

# The Constitution of the Student Cooperative Council, Inc.

Updated & Approved: February 11, 2009

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## Article I

### **Preamble**

We, the Students of Lock Haven University of Pennsylvania, recognizing, in the interests of fairness and justice, a need to be well represented on the affairs of this University, do hereby incorporate ourselves and form the Student Cooperative Council, Incorporated of Lock Haven University of Pennsylvania, which will hereafter be referred to in this document as the S.C.C.

## Article II

### **Purpose**

- SECTION 1:** To act as an official avenue for expressing student concerns to the University administration, faculty, and staff.
- SECTION 2:** To promote a high degree of cooperation among students, faculty, administration, and staff of the University.
- SECTION 3:** To stimulate pride in the University and promote its best interests to the highest degree.
- SECTION 4:** To constitute a medium for student involvement in the management of student's affairs, and to promote the development of an autonomous, responsible, and democratic student government.
- SECTION 5:** To develop a well-rounded program of University life and encourage all students to participate within it.

## Article III

### **Membership**

- SECTION 1:** Regular Membership shall consist of all enrolled students of Lock Haven University. Payment of the student activity fee is required to be eligible for regular membership.
- SECTION 2:** The Senate shall consist of those voting members elected or appointed.
- SECTION 3:** Executive Membership shall consist of the elected President, Vice President, Treasurer, and the President's designated appointees on the Executive Committee.

## Article IV

### **Powers of the President, Vice President, and Treasurer**

**SECTION 1:** The President of the S.C.C., duly elected by the student membership, shall be empowered to do the following:

**Subsection 1:** Shall have the power to represent the S.C.C. in all corporate matters. In all such dealings, he/she will work in conjunction with and receive the advice of the Director of Student Activities.

**Subsection 2:** Shall, with assistance from the Vice President and Treasurer have the power to nominate and appoint members of the Executive Committee in conjunction with the Director of Student Activities.

**Subsection 3:** Shall have the power of Presidential Veto.

**Subsection 4:** Shall serve as Chair of the Executive Committee.

**Subsection 5:** Shall serve as a member of ex-officio of all S.C.C. committees, except the Student Appropriations Committee and Budget Committee, where he/she will have full voting rights.

**Subsection 6:** Shall, in the absence of the Senate and all standing committees, have the power to make those decisions necessary to maintain the normal functioning of the S.C.C.

**Subsection 7:** Shall receive a monetary grant equal to 95 percent of in-state, full-time, undergraduate tuition.

**Subsection 8:** Shall maintain a minimum of twenty office hours a week, no more than one-third of those hours falling on a weekend.

**Subsection 9:** Shall serve as the liaison between the student body and Lock Haven University in all matters.

**Subsection 10:** Shall serve on the Board of Student Government Presidents for the State System of Higher Education.

**Subsection 11:** Shall prepare a report for both the Executive Board and Senate meetings.

**SECTION 2:** The Vice President of the S.C.C., duly elected by the student membership, shall be empowered to do the following:

**Subsection 1:** The Vice President shall assume all the duties of the President in the absence of the President.

**Subsection 2:** Shall act as the executive assistant to the President of the S.C.C.

**Subsection 3:** Shall be the chairperson of the Ways & Means Committee.

**Subsection 4:** Shall in the absence of Speaker of the Senate chair the Senate Meeting.

**Subsection 5:** Shall supervise and evaluate the operations of all S.C.C. committees and have the power to appoint members thereof.

**Subsection 6:** Shall be the chairperson of the S.C.C. Elections Committee.

**Subsection 7:** Shall receive a monetary grant equal to 80 percent of in-state, full-time, undergraduate tuition.

**Subsection 8:** Shall maintain a minimum of fifteen office hours a week, no more than one-third of those hours falling on a weekend.

