



# NEW TRANSMITTAL FORM

Date: April 27, 2009

SSHE CONTRACTS FOR APPROVAL

TO: University Legal Office

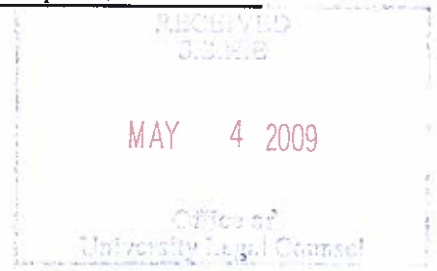
FROM: \_\_\_\_\_

(Signature of University Employee)

Lock Haven

University

State System of Higher Education



The attached contract is submitted for review:

<u>Contract No.</u>	<u>Contractor</u>	<u>SS# or Federal I.D.#</u>
#SP4000014661-R1	Susquehanna Transit Company	24-0861025

<u>Contract Amount</u>	<u>Effective Date</u> (leave blank)	<u>Termination Date</u>
\$192,000.00		6/30/2010

Check below if signatures are needed:

- James Dillon
- Construction Support

Attach an extra copy of construction contracts between \$250,000 and \$500,000. If preapproved construction contract form, check form number below.

- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> 71-K-100 | <input type="checkbox"/> 71-K-130 |
| <input type="checkbox"/> 71-K-110 | <input type="checkbox"/> 71-K-140 |
| <input type="checkbox"/> 71-K-120 |                                   |

## DOCUMENTS ATTACHED

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Bidding Information | <input checked="" type="checkbox"/> First Renewal Letter.                        |
| <input type="checkbox"/> Certification                  | <input checked="" type="checkbox"/> Copy of the Original Contract SP#4000014661. |
| <input type="checkbox"/> Sole Source                    | <input checked="" type="checkbox"/> Attachment I consisting of (6) pages.        |
| <input type="checkbox"/> Emergency                      | <input checked="" type="checkbox"/> Attachment II consisting of (9) pages.       |
|   | <input checked="" type="checkbox"/> Attachment III consisting of (8) pages.      |

**IF ANY OF THE REQUIRED INFORMATION HAS NOT BEEN PROVIDED (e.g. Federal I.D.#, bidding information, signature lines). THE CONTRACT WILL BE RETURNED TO THE UNIVERSITY FOR COMPLETION.**

- Attachment A consisting of (26) pages.

**THE ENCLOSED CONTRACT HAS BEEN REDACTED AND UPLOADED TO THE TREASURY DEPARTMENT**

TO: UNIVERSITY LEGAL COUNSEL

FROM: LOCK HAVEN UNIVERSITY OF PENNSYLVANIA  
PURCHASING DEPARTMENT

DATE: May 14, 2008

SUBJECT: COMPETITIVE BIDS FOR BUS AND VAN RENTALS (ATHLETICS)

FOLLOWING IS THE LIST OF COMPETITIVE BIDS:

<u>VENDOR</u>	<u>BID PRICES</u>
Susquehanna Transit Company 401 E. Central Avenue, P.O. Box U Avis, PA 17721	<b><i>Small Bus &amp; Van Rentals</i></b>
	<b><i>(Groups of 0-21 Travelers)</i></b>
	Local Van Rental w/ Driver – 15 Pass. \$195.00
	Local Van Rental w/o Driver – 15 Pass. \$ 95.00
	Per Mile \$ 1.35
	Small Bus – DVD/CD – 21 Pass. Per Mile \$ 1.72
	<b><i>Medium Bus &amp; Van Rentals</i></b>
	<b><i>(Groups of 22-27 Travelers)</i></b>
	Small Bus DVD/CD – 23 Pass. Per Mile \$ 1.72
	Small Bus DVD/CD – 27 Pass. Per Mile \$ 1.72
	<b><i>Large Bus</i></b>
	<b><i>(Groups Larger than 27 Travelers)</i></b>
	MCI-MC9 – 29 or 30 Pass. Per Mile \$ 2.08
	Standard 47 Pass. Per Mile \$ 2.35
Wide Body/Video Equip.–47 Pass Per Mile \$ 2.35	
Wide Body/Video Equip.–55 Pass Per Mile \$ 2.70	
<b><i>School Buses for Camps</i></b>	
<b><i>(48 Passenger)</i></b>	
Minimum Charge \$130.00	
Smoley Van Service 100 Pennsylvania Avenue Selinsgrove, PA 17870	<b><i>Small Bus &amp; Van Rentals</i></b>
	<b><i>(Groups of 0-21 Travelers)</i></b>
	Local Van Rental w/ Driver – 15 Pass. \$ N/A
	Local Van Rental w/o Driver – 15 Pass. \$ N/A
	Per Mile \$ N/A
	Small Bus – DVD/CD – 21 Pass. Per Mile \$ 2.10
	<b><i>Medium Bus &amp; Van Rentals</i></b>
	<b><i>(Groups of 22-27 Travelers)</i></b>
	Small Bus DVD/CD – 23 Pass. Per Mile \$ 2.10
	Small Bus DVD/CD – 27 Pass. Per Mile \$ 2.20
<b><i>Large Bus</i></b>	

