

**APSCUF MEMBERSHIP MEETING**

**February 3, 2009**

**1:00-2:00 pm**

**MINUTES**

President Fay Cook called the meeting to order in the Hall of Flags with 31 members and Office Manager Shelley Schenck present.

**1. Approval of Minutes of December 2, 2008 Meeting (Exhibit I)**

**S. Berard made a motion, seconded by M. Girton, to approve the minutes. The motion passed.**

**2. Grievance report (Exhibit II)**

Grievance Chair H. Congdon reported no changes. He presented a document from State APSCUF entitled “Cowden’s Billable Hours by Campus” showing the amount of time the APSCUF lawyer spends on grievances. Billable hours at LHU increased from 15 in 2006-07 to 106.9 in 2007-08. Only three PASSHE campuses had more hours than LHU did. PASSHE is introducing an experimental program to try to solve grievances. Participation is optional for APSCUF members. Members who do not participate, and those who refuse to settle, will not be penalized.

**3. Treasurer’s Report**

J. Lindzey reported that December 2008 and January 2009 were quiet. LHU APSCUF has \$10,412.04 on hand.

**M. Cloud made a motion, seconded by M. Girton, to accept the report. The motion passed.**

**4. President’s Report**

**a. Management Searches**

Deborah Erickson of Mansfield University has accepted the position of Provost at LHU. The names of finalists forwarded by the committee were not ranked. The search for Director of Clearfield Campus continues.

**5. Policy for Student Behavior in the Academic Environment**

This policy will be revisited at M&D on 17 February 2009.

**6. Children in the Workplace**

No policy has yet been promulgated.

**7. Summer registration issues**

Several members objected to the new policy of clearing students to register for summer classes. The College of Arts & Science advocates clearing all students for summer registration, and the matter will be placed on the M&D agenda. The summer policy is not specific about pairing upper-level courses/sections. The minimum number of students increased to 13 undergraduates or 8 graduates, but APSCUF does not know how many students are needed to make summer sessions viable.

**8. Release/reassigned time survey**

The survey asked chairs to justify release time in their departments. The Provost received only two responses, though some may be at the deans' level. The Provost's intention is to reduce release time. APSCUF members are advised to make sure that work is removed along with release time. APSCUF should also ensure that the process is open and fair.

**9. Academic Calendar—69 days every Spring semester**

The Spring schedule is short by one day through 2013. Some PASSHE universities are holding final exams on Saturday, but that extends the semester. LHU APSCUF advised management to ask PASSHE to modify the schedule. In the future, LHU may have to move the Celebration of Scholarship from Wednesday/Friday to Tuesday/Thursday. The LHU Calendar Committee is frustrated because PASSHE keeps changing dates.

**10. Promotion conferences with the Provost**

The Provost will be on leave for the next month and unavailable for conferences with candidates. LHU APSCUF agreed to conferences over the phone. To settle a grievance, the Provost agreed to make every effort to meet face to face with candidates, and APSCUF members are advised to take advantage of that policy. The Associate Provost has no authority, and the Provost is to communicate with the Chair of the Promotions Committee and the candidates.

**11. Retrenchment**

Other unions, such as AFSCME, have furlough clauses, but APSCUF does not, and State President S. Hicks has said that APSCUF will not renegotiate the contract. LHU APSCUF advised LHU President K. Miller to deliver a reassuring message, and that is supposed to come soon.

**12. Next Meeting**

March 10, 2009 at 1:00 pm in the Hall of Flags. State APSCUF President S. Hicks will be present to discuss a dues increase.

Respectfully submitted,

John H. Wilson, APSCUF Secretary