



**Lock Haven University Library  
Annual Report 2005-2006**

Prepared by Tara Lynn Fulton  
and Cynthia M Ward

## TABLE OF CONTENTS

ACCOMPLISHMENTS.....	2
Doing more with less.....	2
Books, books and more books.....	2
Electronic resources.....	2
Instruction.....	3
Media services.....	3
Putting materials in the hands of students and faculty.....	4
University archives.....	4
Public relations.....	4
How are we doing?.....	4
Library as place.....	6
Service mission.....	6
Professional development.....	6
Conclusion.....	6
STATISTICS.....	7
Personnel and Facilities.....	7
Reference and Instruction.....	8
Circulation.....	9
Collections and Access.....	10
Media Services.....	14
Budget and Expenditures.....	17
Per Student Statistics and Expenditures.....	19
Personnel and Teams.....	20

## ACCOMPLISHMENTS

### *Doing more with less*

“Doing more with less” was probably a campus theme this year as much as it was a library theme. Our students expect more electronic resources, more media, more Barnes-and-Noble-like places to study, more personalized service, and, of course, everything at their fingertips 24/7. We are serving more students in more different programs than ever before. Yet budget dollars remained stationary, and real spending power declined. The Chancellor successfully lobbied for a one-time supplement from the legislature for library access, which was a nice bonus, but it could not substitute for lack of year-by-year investment in the library. The library is very proud of what it has been able to accomplish in spite of what amounts to declining resources and an antiquated facility. We remain on the forefront of integrating new technologies into instruction, and we continue to provide valued one-on-one assistance to students, faculty, and community members.

### *Books, books and more books*

Yes, a major focus of the libraries is still on books. With new programs starting at the Clearfield campus, the focus there has been on expanding the book collection into new areas such as business and criminal justice, and updating existing collections, especially nursing.

At Stevenson Library a silent revolution is underway. We are buying new books, and they are being used, despite the projections that the Millennial generation would stop reading. However, academic library budgets were strongest in the 60s and 70s, and so much of our collection is very dated. The librarians have begun a project to prune out materials that are no longer useful to the curriculum. In fact we estimate that this year they will have withdrawn more volumes than they purchased. For the next five years this will mean that the newer materials on the shelves will be more visible to students. Over the long term, this pruning will result in a substantial reduction of print volumes in the library. We have a team in the library called the Collection Space Utilization Team, which measures stacks space, conceptualizes shifts, and otherwise keeps track of this revolution as it unfolds. By the time the university is ready to renovate the Stevenson Library, we will be ready to repurpose stack space.

### *Electronic resources*

We provide access to over 100 different databases. The librarians make decisions each year about which titles to add and which to drop. One library staff member handles all the updating of contracts and communication with vendors. Another library staff member is responsible for making sure our links to each database and our security access are working day in and day out. And everyone who serves in a public service role in the libraries has to keep a working knowledge of what is contained in the various databases in order to direct users to them. Faculty rely on subject librarians to keep them abreast of the changes in information access in their disciplines, as databases merge, go out of

business, drop key full-text titles, and otherwise ebb and flow with the marketplace of scholarly information.

As vendors and publishers work together to make more journals available online, our students are often able to find enough information in EBSCO's Academic Search Premier and similar products to complete most of their papers and projects. LHU accessed 95,000 full-text articles via Academic Search Premier alone last year – that's almost 20 articles for every student and faculty member! We now have some 26,000 journals available online, and we observe a parallel decrease in the use of print journals. Between 2001 and 2005 we canceled 24% of our print titles. (Unfortunately due to inflation rates of 8-10% per year, we saved only 11% of the dollars.) The librarians are continually monitoring this transition from print to electronic access, and making judgments about how best to use limited resources to provide optimum access.

### *Instruction*

One innovation this year that is proving popular is the online study guide. For particular disciplines, or even for specific classes, the subject librarians create a kind of pathfinder to information. The study guide lists databases and websites and reference books and whatever else is central to research in the field. We currently have about ten study guides in place, with more planned for creation over the summer.