<b><i>(Groups Larger than 27 Travelers)</i></b>		
MCI-MC9 – 29 or 30 Pass. Per Mile	\$	N/A
Standard 47 Pass. Per Mile	\$	N/A
Wide Body/Video Equip.–47 Pass Per Mile	\$	N/A
Wide Body/Video Equip.–55 Pass Per Mile	\$	N/A
<b><i>School Buses for Camps</i></b>		
<b><i>(48 Passenger)</i></b>		
Minimum Charge	\$	N/A

Gallagher Bus Company, Inc.  
d/b/a PJ Yoder & Son  
1227 2<sup>nd</sup> Avenue  
Berwick, PA 18603

<b><i>Small Bus &amp; Van Rentals</i></b>		
<b><i>(Groups of 0-21 Travelers)</i></b>		
Local Van Rental w/ Driver – 15 Pass.	\$	N/A
Local Van Rental w/o Driver – 15 Pass.	\$	N/A
Per Mile	\$	N/A
Small Bus – DVD/CD – 21 Pass. Per Mile	\$	3.25
<b><i>Medium Bus &amp; Van Rentals</i></b>		
<b><i>(Groups of 22-27 Travelers)</i></b>		
Small Bus DVD/CD – 23 Pass. Per Mile	\$	3.25
Small Bus DVD/CD – 27 Pass. Per Mile	\$	3.25
<b><i>Large Bus</i></b>		
<b><i>(Groups Larger than 27 Travelers)</i></b>		
MCI-MC9 – 29 or 30 Pass. Per Mile	\$	3.25
Standard 47 Pass. Per Mile	\$	3.25
Wide Body/Video Equip.–47 Pass Per Mile	\$	3.25
Wide Body/Video Equip.–55 Pass Per Mile	\$	N/A
<b><i>School Buses for Camps</i></b>		
<b><i>(48 Passenger)</i></b>		
Minimum Charge	\$	N/A

The Bus Bank  
200 W. Adams Street, Suite 1100  
Chicago, IL 60606-5222

<b><i>Small Bus &amp; Van Rentals</i></b>		
<b><i>(Groups of 0-21 Travelers)</i></b>		
Local Van Rental w/ Driver – 15 Pass.	\$	N/A
Local Van Rental w/o Driver – 15 Pass.	\$	N/A
Per Mile	\$	N/A
Small Bus – DVD/CD – 21 Pass. Per Mile	\$	N/A
<b><i>Medium Bus &amp; Van Rentals</i></b>		
<b><i>(Groups of 22-27 Travelers)</i></b>		
Small Bus DVD/CD – 23 Pass. Per Mile	\$	N/A
Small Bus DVD/CD – 27 Pass. Per Mile	\$	N/A
<b><i>Large Bus</i></b>		
<b><i>(Groups Larger than 27 Travelers)</i></b>		
MCI-MC9 – 29 or 30 Pass. Per Mile	\$	N/A
Standard 47 Pass. Per Mile	\$	N/A
Wide Body/Video Equip.–47 Pass Per Mile	\$	5.10

Wide Body/Video Equip.-55 Pass Per Mile \$ 5.25  
*School Buses for Camps*  
*(48 Passenger)*  
Minimum Charge \$ N/A

