

Lock Haven University
Institutional Review Board for the Protection of Human Subjects
Minutes
Akeley Conference Room
Thursday – 12:30pm
February 17, 2011

Members Present: Chris Offutt, Beth McMahon, Mark Cloud, Marianne Lovik-Powers, Susan Fike, and Sarah Lewis (via conference call)

Member Not Present: Rey Junco

Also in attendance: Lisa Galico (Graduate Asst. to IRB)

A. Approval of Agenda

Mark Cloud made a motion to approve. 2nd provided by Marianne Lovik-Powers. All voted in favor.

B. Approval of Minutes from January 20, 2011

Chris Offutt made a motion to approve. 2nd provided by Beth McMahon. All voted in favor.

C. Old Business

1. Chris reported that the 1st meeting of the committee convened in response to concerns about the approval process for research involving multiple universities has been convened by Angela Smith-Aumen of PASSHE. The following agenda was sent:

1/ Purpose of Committee - areas of concern include the following:

- (a) who determines that selected institutional research (e.g., NSSE surveys) are not the purview of any IRB,
- (b) how do we handle system-level research that is multi-campus within the context of IRB deferrals or reviews, and
- (c) how do we handle requests from individual researchers (i.e. theses/dissertations) for multi-campus research.

2/ Outputs:

Develop a “common approach” to multi-campus research in the above areas. What does this mean to each of us?

3/ Frequency of meetings/conference calls.

LHU IRB members provided the following thoughts for Chris to take back to this committee: A central IRB group for system-wide, or multiple university research applications. Membership from 14 universities should be on a rotating basis. The

Chair should not be a rotating membership position to ensure continuity within the Board.

Additional questions to investigate include:

- What is the current load for multiple university research applications? Should release time be something that is considered for this position?
- What proposals have already been approved?
- Is it impractical to stop projects already approved?

2. All members reviewed the updated/revised narrative form for the IRB application. Corrections and suggestions were recorded by Chris Offutt, Chair and Lisa Galico, IRB Graduate Assistant. Mark made a motion to approve revised narrative form with changes, as discussed. Marianne Lovik-Powers seconded the motion; and, all voted to approve.

D. Meeting adjourned.