### *Media services*

The media area on the lower level was transformed over the summer of 2005. We condensed periodicals stack space to open up a whole new set of ten workstations for use with multimedia, electronic portfolios, and assistive technologies. We bought equipment and software for splicing video, for taking clips of music, for creating animation on websites, and for manipulating scanned images. Then we trained everyone who serves at the media services desk to provide basic level assistance to users on both IBM and Mac platforms. Since we had some 1000 education majors learning to use LiveText for the first time this year, the equipment was put in place just in time for the spring student teaching rush.

That's not all we added in media. We added a poster printer and digital camcorders and wireless headphones. We added significant numbers of DVDs. All of these changes required moving shelving, relabeling materials, and in some cases reclassifying them so they are easily accessible in the online catalog. Equipment was inventoried, and most of it is circulated via an online tracking system. We are continually amazed at how much physical labor as well as database work is involved in keeping a media operation up and running.

### *Putting materials in the hands of students and faculty*

Every year the library finds a way to take advantage of new hardware and software capabilities to make research and reading more convenient. This year we introduced ILLiad – a web-based service that allows our users to submit and track their own interlibrary loan requests, thus further reducing the time it takes for us to get articles and books. We also advertised a new piece of equipment that allows us to scan microforms into electronic format and email them to our users, which we expect will increase use of an otherwise onerous format.

### *University archives*

When one thinks of archives, an image is conjured of dust-laden leather volumes, overflowing file cabinets, and boxes upon boxes of yellowing papers. Not true in the library! We did a lot of work this year reorganizing our files and boxes, putting fragile materials in protective, acid-free covers, for example, and streamlining the way our stacks are arranged. We held a workshop for department chairs and secretaries to encourage the submission of materials to the archives. Most notably, we completed a project to digitize the old Praeco yearbooks and make them accessible on the web and we produced the second annual brochure on faculty scholarship accomplishments.

### *Public relations*

With declining resources, the need grows for every campus unit to sell itself. In the library, we try not to allow this to be time we are not spending on good service, but rather merge it with our efforts to educate the campus community about our collections and services. Our newsletter, our exhibits, our letters to potential donors, and our National Library Week festivities also serve as ways to get people excited about what the library can do for them. In 06/07 we are even planning to have a library blog!

We also try to make the library a space in which people can gather to learn together, be scholarly together, engage with new ideas together. We sponsored book talks by several LHU faculty, for example, and librarians did sessions as part of the Teaching and Learning Center's series of workshops. We serve coffee and cookies at finals time to give students on both campuses a chance to take a break, commiserate, find new study partners, or get their motivation back.

### *How are we doing?*

The liaison program between subject librarians and academic departments is a primary mechanism by which we gauge continuously how well we are doing in serving academic needs.

When programs go up for accreditation, the libraries are involved in the process. At least, the visiting team will want a report of expenditures, book volumes, and serial and database support. In more sophisticated reviews, they look at the qualifications of the subject librarian, at the nature of the information literacy instruction that is provided, and in the library's ability to support program needs for media. In the accreditation efforts so

far, the library is often praised for personalized service and instruction, but in a number of cases the lack of money for books, journals, and databases has been cited. Where possible we have put extra monies into the areas that are seeking accreditation, but in many cases the expectations are just beyond reach. Fortunately, the library has not yet been a significant factor in denying an accreditation, while in some cases it has been a plus factor.

Two statistical comparisons were done with 2004 data, one by a consultant we hired to compare us to peer academic libraries across the nation, and another one by one of the PASSHE libraries. Some highlights follow, organized by whether we were average, below average, or above average.

Services - We are fairly typical in terms of gate count, circulation per student, number of hours open, reference transactions, number of audiovisual materials, and interlibrary loans received.

Inputs - We are fairly typical in terms of total library expenditures per student and in number of librarians per student.

Services - We are below average in expenditures for books, in number of current periodical subscriptions, and in number of public access computers.

Inputs - We are below average in percentage of core university expenditures devoted to the library, number of support staff, reliance on student assistants, and support staff salaries.