***THIS WAS ALSO PUBLICLY AVERTISED ON THE LHU WEBSITE***



FIRST RENEWAL OF ORIGINAL CONTRACT

SAP# 4000017941

April 16, 2009

Michael S. Ferguson  
University Legal Counsel  
Office of the Chancellor  
Dixon University Center  
2986 North Second Street  
Harrisburg, PA 17110

RE: RENEWAL OF SP#4000014661-R1

Dear Attorney Ferguson:

By mutual agreement of Lock Haven University of Pennsylvania and Susquehanna Transit Company, the Service Purchase Contract SP#4000014661 is to be renewed for one (1) year commencing July 1, 2009 through June 30, 2010. The right to renew this contract was reserved in the original SPC, which is attached for your review.

The rates of service for the renewed contract are identical to the initial rates and no provisions of the original contract are modified other than the effective and termination date noted above. These new dates do not exceed a total contract length of five (5) years and all parties understand that this renewal is not effective until approved by appropriate Commonwealth Attorneys. All other provisions of the original contract are to remain in full force and effect.

\_\_\_\_\_  
Signature

Title: Director of Procurement

Lock Haven University of Pennsylvania

Date: 4/24/09

\_\_\_\_\_  
Signature

Title:  PRESIDENT

Susquehanna Transit Company

Date:  4-20-09

Appropriateness and Availability of Funds:  
\_\_\_\_\_  
Director of Financial Operations

Director of Financial Operations

Date: 4/21/09

Approved by Financial Officer:  
\_\_\_\_\_  
University Legal Counsel

University Legal Counsel

Date: 5/5/09

EFFECTIVE DATE  
MAY 5 2009  
OF CONTRACT







**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

April 28, 2008

Susquehanna Transit  
Attn: Carl Kephart, Jr.  
401 E. Central Avenue  
P.O. Box U  
Avis, PA 17721

Dear Mr. Kephart:

This is an invitation to bid on the rental of buses and vans to transport Lock Haven University Athletic Teams to out-of-town competitions, and provide transportation for LHU Summer Camps which are held at the West Branch Soccer Fields (located across the Susquehanna River from LHU Main Campus in Farrandsville, PA), beginning July 1, 2008 through June 30, 2009.

**SPECIAL NOTE:** This is a "non-exclusive" bid effort. Your company is asked to respond to each of the Bid Reply Forms enclosed herein. If you choose not to, or cannot, supply pricing for one or more of the Bid Reply Forms, please indicate that, by writing "N/A" across the particular form(s) and return it/them with your other completed Bid Reply Forms. Contractors will not be penalized for not supplying pricing on each of the four (4) Bid Reply Forms. Please note, however, that for each Bid Reply Form (i.e. vehicle category) for which pricing is being submitted, each line item on such Bid Reply Form must be completed. Each award will be based on low-bid pricing and contracts will be written to each responsible/responsive low-bid response.

Please return the four (4) enclosed Bid Reply Forms, as well as the other required documents named in the attached Specifications, in a sealed envelope plainly marked, "Athletic Bus/Van Rentals", to the attention of Todd D. Webber, Contracting Manager, Lock Haven University of PA, East Campus Complex, 301 West Church Street, Room J211, Lock Haven, PA, 17745. Bids must be received no later than 2:00 p.m. on Wednesday, May 14, 2008, to be considered.

Lock Haven University reserves the right to accept or reject any or all bids for any or no reason.

If you are interested in receiving a copy of the bid results, please enclose a self-addressed, stamped envelope with your quotation.

Sincerely,



Kerry A. Hobbler  
Purchasing Agent  
(570) 484-2015

Enclosure

**LOCK HAVEN UNIVERSITY OF PA**  
**SPECIFICATIONS FOR RENTAL OF**  
**ATHLETIC BUSES AND VANS**

RE: Rental of buses and vans to transport Lock Haven University students to out-of-town competitions, and transportation of students to the West Branch Soccer Fields for LHU Camps.