**SECTION 3:** The Treasurer of the S.C.C., duly elected by the student membership, shall be empowered to do the following:

**Subsection 1:** Shall present the appropriations report to the Senate and Executive Committee at all regular meetings.

**Subsection 2:** Shall serve as Chairperson of the Student Appropriations Committee and the Budget Committee.

**Subsection 3:** Must complete the fiscal year's budget before the last day of March and submit to the S.C.C. President for presentation at the last Senate meeting of the spring semester.

**Subsection 4:** Shall review, in conjunction with the Director of Student Activities and Budget Manager, all audits and financial statements of the S.C.C. auditors and Budget Manager during his/her term in office and be extended the privilege of being present when the audit is being done.

**Subsection 5:** Must provide a budget to officers, Senators, advisors, the University President, and any regular member of the S.C.C., upon request.

**Subsection 6:** Shall maintain a minimum of eighteen office hours a week, no more than one third of those hours falling on a weekend.

**Subsection 7:** Shall receive a monetary grant equal to 85 percent of in-state, full-time, undergraduate tuition.

## Article V

### **Powers of the Senate**

**SECTION 1:** The S.C.C. Senate shall be vested with the legislative powers of the S.C.C.

**Subsection 1:** The Legislative Process

**A.** Bills may be introduced by the President, Vice President, and any Senator. Any bill presented to the Senate, with the exceptions outlined below, must be passed by a simple majority of Senators present to become law. The exceptions are as follows:

- 1.** The annual budget bill, and any other finance bill, must be passed by a simple majority of the entire Senate.
- 2.** A Bill of Impeachment against the President, Vice President, or Treasurer must be passed by two-thirds of the entire Senate.

**Subsection 2:** The Legislative process shall be as follows:

- A. All Bills passed by the Senate shall immediately be submitted to the President for a signature of approval. If the President enacts a veto, he/she shall send the Bill back to Senate along with his/her objections. A signature of approval or veto must be garnered within 14 days or the bill will be pocket-vetoed.

**SECTION 2:** The Senate shall elect two officers from within its ranks. These officers shall be the Speaker of the Senate and the Recording Secretary.

**Subsection 1:** A Senate Officer must be a Senate Member.

**Subsection 2:** The Speaker of the Senate shall have the following responsibilities:

- A. The Speaker shall chair all meetings of the Senate and is responsible for maintaining Robert's Rules of Order during Senate meetings.
- B. The Speaker shall vote only in the event of a tie.
- C. The Speaker shall be an invited guest to the Executive Board meetings and serve as a Senate representative on the board and will have voting rights only for senator of the month.
- D. The Speaker shall serve ten office hours a week, no more than one-third of those falling on a weekend.
- G. The Speaker shall receive a monetary grant equal to 40 percent in-state full-time, undergraduate tuition.

**Subsection 3:** The Recording Secretary shall have the following responsibilities:

- A. The Recording secretary shall keep accurate records of all of the S.C.C. Senate meetings and file those records.
- B. The Recording Secretary shall provide copies of said records to all S.C.C. officers, Senators, advisors, the University President, and any regular members of the S.C.C. upon request.
- C. The Recording Secretary shall keep a meeting minutes binder for audit purposes.
- D. The Recording Secretary shall keep an accurate listing of all Senators and their attendance at meetings.
- E. The Recording Secretary shall serve as the secretary to the Ways and Means committee.
- F. The Recording Secretary shall serve 10 office hours a week, no more than one-third of those falling on a weekend.
- G. The Recording Secretary shall receive a monetary grant equal to 40 percent of in state, full-time, undergraduate tuition.

**SECTION 3:** The Senate's Composition shall exist as follows:

**Subsection 1:** Senate should consist of the following:

- A. Gross Hall – 2
- B. McEntire Hall – 4
- C. Campus Village – 2
- D. Woolridge Hall – 2
- E. Smith Hall – 3
- F. North Hall – 2

- G. High Hall – 2
- H. Evergreen Commons – 2
- I. Off Campus – 13
- J. Athletics – 2
- K. Academic Clubs – 5
- L. Club Sports – 2
- M. Greek – 1
- N. Multicultural Clubs – 1
- O. Performance Clubs – 2
- P. Programming Clubs – 1
- Q. Religious Clubs – 1
- R. Special Interest Clubs – 3
- TOTAL: 50 Senators**

## Article VI

### **The Executive Committee**

**SECTION 1:** All members of the executive committee excluding the Vice-President and Treasurer shall be appointed by the President, subject to a 2/3 approval of the Senate.

