

Lock Haven University-Public Safety
2009 Annual Security Report



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From the Director of Public Safety



Lock Haven University is a community of more than 5,000 people working, living, and studying on a beautiful, historic campus in Lock Haven, Pennsylvania. Living and working in a tranquil environment like LHU can cause us to forget that crime and other problems can plague us just as they do communities outside the gates of the University. The purpose of this report is to equip you with the information you need to stay safe while at the University.

The Department of Public Safety is the primary department at the University charged with creating a safe and secure environment. This task, however, is not one we can accomplish alone. Crime prevention, risk identification, and problem solving are the responsibilities of everyone. We ask you to join us in these efforts by reading this report and referring to it often.

Our efforts to maintain a safe and secure environment rely on our ability to develop collaborative relationships with the many communities that make up the University. We believe that through partnering and problem solving, we can make LHU one of the safest universities in the nation. Our commitment to the philosophy of community policing and problem solving will take a significant new turn with a broader involvement in the community. In addition to engaging in some of the more routine strategies, our officers will introduce new programs to engage the community in collective problem identification and identifying solutions. We are excited about this new initiative and confident that it will contribute to the quality of life on campus.

We hope you will find this report informative and helpful, and that your stay at LHU will be both pleasant and safe. If you have questions or would like further information about safety and security at Lock Haven University, please visit us at www.lhup.edu/publicsafety.

Paul J. Altieri

Director of Public Safety

The Campus Security Act – Legal Requirements

Voluntary and confidential reporting of crime and other serious incidents

Lock Haven University has several methods for individuals to report crimes and other serious incidents on a voluntary and confidential basis, such as the Anonymous Report of Sexual Assault.

This allows the victim (s) or witness(s) to anonymously report an incident of sexual assault. It assists the University in evaluating whether a Campus Security Alert should be issued and in collecting valuable information about sexual assaults. It is a valuable tool available to any member of the community. To obtain the form, contact the Department of Public Safety and University Health Services.

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1st that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities”;
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees”; and
- Disclose in a public crime log “any crime that occurred on campus . . . or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

The Lock Haven University Department of Public Safety is responsible for preparing and distributing this report. We work with many other departments and agencies, such as the Office of Student Affairs, the Lock Haven City Police Department, and the Pennsylvania State Police, to compile the information. We encourage members of the Lock Haven University community to use this report as a guide for safe practices on and off campus. It is available on the web at www.lhup.edu/publicsafety. Each member of the University community receives a postcard that describes the report and provides its Web address. For a paper copy, contact the Department of Public Safety at 570-484-2278, or e-mail paltieri@lhup.edu.





The Department of Public Safety: Who We Are...

Located at 32 Glen Road Glennon Infirmary Building, the Department of Public Safety is open 24 hours a day, 365 days a year. The telephone number for emergency calls is 711 using an on-campus phone; off campus it is 9-911; the telephone number for routine business calls is 570-484-2278.

The department consists of professional campus police and a security officer dedicated to providing best-in-class service to the community. Officers patrol the campus on foot, by bicycle, and in vehicles. Several officers and a supervisor are on duty 24 hours a day. The office is staffed with trained dispatchers who answer calls for service, dispatch officers and other emergency services to incidents, and monitor intrusion detection and fire alarms. The department also employs students who assist the secretary.

Our mission and values

Our mission is to enhance the living, learning, and working experience at Lock Haven University by protecting life, maintaining order, and safeguarding property. We fulfill this purpose by providing our community with a full range of services that meet the highest professional standards of campus public safety. We are committed to working with the community to define our priorities and build lasting partnerships. Our core values guide us in this mission.

Integrity

We firmly adhere to the values set forth in this document and our professional ethics, as outlined in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

Respect

We treat all members of the community and each other with courtesy, fairness, and dignity.

Professionalism

We will continually develop our knowledge, skills, and abilities to the highest levels possible to enable us to provide the finest public safety services to the Lock Haven University community. Our approach is based on a commitment to excellence, innovation, and continuous improvement.

Accountability

We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

Service

We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

Mentoring

We recognize that individual and team contributions are essential to achieving our mission. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

Appreciation

We are proud of our profession, our colleagues, our department, and Lock Haven University. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do everything necessary to ensure all our members feel appreciated and duly rewarded for their contributions.

