

## **SUMMER SCHOOL COMMITTEE**

Minutes – October 10, 2008

1:30 PM, RUSS128

Members Present: Jill Mitchley, Tulare Park, Kevin Range, Anna Mae Smith, Andrew Talbot

Members Absent: Denise Shoemaker

Anna Mae was elected chair.

Jill volunteered for secretary.

Discussed dates of Summer School 2009 – The committee recommends the following dates.

First Session: Monday, May 18 to Friday, June 19

Three-Week Session: Monday, May 18 to Friday, June 5

Second Session: Monday, June 22 to Friday, July 24

Three-Week Session: Monday, June 22 to Friday, June 10

Discussed whether the four-day week summer session worked last year.

Committee decided that as long as exceptions can be made to offer a 5-day class and there were no outstanding issues with four days, then we recommend offering the four-day week again.

The committee recommends that a statement be added to the policy that students are limited to 7.0 sh per session.

The committee recommends that second session graduate courses be issued a contingency contract if at least one student is registered. Previously the minimum enrolled was four to seven students.

Jill will check with Roger to determine the issues with pairing courses. However initial discussions resulted in a decision to permit two sections of the same course to be paired. If this is not allowed, then, for example, a section with five students will be cancelled. This will prevent students from getting a needed course and the university from not getting the money. If pairing in this situation is permitted, then the student gets the course, and the university gets the money. We will continue to discuss this, though, after we determine Roger's concerns with the way pairing was done last year.

The Summer School Policy will be updated after all issues have been discussed. It will then be forwarded to APSCUF and Management for approval for Summer 2009.

Next meeting: TBD

Meeting adjourned: 2:15 PM

Submitted by,

Jill R. Mitchley