



Family Center For Reproductive Health

## Community Education Specialist Internship

### Summary

Represent the department by providing educational services relevant to the sexual, reproductive, contraceptive, parenting and preventive health needs of the community. Recognize various age related needs and provide age appropriate education as indicated. Market services to school districts, colleges, churches and agencies, acting as a resource for the education of children, youth, and adults.

### Physical Requirements:

Requires full range of body motion. Some lifting required. Manual and finger dexterity for utilizing and preparing teaching materials. Requires standing and walking for extensive periods of time. Requires normal or corrected vision and hearing range, working under a variety of conditions and irregular hours. Requires driving a vehicle over 100 miles/month. Work activities could take place in any agency or school location available in the county with a broad range of conditions present.

### Major Tasks, Duties, and Responsibilities

- Research and evaluate available appropriate educational materials and services relevant to the sexual, reproductive, contraceptive, parenting and preventive health needs of the community, including children, youth and adults, and clientele of the Family Center.
- Review, adapt, and/or create appropriate Human Sexuality and Family Life curriculum and instructional materials to meet the needs of the community.
- Write program and funding proposals and justifications, as needed, to meet the educational needs of the community.
- Conduct age appropriate educational programs to individuals and groups, large and small, in the community, and facilitate group discussion.
- Consult with school districts and colleges and assist as requested in the planning, management, and evaluation of Family Life education programs.
- Update and maintain a resource library, including curriculums and audio-visual materials, for use by the community.
- Provide individual and group counseling in the area of Human Sexuality and communications to children, adolescents and parents.
- Promote Susquehanna Health through the Family Center as a resource center by attending appropriate meetings and public relations functions, and marketing and providing education programs for appropriate organizations.
- Establish and maintain contacts between the Family Center and community agencies.

- Establish and maintain necessary working relationships with Susquehanna Health, the Family Health Council, and community personnel including schools, parent groups, churches, social service agencies, industries and other institutions.
- Contribute formally and informally, as needed, to the educational programs of Susquehanna Health, the Family Center and Family Health Council.
- Participate in community organization committees/task forces/boards as appropriate.
- Work cooperatively with other personnel in a team effort to accomplish hospital objectives.

**Other possible opportunities:**

- Observation of the Prenatal, Family Center and STD clinics as well as the Elect program.
- As determined appropriate between faculty supervisor, internship supervisor and Director of the Family Center.

**Must complete Susquehanna Health's Volunteer Approval Process**

For more information go to <http://www.susquehannahealth.org/Volunteers/Students.asp> Plan accordingly, if you are an out of state resident, this process could take up to 3 months due to background check.

**Additional Questions/Interests Contact:**

Amy L. Cotner-Klingler  
Community Educational Specialist  
Susquehanna Health, Family Center for Reproductive  
570-321-3143  
aklingler@susquehannahealth.org