Services - We are above average in book volumes, books added per student, serial volumes, audiovisual materials added, interlibrary loans provided, and percentage of students reached by library instruction.

Inputs - We are above average in librarian salaries.

In other words, we are generally suffering in terms of what resources are being put into the library, but managing to be at least average overall in the services we are able to provide. This is a credit to a tremendous faculty and staff. In fact, only 62% of expenditures on the library are for faculty and staff – significantly less than the university's overall figure, and an indication of a low staffing level.

The most striking comparison was the age of the main library facility, with almost all other libraries having been renovated or new buildings constructed during the 1990s. Stevenson Library was built in 1969, and with the exception of the main floor, has not had any significant work done.

### *Library as place*

As I have alluded to several times, a primary issue for the main campus is the inadequacy of the library as a place. Our heating and air conditioning system is inadequate for the building and over 35 years old – it breaks down for months at a time, leaving students freezing or perspiring or just opting to find another place to work altogether. A significant portion of the roof had to be replaced as an emergency measure this year, because we had major leaks on the third floor that were threatening collections. We could not even get \$10,000 to redo lighting in the Curriculum/Children’s Library this year, although they did at least put stronger lightbulbs in. We settled for giving the Fine Arts Society \$125 to paint a mural in there that brightens up the room significantly. Such touches hardly suffice to make the campus competitive in terms of what current students expect to find in a library building.

### *Service mission*

We revised our mission and vision statements this year in conjunction with the arrival of a new provost. We also debuted a major revision of our website, which serves as many students’ primary entre to the library and its services. We continue to enjoy a very positive reputation on both campuses for service. No complaints went to the provost or president about the library again this year – always a good sign!

### *Professional development*

The library is one of areas of the campus that must continually stay ahead of the curve in terms of instructional technology, information policy, and program assessment. Faculty and students rely on us to assist them with everything from electronic portfolios to web searching and from designing posters to copyright compliance. With only 18 team members in the library, each of us must wear many hats, and in each of those areas, we must keep our knowledge and skills up-to-date. Library team members participated in online training programs, videoconferences, site visits, and a myriad of other professional development opportunities this year. This is a significant investment of time and money, but without that investment the library would be unable to support campus initiatives. The benefits of this investment are seen every day in the ability of library faculty and staff to engage with those we serve, to help them make the recorded knowledge of mankind a meaningful part of their lives.

### *Conclusion*

Stevenson and Clearfield libraries continue to enjoy a reputation for innovation and for proactive service. Our services and collections are tailored to Lock Haven’s unique needs. A very dedicated library team of professionals is appreciated both on campus and among our sister PASSHE libraries for their expertise. As resources decline and as the main library ages, we are concerned about our ability to continue this level of service and to remain relevant to a growing campus. We look forward to the visions of the new provost in defining the future role for the library within Academic Affairs.

## STATISTICS

### Personnel and Facilities

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Administrative Staff FTE	1	1	0	0	0	0
Library Faculty FTE	8	8	0	1	1	0
Support Staff FTE	8.5	8.5	0	.5	.5	0
Student Assistants FTE	9.2	8.6	-6.5	1.2	1.5	25
Total FTE	26.7	26.1	-22.5	2.7	3.0	11.1

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Hours open per week	86.5	86.5	0	60	56	-6.67
Door counts total	252,339	292,438	+15.89	25,771	29,509	+14.50
Door counts average per week	4,852	5,624	+15.91	495.6	590	+19.05

## Reference and Instruction

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Reference questions						
Per week average at service desk	279*	209	-25.09	46.5*	42	-9.70
Per week average Via email	0	0	0	2	2	0
Per week average Via web	0	0.73	+100	0	2	+100
Total via service desk	12,555*	9,405	-26.10	2,092	1,890	-9.70
Total via email	0			4		
Total via web	0	33	+100	0		0
Total	12,555*	9,438	-24.83	2,096	1,936	-7.63

\* Note: Based on sample weeks.