Campus Police Authority & Jurisdiction



The Office of Public Safety and University Police are here to help all members of the Lock Haven University community. The University Police Department, located in the Glennon Infirmary Building, serves as the administrative office responsible for law enforcement on the Lock Haven University Campus. University Police Officers are on duty 24 hours a day each day of the year. The administrative staff and the police officers are among the best in their field. The Director and nine commissioned police officers are ready, willing and able to help make Lock Haven University a safe, secure learning environment. One Security/Parking officer, six dispatchers and a secretary supervisor support them. All University Police Officers are courteous, helpful, well-trained and have completed more than 750 hours of classroom and practical field training. Their extensive training includes courses on criminal justice, investigation, accident reporting, first aid, and criminal law and procedure. All officers have extensive, on-going, police training. University Police Officers have full police authority and powers of arrest on the campus and conduct foot and vehicle patrols on a twenty-four hour basis. University Police Officers do carry firearms. The primary jurisdiction consists of the grounds of the University, which are all lands and buildings owned, controlled, leased or managed. The University Police Department maintains excellent relationships with the City of Lock Haven Police, as well with the Pennsylvania State Police. When necessary, physical evidence is processed by the Pennsylvania State Police Crime Laboratory or the FBI Laboratory Division. University Police regularly use the National Crime Information Center to assist in the investigation of criminal offenses, giving them access to more than 20 million files. Lock Haven University is a safe and secure place, but if and when the need arises, all of the techniques and practices of modern law enforcement are available to help University Police Officers.

Reporting Crimes and other Emergencies

The LHU Police encourages anyone who is a victim or witness to any crime to promptly report the incident to the police. Because police crime reporting are public records under state law, the LHU police cannot hold reports of a crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other LHU campus security authorities, as identified below:

- Vice President Student Affairs: 570-484-2022—Sullivan Hall 310
- Dean, Student Development: 570-484-2317—Sullivan Hall 308
- Dean, Student Affairs: 570-484-2317—Sullivan Hall 308
- Director, Social Equity: 570-484-2322—Sullivan Hall 301
- Director, Human and Cultural Diversity: 570-484-2598—Sullivan Hall 101
- Director, Student Health Service: 570-484-2276—Glennon Infirmary
- Director, Human Resources: 570-484-3085—East Campus J205
- Director, Athletics: 570-484-2093—Thomas Field House 213
- Director, Student Activities: 570-484-2125—Parson's Union Building
- Athletic Team Coaches
- Advisors to Student Organizations

You are strongly encouraged to report a crime by contacting University Police at 484-2278 or by using the emergency phone located at residence halls, parking lots and certain classroom buildings. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residence halls should be reported to LHU police. In addition, you may report a crime to any LHU campus security authorities, as identified above.



Confidential Crime Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Public Safety can file a report of the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Public Safety, constitutes an on-going or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued by the Public Relations Department through the college e-mail system to students, faculty, staff; notices will be placed on bulletin boards in residence halls; academic and administration buildings; and published in the campus student newspaper, The Eagle Eye.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Public Safety may also post a notice on the campus website on the Department of Public Safety webpage located at www.lhup.edu/publicsafety providing the university community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall. The LHU website is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a “timely warning” should report the circumstance to the University police, by phone (484-2278) or in person at the dispatch center within Public Safety located in the Glennon Infirmary building.

Lock Haven University will be notifying students and employees of emergency situations via the mass paging functions of our telecommunication system. Telephones and paging systems in all offices, classrooms and other academic spaces will simultaneously provide an audible notification of the emergency situation as well as any incident-specific instructions provided by the Public Safety staff. Such notifications can be tailored and directed to specific parts of the campus if the situation requires that level of specificity.

Daily Crime Log

The Department of Public Safety maintains a Daily Crime Log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department’s jurisdiction.

The Daily Crime Log is available for public inspection at the Public Safety Office or at www.lhup.edu/publicsafety/blotter.htm. The Daily Crime Log includes the nature, date, time, and general location of each crime reported to the department as well as the disposition of the complaint, if this information is known at the time the log is created.

The department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

Monitoring and recording criminal activity off-campus

The University relies on its close working relationships with local law enforcement agencies to receive information about incidents it receives concerning or involving a member of the campus community. If the University is notified of a situation in which a campus community member is the victim of a crime, the Department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents. The Department of Public Safety is notified of a crime or other serious incidents that occur in the City of Lock Haven. The Department will forward for disciplinary action to Student Affairs any information regarding student misconduct in the City of Lock Haven.

Crime Prevention Programs

The Department of Public Safety, offers a wide variety of crime prevention and safety awareness programs to the university community. The Department of Public Safety participates in student and parent orientation, new employee orientations, student organizations and community functions in which we explain available services and educational/training programs that is provided. The theme of most crime prevention programs is to encourage students and employees to be aware of their responsibility for their own safety and the security of others.

The Department of Public Safety in cooperation with other university organizations and departments, present crime prevention awareness sessions and educational strategies and tips on sexual assault prevention, underage drinking and illegal drug use, theft prevention, identity theft, residence hall safety tips, vehicle safety tips, avoid becoming a crime victim, protecting your credit, reduce risk of book theft, and prevent bicycle theft .