**SECTION 2:** Qualifications:

**Subsection 1:** All S.C.C. Executive Committee members, including those members who are elected, must have and maintain a cumulative G.P.A. of 2.5 or greater.

**Subsection 2:** All G.P.A. checks will be done by the Director of Student Activities. Any student falling below the requirement is ineligible to hold office and will be notified by the Director of Student Activities.

**SECTION 3:** No member of the Executive Committee may hold more than one S.C.C. office at one time.

**SECTION 4:** No member of the Executive Committee shall hold the same office for more than two full terms.

**SECTION 5:** Attendance at Executive Committee Meetings shall be mandatory for all Executive Board Members unless excused by the chairperson.

**SECTION 6:** Removal of Executive Committee Members

**Subsection 1:** Resignations:

An Executive Committee member must submit a letter of resignation to the President prior to their resignation.

**Subsection 2:** Terminations:

Non-elected members of the Executive Committee (all except the President, Vice-President, and Treasurer) may be dismissed by the President of the S.C.C. Just cause must be given by the President.

**SECTION 7: Executive Committee Members and Duties**

**Subsection 1:** The Corresponding Secretary shall have the following duties:

- A. To conduct the necessary correspondences of the S.C.C., the S.C.C. Senate, and the Executive Committee, with, at least, all schools of the State System of Higher Education, University Administration, and S.C.C. advisors.
- B. To be responsible for notifying all members of the Executive Committee of the time and location of Executive Committee meetings.
- C. To maintain a file of all correspondences, and meeting minutes binder for audit purposes.
- D. To bring pertinent correspondences to the attention of the S.C.C. President or the Senate.
- E. To be responsible for taking minutes of S.C.C. Executive committee meetings
- F. To serve on committees as appointed by the S.C.C. President
- G. Execute other duties as assigned by the S.C.C. President.
- H. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.
- I. To receive a monetary grant equal to 55 percent of in-state, full-time, undergraduate tuition.

**Subsection 2:** The Student Activities Liason shall have the following duties:

- A. Serve as Liaison between the Athletic Department, Clubs & Organizations and the Student Cooperative Council, Inc.
- B. To work in conjunction with the Director of Student Activities.
- C. To serve on committees as appointed by the S.C.C. President
- D. Execute other duties as assigned by the S.C.C. President
- E. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.
- F. To receive a monetary grant equal to 55 percent of instate, full-time, undergraduate tuition.

**Subsection 3:** The Public Relations & Marketing Liaison shall have the following duties:

- A. To promote and provide information about S.C.C., Inc. throughout the Lock Haven University Campus.
- B. Work in conjunction with the Director of Student Activities, President and all other positions on the Executive Board in promotion of S.C.C., HAC, Athletics and RHA Activities.

- C. To provide assistance in promoting clubs and organizations recognized by the S.C.C., Inc. when requested.
- D. To maintain and oversee a series of bulletin boards operated by the S.C.C., Inc. to insure proper posting and advertisements.
- E. Develop and regulate all posting policies formatted by the S.C.C. Inc. as well as Lock Haven University.
- F. Develop and maintain the websites for the S.C.C., Inc., Student Activities Office and the Haven Activities Council.
- G. To serve on committees as appointed by the S.C.C. President
- H. Execute other duties as assigned by the S.C.C. President
- I. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.
- J. To receive a monetary grant equal to 55 percent of in-state, full-time, undergraduate tuition.