**Scope and Description of Services:**

- Contractor will provide buses and vans for Lock Haven University of Pennsylvania (LHUP) to transport Athletic Teams to various intrastate and interstate locations on an "as-needed" basis, per the attached Bid Reply Form(s).
- Contractor will provide school buses to transport students to the West Branch Soccer Fields for LHU Camps, on an "as-needed" basis, per the attached Bid Reply Form.
- In the event services are needed for dates in addition to what is originally scheduled (for example, tournaments, rescheduled events, etc.), contractor will provide equipment as required.
- Buses and vans must be clean and well maintained.
- Drivers must have the ability to communicate with home base and between buses and vans when more than one bus or van is needed.
- Contractor cannot require deposits when accepting reservations for buses and vans. Payments will be issued upon completion of services and within thirty (30) days of receipt of invoice.
- Contractor to provide service on an as-needed basis. University athletic departments requesting bus/van services will contact the Contractor directly to make initial arrangements regarding times, dates, locations, type of bus, pick-up/drop-off locations, etc. Contractor will provide a written price quote based upon the contract rates to the requesting department.
- Contractor must provide a copy of a valid Pennsylvania Public Utility Commission Certificate of Public Conveyance to confirm authorization to transport "groups and parties" to and from locations within Pennsylvania. Contractor must also provide a Federal Highway Administration Certificate to confirm authorization to transport passengers out of state. A copy of each must be included with the return of any bid response.
- Contractor must have commercial general liability insurance of \$5,000,000 combined single limit per occurrence per vehicle as required by PUC regulations and all other insurance coverage as required by law. The University shall be named as an Additional Insured on any such certificates, and the certificates shall provide that the insurance carrier will give advance notice to the University of any termination, cancellation, discontinuation, or modification in coverage of the insurance. Successful bidders must provide insurance certificate(s) to the LHUP Contracting Office, 301 W. Church Street, Room J211, Lock Haven, PA, 17745, upon award of any contract.



**LOCK  
HAVEN  
UNIVERSITY**  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Small Bus & Van Rentals

**Groups of 0-21 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**VANS:**

LOCAL VAN RENTAL WITH DRIVER 15 Passenger), Per Day	Cost: _____
LOCAL VAN RENTAL WITHOUT DRIVER (15 Passenger) Per Day	Cost: _____
PER MILE	Cost: _____

**CHARTER COACHES:**

Small Bus – DVD/CD Equipped (21 Passenger), Per Mile	Cost: _____
DEADHEAD CHARGE, Per Mile	Cost: _____
DRIVER LAYOVER, Per Hour	Cost: _____
OVERNIGHT CHARGE, Per Night	Cost: _____
DRIVER’S MEALS, Per Day	Cost: _____
DRIVER’S ROOM	Cost: _____
EXTRA MILES	Cost: _____
TOLLS	Cost: _____
BRIDGES	Cost: _____
CANCELLATIONS, Per Bus	Cost: _____
MINIMUM CHARGE	Cost: _____

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Street Address, City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Federal I.D. Number

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



**LOCK  
HAVEN  
UNIVERSITY**  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Medium Bus & Van Rentals

**(Groups of 22-27 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**CHARTER COACHES:**

Small Bus – DVD/CD Equipped (23 Passenger), Per Mile	Cost: _____
Small Bus – DVD/CD Equipped (27 Passenger), Per Mile	Cost: _____
DEADHEAD CHARGE, Per Mile	Cost: _____
DRIVER LAYOVER, Per Hour	Cost: _____
OVERNIGHT CHARGE, Per Night	Cost: _____
DRIVER'S MEALS, Per Day	Cost: _____
DRIVER'S ROOM	Cost: _____
EXTRA MILES	Cost: _____
TOLLS	Cost: _____
BRIDGES	Cost: _____
CANCELLATIONS, Per Bus	Cost: _____
MINIMUM CHARGE	Cost: _____

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Street Address, City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Federal I.D. Number