\*\* Note: Based on an average multiplied by 45 weeks.

### Library instruction

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Instruction sessions	139	163	+17.27	14	7	-50
Students reached by instruction	3,284	4,131	+25.80	283	160	-43.46

### Session breakdown by librarian

Ardan, Brian	6
Corman, Brenda	5
Foor, Jamie	20
Kulas, Stephanie	7
Lilla, Rick	51
Topper, Joby	7
Weglarz, Cathy	39
Winch, Elsa	35

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Home Page Hits	239,983	332,640	+38.61	14,316	17,601	+22.95
Pages on the Website	100	170	70	N/A	N/A	N/A
Student entering 24 hour area	2,727	3,613	+32.50	N/A	N/A	N/A

## Circulation

### By user category

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Loaned to students	18,149	13,325	-26.58	698	504	-27.80
Loaned to faculty/staff	5,178	4,964	-4.13	143	58	-59.44
Loaned to other users	1,134	1,316	+16.05	114	116	+1.75
Total circulation	24,661	19,605	-20.50	955	678	-29.01

### By format

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Books	24,023	18,212	-24.19	890	636	-28.54
Periodicals	103	75	-27.18	0	0	0
Media	535	1,318	+146.36	65	42	-35.38
Total circulation	24,661	19,605	-20.50	955	678	-29.01

### Reserves

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Print reserve items loaned	283	1,431	+405.65	180	20	-88.89
E-reserve items available	157	109	-30.57	62	67	+8.06
E-reserve items accessed	3,805	1,972	-48.17	643	153	-76.21
E-reserve courses served	33	15	-54.55	7	2	-71.43

### Interlibrary loan

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Books borrowed	207	259	+25.12	22	2	-90.91
Universal Borrowing	172	105	-35.95	50	59	+18
PALCI Borrowing	468	465	-0.64	38	15	-60.53
Articles borrowed	512	637	+24.41	37	46	+24.32
Total items borrowed	1,359	1,466	+7.87	147	122	-17.01
Books loaned	1,339	1,209	-9.71	72	38	-47.22
Universal Borrowing	122	145	+18.85	35	39	+11.43
PALCI Loaned	233	228	-2.15	32	58	+81.25
Articles Loaned	1,206	1,267	+5.06	22	17	-22.73
Total items loaned	2,900	2,849	-1.76	161	152	-5.60
Total items loaned and borrowed	4,259	4,315	+1.31	308	274	-11.04

## Collections and Access

### Book Volume Holdings

	Stevenson	Clearfield
Holdings in July 2005	362,910	7,576
Purchased volumes added	2,532	406
Gift volumes added	2,010	287
Volumes discarded	14,254	225
Holdings in July 2006	353,198	8,044
% change	-2.68	+6.18

### Book Title Holdings

	Stevenson	Clearfield
Titles in July 2005	248,398	6,862
Purchased titles added	2,425	342
Gift titles added	2,010	1,348
Titles discarded	8,710	217
Titles in July 2006	244,123	8,769
% change	-1.72	+27.80

### Breakdown of book holdings by collection

#### Stevenson

	Titles/Holdings	Volumes/Items
Main stacks	226,514	329,155
Archives	601	916
Reference	3,511	7,872
Leisure paperbacks	413	415
Corporate annual reports	1,038	1,790
Teaching/Learning Center	0	0
Children's/Curriculum		
Award books	172	380
Children's reference	41	101
Curriculum	807	1,507
Easy readers	2,760	2,772
Juvenile	8,151	8,175
Picture books	68	68
Puppets	47	47
Total C/C	12,046	13,050
<b>Total</b>	<b>244,123</b>	<b>353,198</b>

#### Clearfield

Main stacks	5,138	5,461
Reference	495	889
Children's	765	770
Leisure Reading	824	830
<b>Total</b>	<b>7,222</b>	<b>7,950</b>

