

STEVENSON LIBRARY

Lock Haven University Laptop Agreement

LAPTOPS ARE FOR LOCK HAVEN UNIVERSITY STUDENT USE ONLY

- All students must have a valid LHU ID card.
- Laptops may NOT be taken out of the library.
- No overnight loans.
- Laptops MUST be returned 1 hour prior to closing.
(Sunday-Thursday 10 pm, Friday 3 pm, Saturday 4 pm)
- Laptops have a 2-hour circulation period.
- Fines will be assessed at \$5.00 an hour past the due date.
- Laptops will circulate with case, battery and DVD drive.
- Other components available for circulation are:
 - Mouse
 - Power Cord
 - Ethernet cables

There will be a \$10.00 fee assessed per item if any of the above components are not returned.

LIABILITY STATEMENT

I have read, understand and agree to the Laptop Agreement. I agree to pay all costs associated with the overdue return or loss* of the Laptop or its other available components while it has been checked out to me.

I understand that the replacement cost for the Laptop will be no less than \$1600.00.

SIGNATURE _____ DATE: _____

PRINT NAME _____

ID NUMBER _____

Staff Signature

Date

***DO NOT LEAVE THE LAPTOP UNATTENDED-IF IT IS MISPLACED OR STOLEN WHILE IN YOUR POSSESSION, YOU ARE RESPONSIBLE FOR THE REPLACEMENT COST.**