Reporting Annual Disclosure of Crimes

The University Police prepares an annual security report to comply with the Jeanne Clery Act Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be found at www.lhup.edu/publicsafety. This report is prepared in cooperation with the local law enforcement agencies surrounding our main and Clearfield branch campus, Student Life Office, and the office of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reports to LHU Police, designated campus officials (including but not limited to directors, deans, department heads, designated staff, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Pennsylvania law requires prompt, mandatory reporting to local law enforcement agency by health care practitioners (such as Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. Counseling and Psychological Service staff informs their clients of the procedures to report a crime to the University Police on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such session.

Each year, an email notification is made to all enrolled students, faculty and staff that provides the website to access this report. Copies of this report may also be obtained at the Department of Public Safety located at Glennon Infirmary Building or by calling 570-484-2278. All prospective students may obtain a copy from the Department of Admissions and prospective employees from Human Resources by calling 570-484-2033.



Students are encouraged to take a proactive approach for their own safety by following these common sense measures:

Avoid walking in poorly lighted areas whether on campus or in the community, including parking lots.

When walking to your car, have the car keys ready.

Be mindful of alcohol consumption as it affects your behavior and the behavior of others.

Listen to your gut instinct and if you feel uncomfortable or threatened in any way, leave immediately, and seek safety with friends.

Utilize yellow emergency phones located at all the entrances to the resident halls and most university building, and/or near parking areas.

Emergency Phones

Although the ultimate goal of our department is to create a safe campus through initiatives and public cooperation, we recognize that emergencies occur and it is reassuring to know that help is a mere phone call away. There are outdoor emergency phones strategically located on the campus on or near the exteriors of all residence halls and most university building, and/or near parking areas. These communication devices are highly visible and provide a fully self-contained emergency communication device for students or others who may find themselves in urgent need of help.

Special procedures for residence hall access

All residence halls have a type of outside or inside electronic door access. Doors are locked most hours of the day and night. Students, using their Student ID card, will have access to their residence hall 24 hours a day. Students are not permitted to allow others to follow them into the hall.

The University's residence halls provide opportunities for students to enjoy freedom of choice. The safety of each individual is highly encouraged and students should participate in educational safety programs. Students are asked to voluntarily participate in securing their rooms and maintaining security for all residents. Traditional residence hall desks are staffed until 2 a.m. by desk receptionists. Students seeking admittance to residence halls will be required to use their LHU ID card.

A student must show his/her ID upon request of University personnel including students employed in the residence halls. Individuals who do not comply with these regulations are subject to disciplinary action.

A fire alarm system is in operation in each residence hall seven days a week. Anyone who tampers with the alarm system, attempts to circumvent the alarm system, or who compromises the safety and security of the building, its residents or its furnishings, will be in violation of University policies and regulations, and will be subject to disciplinary action and/or arrest.

Emergency Phones

When to use Emergency Phones

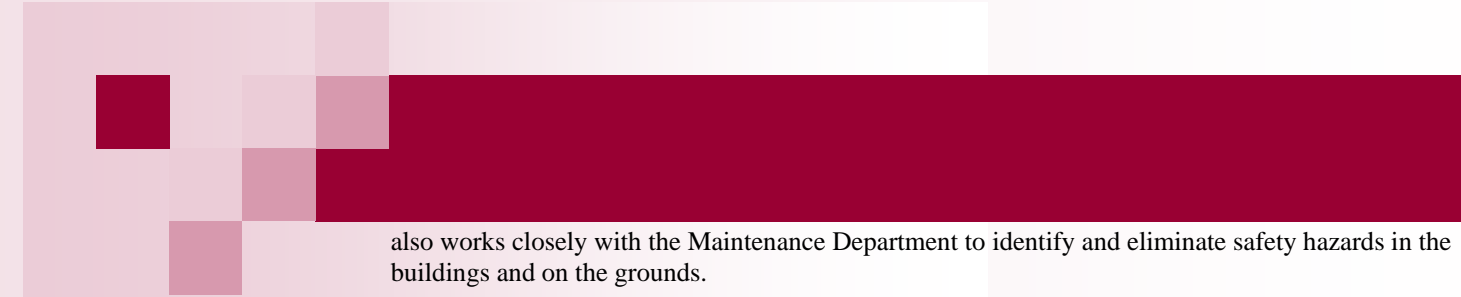
The Emergency Phones have been installed for safety. All campus users; including students, faculty, staff and the public are encouraged to activate the phones if they encounter any situations that makes them feel uncomfortable. Some situations when the Emergency Phones may be used:

- If a crime is in progress or being witnessed
- If emergency assistance is needed.
- If you are being harassed/feeling threatened
- If you are ill or require medical attention.
- If you require assistance or directions.

