

APSCUF/Management Meet and Discuss
Bentley S06, 12:15 p.m.
Meeting #
December 6, 2007

APSCUF Representatives present: Fay Cook, Steve Hicks, Matt Girton, Cathy Traister, Mark Cloud, Rey Junco, Howie Congdon, Shelley Schenck, and Cheryl Orndorf as recording secretary.

Management representatives present: Roger Johnson, Tara Fulton, David White Stephen Lee, Tom Ormond, and Bob Little

APSCUF President F. Cook welcomed the new Office Manager Shelley Schenck.

I. Approval of Minutes

The approval of the minutes of the October 18, 2007, meeting was postponed.

II. Grievance Update

S. Hicks reported since the last meeting, APSCUF has filed four grievances and there are more to file. The grievances are related various issues such as placing materials in personnel files, missing job description for reassigned time, article 43 investigation, and payment for DE course development when two people are teaching the same course via DE. PASSHE has interpreted the language to mean only one faculty member can get paid for course development. However, the article doesn't spell that out literally. Management reported both D. Hill and D. Shoemaker are both in Harrisburg today to discuss this topic. It is a system-wide issue. The individual involved in this case is on a one semester contract.

III. Admissions Report

Management suggested the composition for the steering committee include the Dir. of Admissions, Chair of ADC, one academic dean, one rep. from Student Affairs, two faculty members, one coach, one AFSCME, one SCUPA, and one rep. from Planning and Assessment for a total of nine.

APSCUF expressed concern with the latest weekly report, which seems to suggest LHU is willing to accept people with sub-900 test scores earlier than previously and asked why. Management was not prepared to address the issue, but asked APSCUF to share its concerns. C. Traister reported a student in H&PE was not accepted at another college, but was accepted at LHU. That student is now failing. R. Junco pointed out when you have more students with a SAT lower than 900 that means you have more students who have really low SAT scores who are not able to be successful. S. Lee asked to be invited back after he has time to gather more information. Spring is a time when you get a very mixed bag of students. S. Lee will also provide a SAT Score breakdown and rank, EOP, and HAP numbers. This issue will be on the next agenda. S. Lee asked for three student names he could look at specifically. The faculty will provide the names.

IV. Admissions open house evaluations

APSCUF expressed concern about faculty being evaluated during open houses. The faculty were not aware they were being evaluated. S. Lee reported they are only intended to evaluate the open house to make sure it is effective. After a lengthy discussion it was decided the evaluations will not have a faculty name associated with the evaluation and Admissions will no longer send them out to anyone.

V. Identifying Directorships for election and term considerations

Management reported it would like to have elections, but there are some directorships and coordinator assignments where it is not appropriate. Grant funded positions will be excluded. Also, multi-university appointments and positions that were applied for with the position in the announcement, for example nanotechnology, will be excluded. The director of teacher education was appointed with an internal search. Management would like to elect the Field Experience Coordinator, Directors and Coordinators within a dept such as Dir. of Athletic Training, M.Ed., MLA, Surgical Tech, Nursing, PA Studies, Social work, TLC, the Art Curator, the NCATE Team, and the coordinators of the Math Smart Center and Women's Studies. There was a discussion about enfranchisement, most of which is ironed out in a document management will share with APSCUF. NCATE still needs to be worked out among the appropriate individuals such as the dean and the affected departments. Management described a couple of constraints

and conditions it intends to maintain such as holding elections for these assignments does not mean the position will be in existence forever. The election will be concurrent with the chair elections. There will be annual reviews due to the non-contractual release time. Management wants the people in these positions to have the authority that is gained by an election. The two sides will come up with the list and the provisos that affect each and a joint announcement to faculty will be made; however, NCATE will be pulled out of the list until a plan can be developed.

VI. Summer School Policy

Management reported the summer school four day schedule will be settled this week. Some buildings will need to stay open until noon on Friday. It will save some money. It will affect 4-5 people fairly dramatically one day a week.

VII. Administration Personnel

- a. Director of IIS – Search continuing. Down to three semi-officially.
- b. Director of E-Campus – Have someone hired, but he not here yet.
- c. VP for Finance and Administration – Interviewing as this meeting is going on.

VIII. Agreement about increasing steps for temporary hires

Management reported there will be no new agreement. PASSHE is not allowing management to make local agreements. The current agreement will be sent to State M&D. Management encourages departments to begin the process of converting the part-time temp positions they wish to become regular part-time.

IX. Changes Individualized Instruction Form

Management referred the new form to the UCC for wider discussion, so it should continue to move on. Both Management and APSCUF approved the new form.

X. University-Wide Committees

APSCUF asked who pays for duplicating for committee work. Management suggested one solution would be to set up a cost code for committee duplicating, but the money will come from the departmental budgets. Management will work on this.

XI. Capstone Procedures Document

Management reported the Graduate Council has met and has a recommendation. R. Johnson will send APSCUF a copy of the recommendation. The Graduate Council and MLA faculty are insistent Capstone is not a thesis and recommended Independent Study, but there are limitations on how many a person can do.

XII. Registration Time for International Students

R. Johnson reported about 19 international students who are here for a year and have junior or senior status at their home schools [but not here] were allowed to register at the same time as the LHU junior and senior students this semester. This practice will continue. There were no objections from APSCUF.

XIII. Individualized Instruction Approvals

APSCUF approved the following Individualized Instruction requests:

- HPED218 – J. Snow sponsored by C. Traister
- CRJS360 – M. Rosado sponsored by R. Fennell
- PSYC250 – V. Cooper sponsored by S. Boland
- PSYC240 – A. Hake sponsored by E. Kennedy
- CRJS305 – K. Frey sponsored by R. Fennell
- HPED111 – B. McConnell sponsored by ??
- ACCT340 – R. Yost sponsored by R. Hartman
- HLTH104 – A. Hunsinger sponsored by K. Allison

XIV. Foundations of Excellence

Management asked for APSCUF assistance in deciding if it should apply for an internally guided self-study. It is quite costly with \$33,000 required up front and quite a bit of travel; however, L. Koch has agreed to find the money. Management will disseminate the information for future discussions.

XV. Fulbright Stipend Support

Management reported LHU has not been successful in gaining Fulbright Scholars. There needs to be a way to supplement the Fulbright stipend. There was a scheme to use an AWL from the next year, but that did not work. Faculty were paid twice for the same service, which is illegal. The proposal is that anyone that gets a Fulbright Scholarship would continue to be paid by the University, but turn the Fulbright Scholarship stipend only (not the monies received for expenses such as housing and travel) over to the University. This takes the disincentive away.

XVI. Student Life Cycle Management

R. Johnson sent a copy of a document pertaining to this issue to APSCUF very recently. He explained there will need to be discussions on this issue, but the item was not able to be discussed fully at this meeting due to lack of time.

XVII. Next Meeting – January 22, 2007. F. Cook and R. Johnson may meet in the mean time.

Adjourned 1:59