants, one for each award, to the Provost's office.
5. Martin offered to formally send the committee's recommendations to the Provost.
6. Curt accepted the nomination to serve as Chair of the Presidential Committee for the academic year 2007-08.

Respectfully submitted,

Curt Dixon