Access to University Facilities

Most University buildings and facilities, other than student residence halls, are accessible to members of the university community, their guests and visitors during normal hours of business, and during designated hours on weekends and holidays, depending on the wide variety of events and activities taking place outside the normal business hours. Academic, administrative and recreational buildings are locked nightly at the conclusion of activities and classes. Unauthorized persons are not permitted in the buildings during these times. Individuals needing access after hours can request special access from the Public Safety Department. University Police maintain a list of individuals who receive permission to be admitted after hours. Proper identification must be presented to the University Police Officer for admittance to closed buildings.

Organizations not affiliated with the University may request use of the facilities by contacting the Vice President for Finance, Administration and Technology office. Public Safety personnel (police/security officers) patrol the grounds and conduct security checks of all University buildings. In addition to checking the security of buildings, Public Safety Officers report physical safety and security hazards, including defective lighting to the Maintenance Department. Hazards that pose a significant risk to health and safety receive priority attention. The Public Safety



also works closely with the Maintenance Department to identify and eliminate safety hazards in the buildings and on the grounds.

The Lock Haven University Public Safety Department has adopted a Community Oriented Policing approach in all campus buildings on all shifts to provide high officer visibility and access. These regular foot patrols act as a deterrent.

Zero Tolerance Policy for Alcohol and Illegal Drugs

The University will not tolerate the use, possession, and/or distribution of alcohol or illegal drugs. These activities present a danger to the University community and detract from the educational mission of the institution. Students may be denied admittance into University facilities if it is believed they are under the influence of, or in possession of, alcohol or illegal drugs. Negative behavior that results from the use of alcohol and/or other drugs will not be tolerated in the University community. All instances of drug and alcohol usage will be formally adjudicated by the Office of Student Affairs and, wherever possible, police authorities. LHU provides alcohol and substance abuse counseling on the campus for students, staff and the local community. In addition, the residence hall staff is trained to deal with alcohol and substance abuse situations.

Alcohol

Pennsylvania law states that no one under 21 years of age shall possess, sell, transport, or consume alcoholic beverages. Underage drinking violations are dealt with in accordance with Pennsylvania statutes.

The possession or consumption of alcoholic beverages in the University residence halls or apartments is not permitted by any student or guest including those 21 and older. In addition, students are reminded that intoxication does not excuse offensive behavior and that disciplinary action will be taken against offenders.

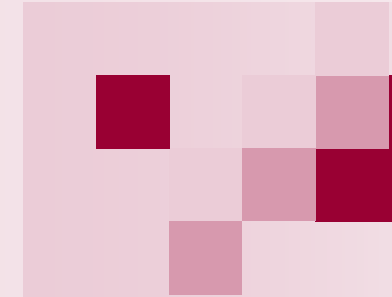
Alcohol is not permitted on University property. Violation of this University policy can result in dismissal from the University. Students may be referred to local or state assistance agencies for counseling services for alcohol misuse.

Drugs

Federal and state laws prohibit the use of illegal drugs. Students are expected to know about drugs and the law. If you are concerned about drugs or their usage, the Student Affairs staff is available to discuss the legal and psychological aspects of drug usage.

Possession, sale, use, transfer, purchase or delivery of illegal drugs and/or drug paraphernalia on campus is prohibited. Violations of this University policy can result in dismissal from the University. Students may be referred to county and state assistance agencies for misuse of drugs.

As required by the Federal "Drug-Free Work Place Act of 1988," P.L. 100-690,120 STAT 4304 et seq, the Lock Haven University of the State System of Higher Education, Commonwealth of Pennsylvania, hereby declares as its policy that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited at any work place under the authority of the Board of Governors. Any employee violating the policy will be referred to the Commonwealth's employee assistance program and/or disciplined, in an appropriate manner, up to and including termination. Discipline, when appropriate, shall be taken under relevant provisions of collective bargaining agreements, Civil Service Policy or the System's Merit Principle Policy.



It is a condition of employment to abide by the terms of this policy and to notify Lock Haven University of any criminal drug statute conviction for a violations occurring in the work place no later than five (5) days after such conviction.

Preventing and responding to sexual assault

Lock Haven University is committed to providing an environment that establishes and promotes the dignity and worth of all individuals. It is the responsibility of the University community to assist students, faculty, or staff when reporting incidents of sexual assault and to work with appropriate officials to promote an educational environment that will not tolerate sexual assault, rape, or sexual abuse of any kind against students, faculty, staff or visitors.

Lock Haven University of Pennsylvania does not tolerate sexual assault and/or sexual harassment. Any behavior involving sexual assault or/and harassment is prohibited by federal and state law and by University policy.

Lock Haven University of Pennsylvania is not immune to incidents of violence and the University community should be educated about the impact sexual assault has on victims. Personal safety and crime prevention guidelines are published in the University's Emergency Response Guide and on Public Safety's website. All students, faculty and staff are encouraged to enroll in the eCampus emergency text messaging alert system. In addition, yellow emergency call boxes are available throughout the campus.