## Serials Holdings

	Stevenson	Clearfield
Periodical subscriptions (paid)	737	48
Periodical subscriptions (free)	86	2
Newspaper subscriptions (paid)	24	2
Newspaper subscriptions (free)	1	0
Grand total 2005	877	50
Grand total 2006	848	52
% change	-3.31	0
Bound periodical volumes 2005	51,820	0
Bound periodical volumes added	658	0
Bound periodical volumes discarded	1,939	0
Bound periodical volumes 2006	50,539	0
% change	-2.47	0

## Microform Holdings

	Stevenson	Clearfield
Total microfilm holdings in July 2005	20,189	0
Total microfiche holdings in July 2005	697,847	0
Microfilm added	255	0
Microfiche added	54	0
Microfilm discarded	738	0
Microfiche discarded	23,250	0
Total microfilm holdings in July 2006	19,706	0
Total microfiche holdings in July 2006	674,651	0
Total microform holdings in July 2005	718,036	0
Total microform holdings in July 2006	694,357	0
% change	-3.30	0

## Gifts and bindery

### Gifts received\*

#### Stevenson

	Fiscal year	2005 calendar year
Books	190	444
Videos	57	109
Audio cassettes	0	0
LPs	0	235
Playscripts	1,756	
Curriculum kits	0	8
Miscellaneous	7	462
Periodicals	0	90
Total	2,010	1,348

#### Clearfield

Books	0
Total	0

\* Note: Those accepted for addition to the collection are included in the totals above if cataloged. However, the numbers in this report reflect gifts received which may or may not have been added.

## Bindery

	Items	Expenditures
Bindery processing fees		2,541.69
Stevenson picture binding	748	4,605.58
Stevenson cloth binding	39	203.40
Stevenson theses	22	390.72
Stevenson periodicals	651	5,085.70
Clearfield picture binding	84	515.76
Clearfield cloth binding	2	11.30
Clearfield periodicals	96	757.56
Total	1642	14,111.71
Total Stevenson	1460	12,446.79
Total Clearfield	182	1,664.92

Electronic information access

Database subscriptions	
2005	99
2006	117
% change	+18.2
E-journal subscriptions	
2005	26,547
2006	*19,625
% change	-26.1
E-book subscriptions	
2005	13,175
2006	13,183
% change	+6.07

\*Note: Discrepancy is due to a change in how stats were counted the previous year.

Database searches conducted

	2005	2006	%change
Academic Search Premiere	95,514	126,328	+32.26
AltHealth Watch	N/A	8,640	N/A
Applied Science and Technology	N/A	8,810	N/A
Biological Abstracts	N/A	10,673	N/A
Business Source Premier	N/A	9,383	N/A
CINAHL	N/A	11,249	N/A
Comm. & Mass Media	N/A	9,808	N/A
Education Abstracts	N/A	12,433	N/A
ERIC	N/A	30,783	N/A
Health Source Consumer Ed.	N/A	12,848	N/A
Health Source Nursing Ed.	N/A	14,792	N/A
Lexis Nexis	14,950	12,243	-18.11
MEDLINE	N/A	16,444	N/A
Newspaper Source	N/A	11,778	N/A
OneFile	16,872	10,182	-39.66
Primary Search	N/A	8,988	N/A
Prof. Development Coll.	N/A	13,612	N/A
PsycARTICLES	N/A	23,237	N/A
Psych & Behavioral Science	N/A	14,322	N/A
PsycINFO	N/A	26,624	N/A
SocINDEX w/fulltext	N/A	15,282	N/A
Sociological Collection	N/A	13,169	N/A
SPORTDiscus	N/A	14,860	N/A
All other databases	270,296	166,562	-66.99
Totals	400,552	603,050	+50.55

Full-text articles retrieved

	2005	2006	%change
Academic Search Premiere	75,362	95,095	+24.18
Business Source Premier	N/A	5,314	N/A
LexisNexis	19,587	14,466	-26.14
Newspaper Source	N/A	5,058	N/A
OneFile	9,464	5,497	-41.92
PsycARTICLES	N/A	9,184	N/A
All other databases	36,275	39,419	+8.67
Totals	150,653	174,033	+15.52

## Media Services

Note: Circulation of media reported elsewhere.