**Subsection 4:** The Student Life Liaison shall have the following duties:

- A. Work in conjunction with the Residence Hall Association and Office of Student Affairs to improve student's quality of life on campus.
- B. Conduct Campus Safety Walk-Arounds at least once a semester and report back to S.C.C. President on findings.
- C. Develop & maintain procedures for submission and resolution of student concerns.
- D. To serve on committees as appointed by the S.C.C. President.
- E. Execute other duties as assigned by the S.C.C. President.
- F. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.
- G. To receive a monetary grant equal to 55 percent of in-state, full-time, undergraduate tuition.

**Subsection 5:** The Campus Food Service Liaison shall have the following duties:

- A. To serve as a direct contact between the members of the S.C.C., Inc., and Campus Food Service contractor.
- B. To organize monthly meetings with all dining facilities and keep accurate reports to be presented to the S.C.C. President.
- C. To serve on committees as appointed by the S.C.C. President
- D. Execute other duties as assigned by the S.C.C. President
- E. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.

F. To receive a monetary grant equal to 55 percent of in-state, full-time, undergraduate tuition.

**Subsection 6:** The Special Projects Liaison shall have the following duties:

A. Work in conjunction with the Director of Student Activities, Assistant Director of Student Activities, S.C.C. President and Executive Committee on formation of projects and events.

B. To initiate and develop community service initiatives.

C. Work in conjunction with the Vice President on developing S.C.C. Senator Projects.

D. To serve on committees as appointed by the S.C.C. President

E. Execute other duties and projects as assigned by the S.C.C. President.

F. To maintain a minimum of ten office hours a week, no more than one-third of those hours falling on a weekend.

G. To receive a monetary grant equal to 55 percent of in-state, full-time, undergraduate tuition.

## Article VII

### **S.C.C. Senators**

**SECTION 1:** The qualifications for S.C.C. Senators shall be as follows:

A. All S.C.C. Senators must have a cumulative G.P.A. of 2.2 or greater at the time of election/appointment and must maintain it throughout the term. First semester freshman are exempt from the 2.2 cumulative G.P.A.

B. All G.P.A. Checks will be done by the Director of Student Activities, and any student falling below requirement will be notified by the Director of Student Activities.

**SECTION 2:** The term of a Senator is two (2) full semesters, notwithstanding summer service, with no term limitations.

**SECTION 3:** The responsibilities of Senators shall be as follows:

**Subsection 1:** To responsibly represent their constituents' view and to provide an open means of communication between the student body and the S.C.C.

**Subsection 2:** To show leadership and serve on committees as requested.

**Subsection 3:** To post and maintain ten (10) office hours and fifteen (15) special project hours (S.C.C. events, H.A.C. Events, and other projects as stated by the S.C.C. Vice President) each semester, both of which will begin after the first meeting of the semester.

**Subsection 4:** To support S.C.C. Community Service Initiatives.

## Article VIII

### **Advisors**

- SECTION 1:** The S.C.C. shall have no less than four (4) advisors, to be drawn from the faculty, full-time staff, and/or administration of either Lock Haven University or the S.C.C. Two of these advisors must be the Director of Student Activities and the Assistant Director of Student Activities.
- SECTION 2:** The remaining advisors shall be appointed by the S.C.C. President, subject to a 2/3 majority approval by the Senate, at the first session of the Senate, during the fall semester.
- SECTION 3:** The term length of the remaining advisors shall be one academic year.
- SECTION 4:** If an advisor should resign for any reason, the S.C.C. President shall nominate a replacement, subject to a 2/3 majority approval by the Senate at the next available meeting.