In an on-going effort to prevent sexual assaults and in addition to providing various security measures, the university is committed to making available, through a variety of channels, relevant educational information and programs. It is university practice to compare lists of publicly registered, previously convicted sexual offenders who resides in university housing.

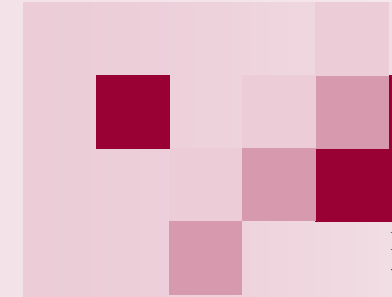
Lock Haven University will take whatever action may be needed to prevent, correct, and if necessary, discipline and/or prosecute behavior that violates this policy and the law. All forms of sexual assault and all attempts to commit such acts are regarded as serious University offenses that are likely to result in suspension, required withdrawal, expulsion, or termination. Prosecution may take place, in accordance with Pennsylvania criminal law, independent of University actions.

Reporting a sexual assault

Reporting a sexual assault to Public Safety may help to prevent another assault. Reporting the incident does not mean that the survivor must proceed with a prosecution. Immediately following an attack, the survivor should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

A University counselor trained to deal with sexual assault issues in a confidential way will be made available to talk to you. The counselor can assist you in contacting on- and off-campus resources for medical, legal, or emotional support. They also can assist you in changing an academic and/or living situation following an incident of sexual assault.

When you talk to a University counselor, you are not making a report or a formal complaint. All discussions are private and confidential and do not commit you to further action. Conversations with counselors are not disclosed to anyone without your expressed permission, unless there is a threat of physical harm to you or others.



No matter when the assault occurred or what you decide to do, consider counseling. Sometimes talking can be the most important step to healing. You may contact the Counseling Service at any time to arrange an appointment at 570-484-2479. Friends of survivors may seek counseling and support as well.

University counselors can:

- Provide information on legal and disciplinary reporting options;
- Support a complainant through any private University complaint;
- Assist confidentially to manage the impact on academic and living situations following a sexual assault (provided reasonable alternatives are available);
- Assist in obtaining on- and off-campus resources for medical, legal or emotional support.

What to do if you or someone you know is sexually assaulted

Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. 24 hours assistance is available on-campus and in the local area. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.

Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case. Do not wash sheets or other bed coverings where critical DNA evidence may be found.

If you need medical transport to Lock Haven Emergency Room, call the Department of Public Safety at 484-2278. Calling for transport will not result in an investigation unless the survivor wants to pursue one. A qualified sexual assault counselor will meet with you and provide emotional support and advice on disciplinary and legal options.

Conversations with clinicians and counselors are not disclosed to anyone (unless there is a threat of physical harm to that individual or others) without the expressed permission of the person seeking assistance.

Seek counseling. Even if you don't report the sexual assault or press charges, you should contact the Clinton County Women's Center, Hilton Safe House at Hotline 570-748-9509 after 4 pm or at toll free 800-654-5984, for counseling assistance.

Report the sexual assault to the authorities. The more often sexual assaults are reported, the easier it may be to prevent them. Reporting the incident does not mean that the survivor must proceed with a criminal prosecution.

Immediately following an attack, the survivor should write down everything she or he remembers about the incident, including:

- Physical description of the suspect(s);
- Information about the identity or location of the suspect(s);
- The use of any threats or force.

Regardless of whether or not the survivor wants to pursue criminal prosecution, you should contact the Department of Public Safety, or a local law enforcement agency.



Filing a report with the Department of Public Safety

If the survivor or witness elects to contact the Department of Public Safety to file a formal report of the assault, an officer trained in investigating sexual assault will work with the individual to gather the pertinent information. The survivor always retains the right to decide whether to proceed with a criminal prosecution. The officer will ensure that the survivor gets the counseling and other assistance they need. The safety of the survivor will always remain the top priority of the Department of Public Safety members.

Contacting Other Law Enforcement Agencies

Students may also contact local law enforcement agencies. Members of the Department of Public Safety and other University officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

Filing an internal complaint within the University

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with a counselor or a member of the Student Affairs staff. To file a formal written complaint, the victim should go to or call the Office of Student Life and ask for the Vice-President of Student Affairs, other university official or a judicial officer (at the Clearfield Campus it should be the office of the Director). The victim will have the right to file or not to file a complaint.