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Large Bus

**(Groups Larger than 27 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**CHARTER COACHES:**

MCI-MC9 (29 or 30 Passenger), Per Mile	Cost: _____
STANDARD (47 Passenger), Per Mile	Cost: _____
WIDE-BODY/VIDEO EQUIPPED (47 Passenger), Per Mile	Cost: _____
WIDE-BODY/VIDEO EQUIPPED (55 Passenger), Per Mile	Cost: _____
DEADHEAD CHARGE, Per Mile	Cost: _____
DRIVER LAYOVER, Per Hour	Cost: _____
OVERNIGHT CHARGE, Per Night	Cost: _____
DRIVER'S MEALS, Per Day	Cost: _____
DRIVER'S ROOM	Cost: _____
EXTRA MILES	Cost: _____
TOLLS	Cost: _____
BRIDGES	Cost: _____
CANCELLATIONS, Per Bus	Cost: _____
MINIMUM CHARGE	Cost: _____

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Street Address, City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Federal I.D. Number

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU School Buses for Camps

*(48 Passenger)*

Prices to be in detail and in accordance with PUC Tariff:

**SCHOOL BUSES:**

MINIMUM CHARGE

Cost: \_\_\_\_\_

LIVE MILES, Per Mile

Cost: \_\_\_\_\_

DRIVER LAYOVER, Per Hour

Cost: \_\_\_\_\_

DEADHEAD CHARGE, Per Mile

Cost: \_\_\_\_\_

(drop-off/pick-up)

Cost: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Street Address, City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Federal I.D. Number

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# SUSQUEHANNA TRANSIT

401 East Central Avenue, Avis, PA 17721 (570) 753-5125  
56 East Third Street, Williamsport, PA 17701 (570) 322-5361 or 800-692-6314  
www.susquehannabus.com

May 12, 2008

Todd D. Weber, Contracting Manager  
Lock Haven University of PA  
East Campus Complex  
301 West Church Street, Room J211  
Lock Haven PA 17745

Dear Mr. Webber:

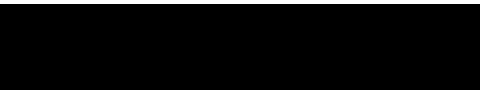
Thank you for the opportunity to bid on Lock Haven University's athletic transportation needs. Enclosed are the completed BID REPLY FORMS, equipment list, copy of PUC Authority and copy of Authority from U.S. Department of Transportation.

I have included bids for the 21, 23 and 27 passenger small buses, you will not find this type of bus on our equipment list, if we would be successful in receiving the bid for this type bus we will purchase the needed equipment. Because this type of bus is new to our fleet we have developed a new rate taking into consideration the initial cost of vehicle, cost of maintenance and cost of fuel mpg etc., since this is a new rate we have established a different fuel surcharge identified as "Tier 2 Fuel Surcharge". We would like to put lettering and graphics on the small buses identifying LHU Bald Eagle's Athletics in a form approved by the University.

ON the "LHU Large Bus BID REPLY FORM" these buses would be our Wide Body Charter Coaches video and restroom equipped with large luggage bays.

If you have any questions or need any additional information please contact me at 570-753-5125. If I am unavailable please ask for Cam Kephart.

Sincerely,



Cam W. Kephart Jr., President



**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Small Bus & Van Rentals

**Groups of 0-21 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**VANS:**

LOCAL VAN RENTAL WITH DRIVER (15 Passenger), Per Day	Cost: <u>195.00</u>
LOCAL VAN RENTAL WITHOUT DRIVER (15 Passenger) Per Day	Cost: <u>95.00</u>
PER MILE	Cost: <u>1.35</u>

**CHARTER COACHES:**

Small Bus - DVD/CD Equipped (21 Passenger), Per Mile	Cost: <u>1.72</u>
DEADHEAD CHARGE, Per Mile	Cost: <u>0.90</u>
DRIVER LAYOVER, Per Hour	Cost: <u>12.00</u>
OVERNIGHT CHARGE, Per Night	Cost: <u>70.00</u>
DRIVER'S MEALS, Per Day	Cost: <u>15.00</u>
DRIVER'S ROOM	Cost: <u>per motel rate</u>
EXTRA MILES	Cost: <u>1.72</u>
TOLLS	Cost: <u>actual cost</u>
BRIDGES	Cost: <u>actual cost</u>
CANCELLATIONS, Per Bus	Cost: <u>50.00</u>
MINIMUM CHARGE	Cost: <u>260.00</u>

\*\* Tier 2 Fuel Surcharge applies if Susquehanna Transit Company's cost of bulk diesel fuel goes higher than 4.07 per gallon

Susquehanna Transit Company

Company Name  
Carl W. Kephart Jr.