## Article IX

### **Committees**

- SECTION 1:** Standing Committees of the S.C.C.
- Subsection 1:** The Student Appropriations Committee shall review and make recommendations on allocating activity funds including budget and contingency funds. The committee shall be chaired by the Treasurer of the S.C.C. and advised by the Director of Student Activities.
- Subsection 2:** The Elections Committee shall follow and implement established elections procedures and oversee all elections and referendum. The Elections Committee shall be chaired by the Vice President of the S.C.C. and advised by the Director of Student Activities.
- Subsection 3:** The Ways and Means Committee shall be responsible for reviewing all matters concerning the S.C.C. Constitution and policies. Additionally the committee shall be responsible for the review of new clubs and organization constitutions prior to being placed on the Senate agenda for approval. All club

matters shall be based on the guidelines set forth in conjunction with the Office of Student Activities. The committee shall also be the chief initiator and reviewer of all S.C.C. Senate policies and shall have the power to set rules for debate at any regular or special session of the S.C.C. Senate. This committee shall be chaired by the S.C.C. Vice President and advised by the Director of Student Activities. The minutes of the committee shall be recorded and filed by the Corresponding Secretary.

**Subsection 4:** The Campus Food Service Committee shall be responsible for representing the regular membership of the S.C.C. in all matters concerning the quality of food service at Lock Haven University. This shall include all dining and food service areas on campus. This committee shall be chaired by the Campus Food Service Liaison and advised by the Director of Student Activities.

**Subsection 5:** All committees will be advised by an S.C.C. advisor.

**SECTION 2:** Ad hoc Committees

**Subsection 1:** Ad hoc committees may be formed by a majority vote of the Senate or by Executive Order of the President.

**Subsection 2:** Candidates for chairperson may be nominated at any session of the S.C.C. Senate, and confirmed by a majority vote of the S.C.C. Senate.

**SECTION 3:** Persons may not hold one standing committee chair for more than two consecutive years.

**SECTION 4:** All committee recommendations must be approved by the S.C.C. Executive Committee prior to being passed on to Senate.

## Article X

### **Meetings**

**SECTION 1:** All meetings of the S.C.C. shall follow Robert's Rules of Order.

**SECTION 2:** Senate meetings shall be held a minimum of three times a semester with the frequency and timing determined by S.C.C. President, S.C.C. Vice President in conjunction of the Director of Student Activities.

**Subsection 1:** Attendance at Senate meetings shall be mandatory for all Senators, Executive Committee members, and non-voting chairpersons of the S.C.C. standing and ad hoc committees. If for some reason a Senator, Executive Committee member, or non-voting chairperson is unable to attend a Senate meeting, written notice must be submitted to the Speaker of the Senate prior to the Senate meeting in question.

**Subsection 2:** A quorum shall consist of 50 (fifty) percent of the entire Senate body, plus one. Without a quorum the S.C.C. Senate can not conduct business.

- SECTION 3:** The frequency and timing of Executive Committee meetings shall be determined by the S.C.C. President, in conjunction of the Director of Student Activities.
- SECTION 4:** The frequency and timing of S.C.C. Committee meetings shall be determined by the individual committee chairpersons.
- SECTION 5:** Emergency meetings of the Senate may be initiated by the S.C.C. President and the Speaker.
- Subsection 1:** Notification of all persons who regularly attend Senate meetings shall be the responsibility of the Speaker of the Senate.
- Subsection 2:** The responsibility for obtaining a meeting place for an emergency Senate meeting shall be that of the Speaker of the Senate.

## Article XI

### **Elections**

- SECTION 1:** Elections of the President, Vice President, and Treasurer.
- Subsection 1:** Elections of President, Vice President and Treasurer
- A.** The President, Vice President, and Treasurer shall be elected by the regular members of the S.C.C., by means of a secret ballot.
  - B.** Executive Committee election will follow the standing Executive Committee Elections Policy of the S.C.C.
- Subsection 2:** All S.C.C. Executive Committee members, including those members who are elected, must have and maintain a cumulative G.P.A. of 2.5 or greater.
- Subsection 3:** No President, Vice President, or Treasurer shall be permitted to serve more than two full terms in office.
- Subsection 4:** The terms of the President, Vice President, and Treasurer shall last one fiscal year beginning on July 1<sup>st</sup> and ending on June 30<sup>th</sup>.
- Subsection 5:** All G.P.A. checks will be done by the Director of Student Activities. Any student falling below the requirement is no longer eligible to hold office and will be notified by the Director of Student Activities
- SECTION 2:** In the election of Senators, the S.C.C. shall comply with the following procedures:
- Subsection 1:** Senators shall be either elected by the regular members of the S.C.C., by means of a secret ballot, or selected by appointment by the Vice President.
- Subsection 2:** Senator Elections shall follow the Standing S.C.C. policy for Senate Elections.
- SECTION 3:** Election of Senate Officers

**Subsection 1:** Elections for the Speaker and Recording Secretary shall take place at the first full Senate Meeting of each semester and/or at any time deemed appropriately by the Senate.