### Equipment held

3 Disk CD	1
Camcorders	57
Cassette Deck	0
CD Player	2
CD/Cassette Player	2
Conference Phone	1
Digital Camera	16
Digital Recorder	1
Disc-Go-Pod	1
DVD Player	6
DVD/VHS Combo	4
Easel	3
Extension Cord	9
Headsets	14
Laptops	10
LCD Projector	10
LCD TV's	2
Microphone	6
Opaque Projector	3
Overhead Projector	31
Portable Screen	8
Poster Printer	1
Radio Recorder	6
Slide Projector	8
Speakers	0
Stereo Receiver	1
Tape Recorder	33
Tripod	53
Toshiba/Proxima	0
Television	15
TV/VCR Combo	0
Turntable	1
VCR's	17
Total	319

### Classroom delivery of equipment

DVD's	
Laptops	151
Opaque Projector	1
Overhead Projector	40
Portable Screen	56
Projectors	184
TVs	45
VCRs	31
Total	508

Equipment circulated	
Camcorders	494
Digital Cameras	40
Extension Cords	56
Headsets	7
Laptops	151
Microphones	37
Tape Recorders	93
Tripods	213
Total	1,091

#### Media Holdings

	Stevenson	Clearfield
DVDs		
Held 2005	793	0
Added	485	7
Discarded	1	0
Held 2006	1,277	7
Music CDs		
Held 2005	607	0
Added	6	0
Discarded	0	0
Held 2006	613	0
Videos		
Held 2005	875	238
Added	111	17
Discarded	1	2
Held 2006	985	253
Audio books		
Held 2005	387	22
Added	12	1
Discarded	137	0
Held 2006	262	23
Phonograph records		
Held 2005	4,405	0
Added	109	0
Discarded	0	0
Held 2006	4,514	0

Cassette tapes

Held 2005	1,420	2
Added	0	0
Discarded	1,420	0
Held 2006	0	2

Kits

Held 2005	33	0
Added	0	0
Discarded	33	0
Held 2006	0	0

Maps

Held 2005	1,895	0
Added	3	0
Discarded	0	0
Held 2006	1,898	0

CD-Roms

Held 2005	174	13
Added	4	8
Discarded	7	0
Held 2006	171	21

Grand total 2005	10,589	275
Grand total 2006	9,720	306
% change	-8.21	+11.27

## Budget and Expenditures

### Stevenson expenditures

	2005		2006		total	% change
	operating	AE	other sources	total		
Books	48,543	20,744	54,274	0	75,018	+54.54
Media	10,726	0	14,708	0	14,708	+37.12
Standing orders	50,582	33,613	0	0	33,613	-33.55
Microforms	25,939	27,457	0	0	27,457	+5.85
Periodicals	170,232	129,363	0	0	129,363	-24.01
Bindery/preservation	11,927	12,447	0	0	12,447	+4.36
Software	0	0	0	0	0	0
Electronic resources	131,525	146,502	0	0	146,502	+11.39
ILL	3,457	1,581	0	0	1,581	-54.27
Other materials costs	341	247	0	0	247	-27.57
Total materials	453,272	371,954	68,982	0	440,936	-2.72

	2005		2006		total	% change
	operating	AE	other sources	total		
Furniture and equipment	30,226	16,950	16,951	0	33,901	+12.16
Bibliographic utility	29,255	29,547	0	348	29,895	+2.20
KLN	70,792	85,910	0	0	85,910	+21.36
Computer hardware/software	68,779	8,735	2,221	29,908	40,864	-40.58
Other operating	48,945	48,905	6,096	1,843	56,844	+16.14
Total other expenditures	247,997	190,047	25,268	32,099	247,414	-11.74
Total materials and other	701,269	562,001	94,250	32,099	688,350	-1.84

