

Minutes

Management/APSCUF Meet and Discuss
12:15-1:45 p.m. Tuesday, August 28, 2007
Sullivan Board Room – Session #366

APSCUF Present: Fay Cook, Steve Hicks, Rey Junco, Howie Congdon, Mark Cloud, Cathy Traister, Matt Girton, and recording secretary Cheryl Orndorf

Management Present: Roger Johnson, Deana Hill, Alan Anderson, Linda Koch, David White, Denise Shoemaker, Tom Ormond, Tara Fulton, and Bob Little

President Keith Miller was in attendance for Item II only.

I. Approval of Minutes

The minutes of the meeting of July 24, 2007, were approved.

II. President Miller

President K. Miller expressed thanks for all the work this group did last year. He spoke about the positive reputation of the University and the positive relationship between faculty, staff, and admin in somewhat of a “pep” talk.

III. Grievance Update

There are still some grievances in the process that will be filed soon. APSCUF will be filing grievance in reference to the hiring of the Asst to the Director of Athletics for Facilities and Events. APSCUF believes there are items on the advertised responsibilities that look like bargaining unit work.

IV. Admissions Report

Management did not have any details to report on the census. In regard to the Enrollment Management Plan, the next step is to move from the report to a plan of action. The intent now is to convene another task force for implementation of items that can be implemented. The size and composition is being worked out and APSCUF can forward suggestions to J. Meek who will head the task force.

V. Committee Assignments

Management has not appointed students yet, but has appointed managers and plans to appoint the conveners APSCUF recommended.

VI. Academic Calendar

APSCUF reiterated the four day finals period is not acceptable. Management expressed concerns to Harrisburg [as requested] and the communication was noted. APSCUF thanked management. Management approves the calendar as proposed by the committee, except the four day final exam period, which means there will be a 69 day class schedule. There were discussions with Harrisburg on how to fix it with possibly Saturday classes or removing a day from spring break. APSCUF will get back on this issue. There does not appear to be a dispute about the spring 2008 calendar, but APSCUF would like to review the issue before approving.

VII. Individualized Instruction not being approved for courses...

Management recommends this issue be referred to the Academic Regulations Committee. The charge will be to come up with a policy on this issue and bring it to this body for approval. Each side may communicate its concerns to the committee.

VIII. Provost and VP of Finance...Searches

Management reported there is no action to report on Provost search. The VP search committee includes W. Lloyd, C. Crowley, J. Wilson, Jr., L. Koch, J. Updegraff, D. Datt, M. Rote, R. Moore, and a student. The first meeting is Sept. 5 and a job description, draft advertisement, timeline for search, and guidance regarding legal issues of a search. The deans and HR are working on a job description for a full-time manager [assistant dean] to start in January. Management would like faculty representation on that committee if that position is approved. This would restore the position formally held by S. Malin and would serve both deans. There is still a vacancy in Director of DE. The duties are being handled by staff reporting to R. Johnson. There's also a staff vacancy for a technician being assigned out of DE and into the Computing Center and is now being advertised.

IX. Agreement about increasing steps for temporary hires

Assuming the contract is ratified, management would like to explore some continuity between regular PT and the implications of advancement in step and other advancements in step. The current local agreement allows for a step after 6 years, but it is obsolete due to the conversion language in the CBA and it is 10 years old in September. After a brief discussion, the issue was tabled until after the contract language is clear.

X. Faculty/Staff Dining Room changes

APSCUF reported faculty are upset there was no discussion about this prior to a decision being made. Management noted the concern and reported food service is outsourced with Aramark. The contract included the faculty/staff food/dining room in the first year, but after that to be renegotiated. The changes to the room were Aramark's decision for financial reasons. Aramark was losing money on that room. Management is working on reversing or correcting this issue, but there is not a contractual way to do it. Management agrees this is important. When the construction is finished on the ground floor in November, management is hopeful that entrance to the room in the back stairs can be restored. While it is not possible to guarantee faculty/staff dining room in the current contract, it is possible to guarantee faculty dining service in a future contract. APSCUF pointed out the reason to hold meetings, including the M&D meetings, in the private dining room is so people could go through the line. The September meeting may need to be moved to another room.

XI. McGuire Approval

APSCUF approved: (D. Griggs, M. Armstrong, J. Kevin Parry, F. Sunderlin, J. Corbeill, K. Mateer, M. Thien).

XII. Individualized Instruction

(M. Tallyen – sponsored by J. Drouin)

XIII. Shuttle Service (added)

R. Junco expressed concern over a student report of the shuttle not being there on schedule. Was the class schedule used to coordinate with the shuttle schedule? F. Cook also reported the shuttle does not stop at Health Prof. Bldg. Can it be added as a stop? In addition, the lack of sidewalk in some places going to Health Prof. Bldg and East Campus is a safety issue. Management has been working with the city on the sidewalk issue. Management will look into the other issues.

XIV. Laptops (added)

APSCUF member reported varying stories from students about laptops. R. Junco reported students told him they were told at a meeting that they don't have to bring their laptops until the third week of classes. S. Hicks has been asked several times by students if they are supposed to bring their laptops. They have not had it reinforced to be carrying it around.

XV. Next Meeting – Tuesday, September 18, location TBA¹, 12:15-1:45 p.m.

The meeting adjourned at 1:13 p.m.

Roger Johnson
Interim Provost and VP of Academic Affairs

Fay Cook
APSCUF Chapter President

¹ It was later determined to keep the meeting in the Bentley Private Dining Room.