

# CLEARFIELD CAMPUS LIBRARY

## Lock Haven University Laptop Agreement

LAPTOPS ARE FOR LOCK HAVEN UNIVERSITY STUDENT USE ONLY

- All students must have a valid LHU ID card.
- Laptops may NOT be taken out of the library.
- No overnight loans.
- **Laptops MUST be returned 15 minutes prior to closing.**
- Laptops have a 3-hour circulation period.
- Fines will be assessed at \$5.00 an hour past the due date.
- Laptops will circulate with battery and DVD drive.
- Other components available for circulation are:
  - Mouse
  - Power Cord
  - Ethernet cables

There will be a \$10.00 fee assessed per item if any of the above components are not returned.

### LIABILITY STATEMENT

I have read, understand and agree to the Laptop Agreement. I agree to pay all costs associated with the overdue return, damage or loss\* of the Laptop or its other available components while it has been checked out to me.

I understand that the replacement cost for the laptop will range from \$800 to \$1900 depending on the current market price determined by the Lock Haven University Information Technology Department.

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME \_\_\_\_\_

ID NUMBER \_\_\_\_\_

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

**\*DO NOT LEAVE THE LAPTOP UNATTENDED-IF IT IS MISPLACED , STOLEN OR DAMAGED WHILE IN YOUR POSSESSION, YOU ARE RESPONSIBLE FOR THE REPLACEMENT COST.**