Contact Person  
401 East Central Avenue, PO Box U Avis PA 17721

Street Address, City, State, Zip  
570-753-5125 24-0861025

Telephone  
Federal I.D. Number

Authorized Signature

Date

May 12, 2008

# SUSQUEHANNA TRANSIT

401 East Central Avenue, Avis, PA 17721 (570) 753-5125  
56 East Third Street, Williamsport, PA 17701 (570) 322-5361 or 800-692-6314  
www.susquehannabus.com

ATTACHMENT TO LOCK HAVEN UNIVERSITY ATHLETIC TEAMS BID FOR  
BUS TYPES 21 PASSENGER, 23 PASSENGER AND 27 PASSENGER

**\*\* TIER 2 FUEL SURCHARGE**

EFFECTIVE JULY 1<sup>ST</sup>, 2008  
APPLIES TO ALL BIDS AND QUOTES 07/01/08 THRU 06/30/09

DUE TO THE INSTABILITY OF DIESEL FUEL PRICES. SUSQUEHANNA  
TRANSIT COMPANY RESERVES THE OPTION OF ADDING A FUEL  
SURCHARGE IF THE PRICE OF DIESEL FUEL GOES HIGHER THAN  
\$4.07/GALLON ALL APPLICABLE FEDERAL AND STATE TAX INCLUDED.

IF THE COST OF DIESEL FUEL DELIVERED TO SUSQUEHANNA TRANSIT  
COMPANY'S BULK STORAGE TANK REACHES \$4.07/GALLON (ALL  
APPLICABLE FEDERAL & STATE TAX INCLUDED) A 1% FUEL SURCHARGE  
WILL BE ADDED TO THE PER MILE RATE ONLY. FOR EACH \$0.10/GALLON  
INCREASE OVER \$4.07/GALLON AN ADDITIONAL 1% SURCHARGE WILL BE  
ADDED.



**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Medium Bus & Van Rentals

**(Groups of 22-27 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**CHARTER COACHES:**

Small Bus – DVD/CD Equipped (23 Passenger), Per Mile	Cost: <u>1.72</u>
Small Bus – DVD/CD Equipped (27 Passenger), Per Mile	Cost: <u>1.72</u>
DEADHEAD CHARGE, Per Mile	Cost: <u>0.90</u>
DRIVER LAYOVER, Per Hour	Cost: <u>12.00</u>
OVERNIGHT CHARGE, Per Night	Cost: <u>70.00</u>
DRIVER'S MEALS, Per Day	Cost: <u>15.00</u>
DRIVER'S ROOM	Cost: <u>per motel rate</u>
EXTRA MILES	Cost: <u>1.72</u>
TOLLS	Cost: <u>actual cost</u>
BRIDGES	Cost: <u>actual cost</u>
CANCELLATIONS, Per Bus	Cost: <u>50.00</u>
MINIMUM CHARGE	Cost: <u>260.00</u>

\*\* Tier 2 Fuel Surcharge applies if Susquehanna Transit Company's cost of bulk diesel fuel goes higher than 4.07 per gallon

Susquehanna Transit Company

Company Name  
Carl W. Kephart Jr.

Contact Person  
401 East Central Avenue, PO Box U Avis PA 17721

Street Address, City, State, Zip  
570-753-5125

24-0861025

Telephone

Federal I.D. Number

Authorized Signature

Date

May 12, 2008

# SUSQUEHANNA TRANSIT

401 East Central Avenue, Avis, PA 17721 (570) 753-5125  
56 East Third Street, Williamsport, PA 17701 (570) 322-5361 or 800-692-6314  
www.susquehannabus.com