**Subsection 2:** Nominations for the Speaker and Recording Secretary may be offered to the presiding chair by any member of the Senate.

**Subsection 3:** Elections of Senate Officers must be conducted by secret ballot.

**Subsection 4:** Ballots shall be collected and counted by two (2) Executive Board members and an advisor.

**Subsection 5.** All G.P.A. checks will be done by the Director of Student Activities, and any student falling below the requirements and is ineligible will be notified by the Office of Student Activities.

## Article XII

### **Vacancies**

**SECTION 1:** The order of succession shall be: President, Vice President, Treasurer, Speaker of the Senate, Recording Secretary, beyond which shall be the highest ranking Senator based on time served and followed by G.P.A.

**SECTION 2:** If an office, other than the Presidency, should be vacated, the President shall appoint a person, who shall be subject to a two-thirds (2/3) approval of the S.C.C. Senate.

## Article XIII

### **Impeachment & Removal Procedures**

**SECTION 1:** Impeachment procedures may be brought against the following office-holders at any time after their election while they are still in office: President, Vice President, Treasurer, and Senator.

**SECTION 2:** Impeachment proceedings may be instituted against these office-holders under the following conditions:

**Subsection 1:** Failure by any sitting President, Vice President, Treasurer or Senator to fulfill his/her responsibilities as stated in the Constitution and policies of the S.C.C., Inc.

**Subsection 2:** Failure by a President-elect, Vice-President elect or Treasurer-elect to fulfill his/her responsibilities as stated in the policies of the S.C.C. and other related election procedures.

**SECTION 3:** To impeach a sitting President, Vice President, or Treasurer, the following steps must be taken:

**Subsection 1:** A bill of Impeachment must be introduced to the Senate.

**Subsection 2:** The Ways and Means Committee will be responsible for investigating the merits of a proposed impeachment and, if due cause is established, will bring the matter to a vote before the Senate.

**Subsection 3:** The Senate will vote on a recommendation made by the Ways and Means Committee to impeach an Executive Committee member. A two-thirds vote of the entire Senate is necessary to effect an impeachment.

**Subsection 4:** If accusation of Impeachment is against the Vice President then he/she shall step aside until matter is resolved.

**SECTION 4:** The impeachment process for a senator may be initiated in either of two ways:

**Subsection 1:** A Bill of Impeachment may be introduced to the Senate under the particular conditions set out in Section 5 of this Article.

**Subsection 2:** Alternatively, the submission to the Ways and Means Committee of an official petition of impeachment, signed by 100 students from the residence area represented by that Senator, shall cause the Ways and Means Committee to introduce a Bill of Impeachment against the Senator concerned.

**Subsection 3:** The Senate will vote on a recommendation made by the Ways and Means Committee to impeach an Senator. A two-thirds vote of the entire Senate is necessary to effect an impeachment.

**SECTION 5:** Serving Senators may only be removed from office under the following conditions:

**Subsection 1:** Senate members must submit a letter of resignation to the Speaker of the Senate prior to their resignation. The Speaker of the Senate and the Recording Secretary must submit a letter of resignation to the Vice President prior to his/her resignation.

**Subsection 2:** Impeachment procedures may be brought against Senators who fail to fulfill their responsibilities as stipulated in the Constitution and Standing Rules of the S.C.C., Inc. or who otherwise act in an irresponsible or unethical manner.

