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<b>Meeting Location</b>	LHU- East Campus Complex Rm. J206	<b>Client</b>	Lock Haven University
<b>Meeting Date/Time</b>	Sept. 18, 2009 8:00AM	<b>Project</b>	East Campus Science Center
<b>Subject</b>	Programming Kick-Off Meeting	<b>Project No.</b>	
<b>Participants</b>	See Attached List	<b>Notes Prepared By</b>	S. Ortega
<b>Date Issued</b>	September 21, 2009	<b>File</b>	JCI MM 9-18-09

**cc:** Keith Roush- LHU  
 Avery Gretton- HA  
 Rick Honeywell- JCI/GPR

Notes	Action
<ol style="list-style-type: none"> <li>1. LHU Departments- Biology, Chemistry, Geology and Physics stated the following goals and objectives:                             <ol style="list-style-type: none"> <li>a. To have a state of the art facility without compromising the current construction funding limit.</li> <li>b. Increase size and space for future growth.</li> <li>c. Modernize equipment.</li> <li>d. Increase research capabilities.</li> <li>e. Additional teaching labs.</li> <li>f. Need dedicated faculty research labs for each department.</li> <li>g. Student lounge/eating areas desired.</li> <li>h. Collaboration spaces needed between faculties and students.</li> <li>i. Increase storage capacity.</li> </ol> </li> <li>2. LHU concern about vibration and acoustic issues with the proposed building.</li> <li>3. Faculties prefer to have (3) 50 student classrooms as compared to having (1) 150 student classroom.</li> <li>4. Typical student class number per department:                             <ul style="list-style-type: none"> <li>Chemistry Dept. - 16 students 24 students</li> <li>Biology Dept. - 20 students (Max.) 16 students (Average)</li> <li>Geology Dept. - 30 students (Typical)</li> </ul>                             Note- 24 students per class is too difficult to maintain in upper division class.                         </li> </ol>	

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5. JCI/GPR presented a virtual tour of facilities similar to the proposed science center project (PDF copy attached).
  6. JCI/GPR will bring layouts of the Edinboro Univ. Cooper Hall Science Center Project for reference in the coming faculty programming meetings.
  7. Scheduled programming meetings for each departments are as follows:

9-23-09 Weds.

12:15pm - 1:10pm    Physics Dept. at Ulmer Rm. 221

9-24-09 Thurs.

11:00am - 11:50am    Chemistry Dept. at Ulmer Rm. 304

1:00pm - 2:00pm    Food Services at Sullivan Board Rm.

9-25-09 Fri.

9:00am - 10:00am    Biology Dept. at Ulmer Rm. 321

11:15am - 12:00pm    Geology Dept. at Ulmer Rm. 106