

Lock Haven University of Pennsylvania
Student Evaluation Instrument Committee
MINUTES: October 8, 2008, 1:25PM
310 Sullivan Hall

Members Present: T. Dermota, S. Guthrie, J. Easley, D. Shoemaker, S. Rush
Members Absent: A. Talbot, student representative

- A. Motion to approve the agenda by SG seconded by JE; Approved.
- B. Motion to approve minutes from September 24, 2008 by SR seconded by SG; Approved.
- C. Reports and Updates
 - a. DS shared Student Evaluation instruments from East Stroudsburg University and Indiana University. She has another coming from Edinboro University. We agreed to look over these instruments to see if our LHUP form is missing any particular form of question that we may feel is important to include.
 - b. It was decided to postpone work on our literature review of online evaluations for this meeting session.
 - c. TD shared that he is seeking a reliable replacement student for our committee through the SCC. DS suggested that Dr. Koch may be valuable in helping secure a good candidate for us.
- D. Old business
 - a. Our committee will be looking at potential questions regarding whether students actually learned something in the course (for the learning outcome section).
 - b. Focus on 28R/28S. The committee is considering a new grouping called “Outcomes” at the end of the LHUP survey. We may keep question #28 or revise it, but the discussion was favoring the addition of one or more questions to this section. The goal is to better establish instructor effectiveness.
 - c. JE will look into the computer analysis program to see if he can determine what the “final question and %” means as well as what the “+/- calculation” actually reports on our output sheet.
 - d. In order to add a core question recommended by the Board of Governors, we should ask something like... “If you had a choice, would you take another course from this instructor?” This will be discussed further with all committee members present.
 - e. Our committee next looked at 1R/1S. TD was typing our thoughts directly onto the *Revision of Questions Rationale* form we are compiling.
 - f. Our next meeting is scheduled for Wednesday, October 22, 2008.

The meeting adjourned at 3:00 PM.

Respectfully submitted,

Steven Rush