

Internship Site Profile

Lebanon Family Health Services

Address of Organization/Business: 615 Cumberland St.
Lebanon, PA 17042

Contact Person(s) **Joni Clouser**

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1. Preferred method of contact: **Email or phone**
2. When would internships be available? **Fall, Spring, Summer, and during Winter break**
3. Would you prefer a part-time or full-time intern? **Part or Full-time, We tailor hours according to students' requirements and desired outcomes.**
4. Preferred length of time: **No requirement, but to receive a greater understanding and/or experience, it is better to allow a few months.**
5. About Your Organization: **Lebanon Family Health Services is a private non-profit health organization devoted to Lebanon Valley. The primary mission is to provide quality education, nutrition, and reproductive health services to the uninsured and underinsured families of Lebanon County with emphasis on women, infants, and children.**
6. Project Description:
 - **Assist with planning committees (PR, marketing, Financial, Fundraising)**
 - **Assist with newspaper columns, press releases and newsletters**
 - **Assist in educational classes, i.e., parenting, smoking cessation classes**
 - **Attend community events with staff to network with other organizations**
 - **Childcare**
 - **Assist at health fairs in the community**
 - **Assist medical staff, including a social worker, on our prenatal care day**
 - **Assist nutritionists with the WIC outreach and special events**
 - **Serve as an advocate for our services**
 - **Assist with coordinating different events and fundraisers.**
7. On-the-job co-workers: **Nutritionist, Dir. Of Education and Outreach, social worker, nutrition aid, medical staff**
8. Field of study
 - ✓ **Business/Marketing/Accounting**
 - ✓ **Education**
 - ✓ **Health**
 - ✓ **Human Services, Psychology**
9. Experience/Skills Desired: **acceptance of diversity**
10. Inquiry Deadline: **3 – 6 months before internship to ensure accommodations can be made**

11. Preferred Means of Placement **Resume, interview, and recommendation from faculty**

12. Compensation: **unpaid internship (we are a non-profit organization)**

13. Would you be interested in providing an exploratory internship for student? (An exploratory internship is a one-week experience allowing a student to shadow and assist an employee.)

✓ **Yes**