The University's judicial procedures and policies are fully detailed in the "Student Rights and Responsibilities Document," which is available from the Student Affairs Office (570-484-2022), the Clearfield Campus Director's Office, and on the LHU homepage at www.lhup.edu under "Student Handbook, Student Rights and Responsibilities Document" or through the Department Human Resources. These procedures are sensitive to the rights of all concerned. The accused and accuser are each entitled to have a person accompany them to a hearing. Attorney(s) will not be allowed to address the University Judicial Board or Hearing Officer, but will be allowed to serve in an advisory capacity. Both the accused and the accuser shall be informed of the outcome of proceedings involving alleged sex offenses.

The University's response system is designed to afford a complainant (the person who is bringing a charge) and a respondent (the person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents, and incorporates both informal resolutions and formal disciplinary procedures.

The resolution of a formal sexual assault complaint is handled by the appropriate University judicial system. The full text of the protocol for handling informal and formal complaints is available from the Dean of Student Affairs. In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. Procedures for resolving complaints regarding sexual harassment and assault is handled through the University's Judicial process and the Department of Human Resources. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary processing.

During any sexual assault complaint proceeding, the University has a wide range of latitude when determining sanctions. Those sanctions may range from probation to expulsion from the University.



Changing living and academic situations

If a Lock Haven University student who is a survivor of a sexual assault or relationship violence requests a change in her or his living arrangements or academic schedule, the Office of Student Affairs and/or Office of Academic Affairs will assist the student. The deans will make changes to a student's living or academic arrangements, as long as those changes are reasonably available.

Access to Registered Sex Offender Database

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Lock Haven University Public Safety Department is providing a link to the Pennsylvania State Police Sex Offender Database. The Pennsylvania State Police is responsible for maintaining this registry. To access the Pennsylvania State Police follow this link www.pameganslaw.state.pa.us.

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and punishable by law.

If uncomfortable with reporting to the University Police, the incident may be reported to any official of the University, such as the Vice President for Student Affairs, the Dean of Student Development, the Dean of Student Affairs, a sexual violence victim advocate, a residence hall director (RD), counseling services or resident assistant (RA), but in all cases, seeking medical attention is encouraged.

To maintain confidentiality, but still comply with the law to obtain an accurate account of incidents of this nature, pastoral counselors and professional counselors are requested to forward only a verifiable statistic to the University Police. The statistic will be verified through the use of either a day or time of occurrence or location or occurrence. At all times, the victim's wishes as to police involvement will be followed.

The victim's academic and living situation may be changed if requested and if such changes are reasonably available. The student's academic advisor and the Office of Student Life/Housing can provide details as needed.

Both the accused and the victim may have other support persons present during a disciplinary hearing. Both will be advised of the outcome of that proceeding. Persons found guilty of sexual assault may be suspended or expelled from the University.

Emergency Preparedness

Lock Haven University has added a new, state-of-the-art communication system called e2Campus to quickly notify individuals in case of emergency including weather-related events. E2Campus is a mass notification system that can alert students, faculty and staff with text messages on their cell phone. To sign up for the e2Campus Alert System go to the Lock Haven University web page at www.lhup.edu, click on the cell phone icon and complete all fields to register. LHU Domain1 username and password is required. Please remember your service provider may charge standard text message fees. Lock Haven University is not responsible for these charges.



Residence hall fire prevention information

Smoke detectors and sprinkler systems. All residence halls have smoke detectors and sprinkler systems installed and a Fire Alarm Control Panel. There are smoke detectors in each student room as well as in common areas. These are connected to the central alarm system, which, in turn, is connected to the Department of Public Safety.

Fire Drills: The Department of Public Safety in conjunction with the Student Life/Housing conducts monthly fire drills (evacuations) from each residence hall during the academic year. The department will conduct one fire drill each semester in all academic buildings. The University requires complete evacuation of buildings during a fire alarm. Individuals who ignore fire alarms and required evacuations may face disciplinary action or criminal charges. Since false alarms may lower the evacuation response from students, the University will analyze the cause or causes of false alarms and work to reduce their occurrence. By reducing the number of false alarms, we hope to maintain students' diligence in responding.

Operation Identification

This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

Emergency Phones

These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a member of the Department of Public Safety. The communication officer will dispatch the appropriate emergency response team to the caller.

Security Surveys

These surveys are conducted on a regular basis with other members of the University community, including members of the student government. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to one's safety. The department works with the appropriate facilities office to address concerns noted in the surveys.