### Clearfield expenditures

	2005		2006		total	% change
	total	operating	AE	other		
Books	13,369	9,308	5,575	0	14,883	+11.32
Standing orders	0	128	0	0	128	+100
Periodicals	7,335	8,012	0	0	8,012	+9.23
Bindery/preservation	24	1,665	0	0	1,665	+683.75
Software	93	620	0	0	620	+566.67
Media	0	233	0	0	233	+100
ILL	0	19	0	0	19	+100
Total materials	20,821	19,985	5,575	0	25,560	+22.76
Furniture	1,326	0	0	0	0	-100
Equipment and maintenance	3,198	2,195	869	0	3,064	-4.19
Other operating	3,569	3,719	0	0	3,719	+4.20
Computer hardware/software	1,278	0	1,516	0	1,516	+18.62
Total non-materials	9,371	5,914	2,385	0	8,299	-11.44
Total materials and other	30,192	25,899	7,960	0	33,859	-13.21

Salaries

	Stevenson			Clearfield		
	2005	2006	% change	2005	2006	% change
Administration and faculty	578,031	523,712	-9.40	47,517	52,063	+9.61
Staff	251,356	233,004	-7.30	14,771	10,147	-31.30
Student employment	78,727	58,171	-26.11	10,173	10,246	+1.02
Benefits	351,621	451,543	+28.42	30,370	23,419	-22.89
Total salaries and benefits	1,259,735	1,266,430	+1.03	102,831	95,875	-6.76

Library operating budget allocation 2006

Stevenson materials	367,000
Stevenson non-materials	201,710
Stevenson total	568,710
Media Services	7,500
Clearfield total	20,000
Total Operating	596,210

Total library spending 2006 (all sources)

	Stevenson		Clearfield	
	Amount	%	Amount	%
Materials	440,936	22.6	25,560	19.50
Non-materials	247,414	12.7	8,299	6.40
Salaries & wages	1,266,430	64.8	95,875	74.0
Total	1,954,780	100	129,734	100

## Per Student Statistics and Expenditures

	Stevenson	
	2005	2006
FTE Students	4,332	4,526
# of book volumes/student	85.2	78.0
# of book volumes held	362,910	353,198
Average book circulation	5.52	4.02
Book circulation	24, 023	18,212
Average book expenditure	14.2	16.6
Book expenditures	61,580	75,018
Average per student expenditure	452.68	425.60
Total expenditures	1,961,004	1,926,239
% of students reached by instruction	75.8	91.3
Students reached with instruction	3,284	4,131
	Clearfield	
	2005	2006
FTE Students	379.2	311
# of book volumes/student	20.0	31.1
# of book volumes held	7,576	8,044
Average book circulation	2.05	2.05
Book circulation	890	636
Average book expenditure	14.7	44.03
Book expenditures	5,581	13,694
Average per student expenditure	351	393
Total expenditures	133,023	122,079
% of students reached by instruction	74.7	51.4
Students reached with instruction	283	160

## Personnel and Teams

Tara Lynn Fulton	Dean
Brian Ardan	Librarian
Brenda Corman	Librarian – Department Chair
Jamie Foor	Librarian
Stephanie Kulas	Librarian (Clearfield)
Rick Lilla	Librarian
Joby Topper	Librarian
Cathy Weglarz	Librarian
Elsa Winch	Librarian
Kathy Blesh	Clerk Typist II (1/2 time-fall semester)
Lisa Chu	Library Technician
Carol Gehret	Library Technician
Susan Hanna	Library Assistant II
Cheryl Hartman	Library Assistant I
Bernadette Heiney	Library Technician
Carrie Price	Administrative Assistant (Clearfield)
Sandy Probst	Library Assistant II
Cheryl Reynolds	Library Assistant II
Tammie Spangler	Clerk Typist II (1/4 time-spring semester)
Chulapol Thanomsing	Assessment Technology Technician
Cynthia Ward	Clerk Typist II

## Teams

Access Services  
Archives  
Assessment  
Collection Space Utilization  
Computer Management and Systems  
Copyright  
Disaster  
Distance Education  
Library Department  
Media Resources and Services  
Public Services Support  
Social  
Technical Services  
Web