

Meeting Date: January 14, 2010

Date: January 19, 2010

Time: 8:00 A.M.

Location: Lock Haven University
East Campus, Room J206

Purpose: Facilities / Science Dept Design Meeting

Project: DGS 409-62 – Renovation and
Construction of a Science and
Math Center, East Campus, Lock
Haven University

HA PN: 2009-230

M i n u t e s o f M e e t i n g

Attendees:

David Proctor	LHUP, Facilities
Keith Roush	LHUP, Facilities
David White	LHUP, Dean
William Hanelly	LHUP, Finance & Admin.
Thomas Wynn	LHUP, Geology & Physics
Jackie Whitling	LHUP, Chemistry
Anura Goonewardene	LHUP, Geology & Physics
Jim Wheeler	LHUP, Geology & Physics
Ted Nuttall	LHUP, Biology
Stephen Marvel	LHUP, Biology
Joseph Calabrese	LHUP, Biology
Loretta Dickson	LHUP, Geology & Physics
Keith Barrows	LHUP, Development
Dwayne Allison	LHUP, Student Affairs
Michael Wolf	Highland Associates (HA)

Discussion:

Item No.	Discussion	Action
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| 1. | Overview of Concept Plans submitted on 1/7/10 to DGS. | |
| | A. Faculty Offices on same floor as Labs | |
| | B. Building considers existing Auditorium to remain. | |
| 2. | Comments from Faculty review: | |
| | A. Biology (from marked plan) | |
| | 1) Locate one 50 Seat Classroom on Biology floor, Chemical Storage to 3 rd floor. | |
| | 2) Locate Animal Room to S/7 with access from corridor. | |
| | 3) Move Cold Room to I/7. | |
| | 4) Extend Biology Prep Room from I/8 to I/11. | |
| | 5) Reduce size of Basic Biology to 1392 s.f. (+/-). | |
| | 6) Move Genetics Lab to Principals of Biology with Prep Room. | |
| | 7) Increase width of Field Natural History/Bird Room by +/- 3 feet. | |
| | 8) Move Molecular Prep Room to M/5. | |
| | 9) Locate Auxiliary Teaching Lab to K/5. | |
| | B. Chemistry (from e-mail comments) | |
| | 1) The Chemical Stockroom can be moved to the 3 rd floor to be exchanged with one of the classrooms requested by Biology. | |
| | 2) There needs to be an area in the Chemical Stockroom that is specially segregated for the storage of chemical/hazardous waste. | |
| | 3) The Balance Room shown on the interior of the Analytical Chemistry Lab needs to be positioned so that there is direct access to the hallway so that this facility is available to students from other rooms without traveling into the Analytical Chemistry Lab. | |
| | 4) Exchange the position of the Forensic Chemistry Lab and the Principles of Chemistry Lab. This simply is a name change as both rooms are the same size. | |
| | 5) Reading from the left to right on the plans we would like the remaining labs to appear as follows: | |

Physical Chemistry; Instrumental Lab; Organic Chemistry; Advanced Synthesis; Classroom; Classroom;

Principles of Chemistry; Analytical Chemistry; Biochemistry; Chemical Stockroom; Classroom.

C. Geology/Physics (from meeting)

- 1) Move Astronomy Storage near exterior access.
- 2) Move X-Ray Equipment Room to O/5.
- 3) Rock cutting storage near M/4 and accessible from Paleontology, Upperdivision and Mineralogy Labs.
- 4) Make Map Storage larger (verify with existing equipment).
- 5) Geology Offices can be located at I/3, K/3 and N/5 as necessary.
- 6) Investigate provisions to add Planetarium at future date (ceiling clearance) in one 50 Seat Classroom.

D. General

- 1) Add graphic scale to future plans.
 - 2) Move Administration Office to D/5 with Mail Room adjacent at E/4 – E/5.
 - 3) Locate one Physics Office at E/11 if necessary.
 - 4) Both 70 Seat Classrooms should be considered for tiered seating.
3. Detailed lab layout discussions to begin on February 4th/February 5th meeting with each department. Follow-up meetings for reviewing layouts will be February 25th/February 26th. (University will coordinate meeting times for each lab – see attached outline).
 4. Highland will re-issue new Concept Plans next week based on above comments showing general arrangement of spaces. Final room dimensions and proportions will be established during lab layout meetings.
 5. Sketch Plan submission sent to DGS on 1/7/10. Review meeting is scheduled for 2/1/10. Project was submitted to DGS approximately \$2.5 million over budget. University has made a commitment to fund the cost increase.
 6. University is still reviewing the disposition of the existing Auditorium.

These minutes have been prepared to the recollection of the A/E. If there are any discrepancies in these minutes as per your knowledge, please contact our office within three (3) days of receipt; otherwise, these minutes shall stand as issued.

Submitted By:



Michael Wolf, AIA

Attachment

MW/kab

Cc: Attendees; Deborah Erickson; Charlie Consagra; File