**SECTION 6:** A Bill of Impeachment may be introduced to Senate only under certain conditions, outlined below:

**Subsection 1:** Such a bill, when directed against a sitting Senator, may be introduced either by the Vice President or any member of the student senate.

**Subsection 2:** Such a bill, when precipitated by the petition for impeachment as outlined on Section 3, Subsection 2 of this

Article, may only be introduced by the Ways and Means Committee.

**Subsection 3:** Such a bill, when directed against the office of President, Vice President or Treasurer, may be introduced only by a sitting Senator.

**Subsection 4:** Such a bill, when directed against the President-elect, Vice President-elect or Treasurer-elect, may only be introduced by a sitting senator, subject to the stipulations set out in Section 2, Subsection 2 of this Article.

**SECTION 7:** Removal from Office:

**Subsection 1:** If a bill of impeachment is passed against the President, Vice President, or Treasurer; a petition signed by 400 students must be garnered in support of the removal. These signatures are subject to approval by the Ways and Means Committee.

**Subsection 2:** If a bill of impeachment is passed against the President and all required signatures are garnered, the leadership of the SCC shall follow the rules of succession as outlined in Article XII, Section 1.

**Subsection 3:** If a bill of impeachment is passed against the Vice President or Treasurer, and all signatures are garnered in support of the removal, the President shall follow the replacement procedures as outlined in Article XII, Section 2.

**Subsection 4:** If a bill of impeachment is passed against a sitting Senator; a petition signed by 100 students must be garnered in support of the removal. These signatures are subject to approval by the Ways and Means Committee. If all signatures are garnered, then the Senator in question is therefore considered removed from office.

## Article XIV

### **Housekeeping Clause**

**SECTION 1:** The Executive Board of the S.C.C., Inc. may make corrections to this Constitution, insofar as such corrections do not seek to change policies or rules established in this constitution. A report of all corrections must be given to the S.C.C. Senate at the next Senate meeting.

## Article XV

### **Amending and Redrafting the Constitution**

**SECTION 1:** Constitutional Amendments

**Subsection 1:** All suggested amendments must be reviewed by the Director of Student Activities and approved by the Executive

Committee before the proposed amendment is brought forth to Senate.

**Subsection 2:** A Constitutional amendment proposal may only be initiated by the President, the Vice President, or a Senator.

**Subsection 3:** The proposed amendment must be publicly displayed for a period of time of fourteen calendar days before being brought to a vote by the S.C.C. Senate.

**Subsection 4:** A two-thirds majority of the entire Senate shall be required to pass an Amendment Proposal.

**Subsection 5:** All amendments to this Constitution shall be permanently appended to the Constitution, in chronological order.

## **SECTION 2:** Redrafting the Constitution

**Subsection 1:** A proposal to redraft the Constitution may be initiated by the President or must garner a simple majority vote by a campus-wide referendum. The President or designee must, throughout the proposal process, consult closely with the Executive Committee and the Ways and Means Committee.

**Subsection 2:** A redraft Proposal bill that is proposed by the President, must contain all substantial elements of the proposed constitutional redraft, and must be signed by at least one-fourth of the entire S.C.C. membership, and be passed by a vote of two-thirds of the entire Senate.

**Subsection 3:** The redrafted Constitution, in its form, must meet with the approval of the Ways and Means committee before being passed to the Senate for a final vote.

**Subsection 4:** All suggested redrafts of the constitution must be reviewed by the Director of Student Activities and approved by the Executive Committee before the proposed amendment is brought.

**Subsection 5:** The redrafted Constitution, in its final form, must be publicly and widely displayed for a period of at least twenty days and in two publications in the Eagle Eye before being brought to a vote by the S.C.C. Senate. In addition, the Senate should attempt to instigate and develop a public debate proposal.

**Subsection 6:** A three- fourths majority of the entire Senate shall be required to pass a Redraft Proposal.

## Article XVI

### **Repealer**

All previous constitutions and by-laws of the Student Cooperative Council, Inc. are hereby repealed.