Crime Statistics

Statistical data for this publication is gathered by the Public Safety Department. Information about crime is gathered from Public Safety crime statistics, University employees, campus judicial records, Lock Haven City Police, and the Pennsylvania State Police. Information about criminal activity in which students engaged at off-campus locations of student organizations officially recognized by the university, is collected annually from the Lock Haven City Police and Pennsylvania State Police. Individuals who wish to report crimes for inclusion in the campus security document may contact the Public Safety Department at (570) 484-2278. In seeking to maintain a safe, secure educational setting, the Public Safety Department encourages the reporting of crimes and other emergencies. Individuals who report crimes are not compelled to seek criminal prosecution of suspects. University policy requires all employees, except professional and pastoral counselors, to report certain serious crimes to Public Safety for inclusion in the annual report. The identity of the person reporting the crime to the employee does not have to be disclosed to Public Safety. Information about selected serious crimes can be found in the table below. This publication, as well as a complete summary of reported on-campus crime for the past three years is available in printed version and can be obtained by contacting the Department of Public Safety (570) 484-2278 or the Vice President of Student Affairs Office at (570) 484-2022.

Policy on the Use of Weapons by Department Personnel

Campus Police Officers are certified by the Commonwealth of Pennsylvania to carry firearms. This certification conforms to university policies, as well as the state firearm statute.

Deadly force may be used only when it is necessary for the protection of the officer's own life or the life of another. All discharged of officers' weapons are investigated.

Firearms are Strictly Prohibited

Campus police officers vigorously enforce all state, federal and local laws, as well as university regulations on the illegal possession sale or use of firearms. All persons are prohibited from having firearms or other dangerous weapons on Lock Haven University property or while attending a Lock Haven University-sponsored or affiliated activity. Lock Haven University's policy is that the use, possession or sale of firearms, or other dangerous weapons on any Lock Haven campus or property is strictly prohibited. Reported violations of these policies will be thoroughly investigated. Violators will be immediately arrested or cited, as appropriate. It is Lock Haven University's policy to pursue sanctions against any member of the university community who is found to have violated these laws or regulations. There are NO EXCEPTIONS-including persons holding valid licenses to carry a weapon.



For emergencies, call:

Department of Public Safety

On campus: 711 (using a campus phone only)
On campus: 9-911 (using a campus phone only)

Clinton County Communication Center/

EMS: 911 (using cell phones)
Off campus: 911

Clinton County Communication Center/

EMS: Non-emergencies, call: 484-2278

University Health Services: 484-2276

Lock Haven University Counseling Center

Monday—Friday
8 am—4 pm
484-3333

Clinton County Women's Center: 748-9509
after 4 pm 1-800-654-5984

Student Support Services of the Vice President of Student Affairs and/or other university officials.

The Vice President for Student affairs and the University Counseling Center provide emergency and follow-up services to student victims of sexual assault. All such services are confidential. These services include but are not limited to the following:

LHU Health Service will provide emergency medical treatment as necessary; and medical follow-up as needed **570-484-2276**.

LHU University Police will provide investigation of reported cases of sexual assault by interviewing the victim and collecting on-site evidence; and follow-up investigation for possible prosecution **570-484-2278**.

If the victim was sexually assaulted off-campus within the City of Lock Haven, the **Lock Haven Police 570-893-5911** or the Pennsylvania State Police **570-726-6000** will provide these services.

LHU Counseling Center will provide face-to-face counseling and follow-up support for the victim; support during the medical examination and police investigation; and support and counseling for secondary victims of sexual assault **570-484-2479**.

LHU Student Affairs will provide administrative disciplinary review of the sexual assault, and when judged appropriate, issue a temporary sanction to endeavor assurance of a victim's safety **570-484-2317**.

Clinton County Women's Center (an affiliated off-campus agency) provides 24-hour access to Counselor/Advocates for crisis intervention; in-person and/or telephone counseling and follow-up support for victims and secondary victims; support during medical examination, police investigation and legal proceedings; and referral services **570-748-9509**.

LHU Hope Center provides educational programs to promote awareness or sex offenses. The office is located in G204 East Campus and can be reached by phone at **570-484-2111**.

Clearfield Campus has access to Passages, Inc., (an affiliated off-campus agency) located on 90 Beaver Drive in Dubois, PA. A hotline for services can be reached at **800-793-3620** or at the Clearfield satellite office at **814-371-9677**. Students requiring assistance need to contact the Director of the Clearfield Campus and or the Clearfield Hospital Emergency Room, located at 809 Turnpike Avenue in Clearfield, or call **814-768-3499**.



Definitions of reportable crimes

Criminal homicide

- ***Murder and non-negligent manslaughter.*** The willful (non-negligent) killing of one human being by another
- ***Negligent manslaughter.*** The killing of another person through gross negligence.

Forcible sex offenses

- ***Forcible rape.*** The carnal knowledge of a person, forcible and/or against the person's will; or not forcible or against the person's will, where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- ***Forcible sodomy.*** Oral or anal sexual intercourse with another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- ***Sexual assault with an object*** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- ***Forcible fondling.*** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity .

Non-forcible sex offenses

- ***Incest.*** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- ***Statutory Rape.*** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat or violence and/or by putting the victim in fear.

Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.)



Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with the intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding.)

