

MANAGEMENT/APSCUF MEET AND DISCUSS

Tuesday, September 16, 2008, 12:30 pm

Bentley S05—Session #378

Management representatives: Roger Johnson, Tara Fulton, Linda Koch, Bill Hanelly, Tom Ormond, Deana Hill, Denise Shoemaker

APSCUF representatives: Fay Cook, Howie Congdon, Mark Cloud, Patrizia Hoffman, Matt Girton, Tara Mitchell, Cathy Traister, John H. Wilson, Shelley Schenck

A. Approval of minutes for August 27, 2008 (Exhibit I)

Approved and signed.

B. Committee Reports

1. Freshman-Year Experience

Jody Preische reported that the committee's main business is to write the philosophy for the Foundations of Excellence.

2. Fall Founders' Day Convocation

P. Hoffman reported several changes to make the convocation more of an influence on students. The theme: Lock Haven University has the keys to your success. Convocation may be held earlier in the semester.

C. Grievance Update

H. Congdon reported that he had signed a new coach's grievance. He also suggested resolution of Grievance 08-013LH—Promotions (APSCUF), and R. Johnson agreed to discuss it.

D. Management Searches

1. Provost

Composition of the committee has been decided, with secretarial assistance by Cynthia Ward.

2. Director, Clearfield Campus

Brandon Craig is the student nominated for the committee. The position is for a dean or director, depending on qualifications, to be filled by Jan. 1, 2009. APSCUF had no response to the draft advertisement.

E. Foundations of Excellence—update

L. Koch announced co-chairs for nine dimensions: Philosophy, Organization, Learning, Faculty, Transitions, All Students, Diversity, Roles & Purposes, and Improvement. Seven co-chairs are administrative; eleven are faculty. They will meet on Sept. 30, 2008. A voluntary web-based survey will be distributed on Sept. 24, 2008.

F. Using Alumni Center for functions—update

P. Hoffman reported a meeting with J. Updegraff, who had concerns about the budget and security. He will consider having about six events, and APSCUF will ask department chairs to provide a list of possibilities.

G. Technology Transfer Policy

R. Johnson reported the existence of three different documents. Technology Transfer is being negotiated between State APSCUF and PASSHE. A memorandum of understanding seeks expertise from Penn State for PASSHE in the marketability of patents. Student Intellectual Property is a draft dated Jan. 25, 2008 and being amended. The CBA is vague about intellectual property.

H. Promotions Document—terminal degrees: update

F. Cook reported that an ad hoc committee has been charged with generating a list of terminal degrees for LHU.

I. Children in the workplace/classroom

R. Johnson reported that the policy is a draft. Management would like to receive specific recommendations from APSCUF members. D. Hill explained that the policy resulted from an employee's concern for unattended children.

J. Academic Computing Committee Proposals

R. Johnson addressed each proposal. Limits on lab printing seem reasonable, as do laptops for faculty sabbaticals. Management cannot guarantee laptops for sabbaticals but will try. Students' purchase of software for classes is acceptable, but the cost should be reasonable. Installation of new furniture would have reduced seating capacity for fall, so management is considering some rooms for spring. Outlets will be increased in those rooms but not everywhere. Management recognizes the problem. Replacement of classroom projection equipment as needed is reasonable. Management will try to implement all recommendations. T. Fulton added that money has been allocated for furniture. The library can provide laptops for short-term faculty use. Suggestions for Media Services can be directed to T. Fulton or R. Lilla, for laptop furniture to E. Jensen, and for classroom furniture to T. Fulton or D. Proctor. R. Johnson will consider signs to prevent projectors being left on.

K. Promotion Figures

F. Cook reported that the number and percentage of promotions has gone down. R. Johnson said that promotions do not depend on finances, but that a change in standards is conceivable. The criteria have not changed, but there is an element of subjectivity. Promotion of half the applicants is not a bad result, and promotion is not based on publications. R. Johnson will share APSCUF's concern with the President.

L. SLRC Position Cancellation

R. Johnson said that Clearfield faculty will receive some release time for staffing the position. He deeply regrets not filling the position, but if it had been filled, someone else would have lost a position. The position has high priority, but there has been no decision about a search this fall. Four qualified candidates turned the position down.

M. Individualized Instruction

1. L. Hennip, HPED 112, sponsored by M. Eaton
 2. D. Shoemaker, CISC 255, sponsored by P. Huegler
- Both individualized instructions were approved.

N. Report on Background Checks (management)

R. Johnson reported that no discoveries warranted action.

O. Report on Office Space Policy (management)

T. Fulton reported revisions in the guidelines for faculty offices, all of them positive for faculty, and provided a copy for APSCUF. Steady progress has been made on the relationship between shared and private offices, and the numbers were given to APSCUF. The Provost and Deans will prioritize a list of facilities projects for the next several years, and APSCUF input is welcome. Only the Science Center now has capital funding.

P. Distance Education

M. Cloud reported increasing enrollments and concerns expressed by C. Morales and sister institutions. R. Johnson would like to see the numbers but will look into the matter. As dean, he reduced the size of DE classes, but that was an error. LHU had little DE expertise and created DE classes by multiplying Individualized Instructions. With minimal intervention, faculty can handle large numbers of students. Only the Deans are supposed to raise caps, but scheduling is chaotic in summer. Compensation for DE workload should be given at the beginning of the course, but it doesn't work that way at LHU.

Q. Contracts

One APSCUF member received a contract that was backdated. That precluded negotiating for a higher salary. R. Johnson needs to review the case, but management has not nullified steps for temporary faculty.

R. Next Meeting—October 21, 2008 at 12:30 pm in Bentley S06

Respectfully submitted,
John H. Wilson, APSCUF Secretary

Roger Johnson
Interim Provost & VP

Fay Cook
APSCUF Chapter President