Arson

The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Other offenses

- ***Liquor law violations.*** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned activities. (Drunkness and driving under the influence are not included in this definition.).
- ***Drug abuse violations.*** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroine, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzadrine).
- ***Weapon law violations.*** The violation of laws regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned acts.



Definitions of Locations

The term “campus” means - any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

The term “non-campus building or property” means - any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used by students, and is not within the same reasonably contiguous geographic area of the institution.

The term “public property” means - all public property that is within the same reasonably contiguous geographic area of the institution, such as sidewalks, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to, the institution’s educational purposes.

Criminal offenses, Main Campus

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Negligent Manslaughter	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2006	1	1	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Non-forcible Sex Offenses	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Robbery					
	2006	0	0	0	0
	2007	1	0	0	0
	2008	0	0	0	0
Aggravated Assault					
	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Burglary					
Forcible	2006	1	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Non-Forcible	2006	18	16	0	0
	2007	16	9	0	0
	2008	8	8	0	0
Motor Vehicle Theft					
	2006	2	1	0	0
	2007	0	0	1	0
	2008	0	0		0
Arson					
	2006	1	1	0	0
	2007	0	0	0	0
	2008	0	0	0	0

Note: In the years of 2006, 2007, and 2008, there were no hate crimes reported for Main or Clearfield Campus.

Criminal offenses, Clearfield Campus

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Criminal Homicide					
Murder/Non-negligent Manslaughter	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Negligent Manslaughter	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Sex Offenses					
Forcible Sex Offenses	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Non-forcible Sex Offences	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Robbery					
	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Aggravated Assault					
	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Burglary					
Forcible	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Non-Forcible	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Motor Vehicle Theft					
	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Arson					
	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0

Note: In the years of 2006, 2007, and 2008, there were no hate crimes reported for Main or Clearfield Campus.

Arrests and judicial referrals, Main Campus

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Arrests					
Liquor Law Violations	2006	44	44	0	0
	2007	39	35	1	0
	2008	36	32	0	0
Drug Abuse Violations	2006	2	2	0	0
	2007	1	1	0	0
	2008	7	7	0	0
Illegal Weapons Possession	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Judicial Referrals					
Liquor Law Violations	2006	10	10	0	1
	2007	7	7	0	0
	2008	6	6	0	0
Drug Abuse Violations	2006	1	1	0	0
	2007	2	2	0	0
	2008	3	3	0	0
Illegal Weapons Possession	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0

Arrests and judicial referrals, Clearfield Campus

Type of Offense		On Campus	Residential Facility	Non-campus Building or Property	Public Property
Arrests					
Liquor Law Violations	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Drug Abuse Violations	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Illegal Weapons Possession	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Judicial Referrals					
Liquor Law Violations	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Drug Abuse Violations	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
Illegal Weapons Possession	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0



Equal Opportunity Policy

Lock Haven University subscribes to a policy of equal opportunity. The University believes that commitment to principles of fairness and respect for all helps create a climate that is favorable to the free and open exchange of ideas, and the University seeks to reach out as widely as possible in order to attract the ablest individuals as students, faculty, and staff. For these reasons, decisions concerning admission to University academic and other programs, as well as employment decisions in all University departments and offices, are made on the basis of an individual's qualifications to contribute to meeting Lock Haven University's educational objectives and its institutional needs. In applying this policy, the University is committed to the principle of not discriminating against individuals on the basis of personal beliefs or characteristics such as political views, religion, national or ethnic origin, race, color, sex, sexual orientation, gender identity, age, marital status, veteran status, or disability unrelated to job or program requirements.

In addition to the general policy just defined, Lock Haven University, a member of the Pennsylvania State System of Higher Education, does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, disability or age in its programs and activities. Lock Haven Affirmative Action Plan is available for review at the University upon request.

The University president and social equity director are responsible for overseeing the implementation of this equal opportunity policy and the affirmative action plan. The social equity director is responsible for monitoring University practices and procedures to ensure compliance with our policy and federal, state, and local laws and regulations, including Section 504 of the Rehabilitation Act and Title IX of the Education Amendments of 1972. Inquiries regarding these matters should be directed to the Office of the Assistant to the President and Social Equity Director, Lock Haven University, 401 North Fairview Street Sullivan 301, Lock Haven, PA 17745 or (570) 484-2322.

Nondiscrimination Statement

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, Lock Haven University does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability, or status as a disabled or Vietnam-era veteran in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The director of Social Equity is the individual designated by the University to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws. Questions or concerns regarding Title IX, Section 504 or other aspects of Lock Haven University equal opportunity or affirmative action programs should be directed to the Office of the Assistant to the President and Social Equity Director, Lock Haven University, 401 North Fairview Street Sullivan 301, Lock Haven, PA 17745 or (570) 484-2322.

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