ATTACHMENT TO LOCK HAVEN UNIVERSITY ATHLETIC TEAMS BID FOR  
BUS TYPES 21 PASSENGER, 23 PASSENGER AND 27 PASSENGER

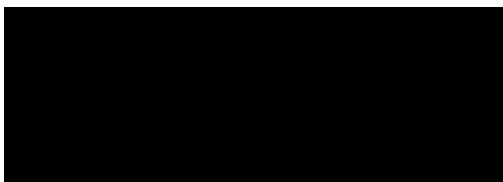
**\*\* TIER 2 FUEL SURCHARGE**

EFFECTIVE JULY 1<sup>ST</sup>, 2008

APPLIES TO ALL BIDS AND QUOTES 07/01/08 THRU 06/30/09

DUE TO THE INSTABILITY OF DIESEL FUEL PRICES. SUSQUEHANNA  
TRANSIT COMPANY RESERVES THE OPTION OF ADDING A FUEL  
SURCHARGE IF THE PRICE OF DIESEL FUEL GOES HIGHER THAN  
\$4.07/GALLON ALL APPLICABLE FEDERAL AND STATE TAX INCLUDED.

IF THE COST OF DIESEL FUEL DELIVERED TO SUSQUEHANNA TRANSIT  
COMPANY'S BULK STORAGE TANK REACHES \$4.07/GALLON (ALL  
APPLICABLE FEDERAL & STATE TAX INCLUDED) A 1% FUEL SURCHARGE  
WILL BE ADDED TO THE PER MILE RATE ONLY. FOR EACH \$0.10/GALLON  
INCREASE OVER \$4.07/GALLON AN ADDITIONAL 1% SURCHARGE WILL BE  
ADDED.





**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU Large Bus

**(Groups Larger than 27 travelers)**

Prices to be in detail and in accordance with PUC Tariff:

**CHARTER COACHES:**

MCI-MC9 (29 or <sup>CWXL</sup> <del>30</del> Passenger), Per Mile	Cost: <u>2.08</u>
STANDARD (47 Passenger), Per Mile	Cost: <u>2.35</u>
WIDE-BODY/VIDEO EQUIPPED (47 Passenger), Per Mile	Cost: <u>2.35</u>
WIDE-BODY/VIDEO EQUIPPED (55 Passenger), Per Mile	Cost: <u>2.70</u>
DEADHEAD CHARGE, Per Mile	Cost: <u>1.30</u>
DRIVER LAYOVER, Per Hour	Cost: <u>12.00</u>
OVERNIGHT CHARGE, Per Night	Cost: <u>70.00</u>
DRIVER'S MEALS, Per Day	Cost: <u>15.00</u>
DRIVER'S ROOM	Cost: <u>per motel rate</u>
EXTRA MILES	Cost: <u>per applicable mile r</u>
TOLLS	Cost: <u>actual cost</u>
BRIDGES	Cost: <u>actual cost</u>
CANCELLATIONS, Per Bus	Cost: <u>50.00</u>
MINIMUM CHARGE	Cost: <u>260.00</u>

\* Fuel Surcharge applies if Susquehanna Transit Company's cost of bulk diesel fuel goes higher than 2.17 per gallon

Susquehanna Transit Company

Company Name

Carl W. Kephart, JR

Contact Person

401 East Central Avenue, PO Box U Avis PA 17721

Street Address, City, State, Zip

570-753-5125

24-0861025

Telephone

Federal I.D. Number

A

Date

May 12, 2008

# SUSQUEHANNA TRANSIT

401 East Central Avenue, Avis, PA 17721 (570) 753-5125  
56 East Third Street, Williamsport, PA 17701 (570) 322-5361 or 800-692-6314  
www.susquehannabus.com

ATTACHMENT TO LOCK HAVEN UNIVERSITY ATHLETIC TEAMS BID.

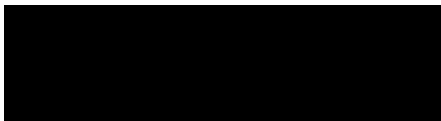
**\* FUEL SURCHARGE**

EFFECTIVE JULY 1<sup>ST</sup>, 2008

APPLIES TO ALL BIDS AND QUOTES 07/01/08 THRU 06/30/09

DUE TO THE INSTABILITY OF DIESEL FUEL PRICES. SUSQUEHANNA TRANSIT COMPANY RESERVES THE OPTION OF ADDING A FUEL SURCHARGE IF THE PRICE OF DIESEL FUEL GOES HIGHER THAN \$2.17/GALLON ALL APPLICABLE FEDERAL AND STATE TAX INCLUDED.

IF THE COST OF DIESEL FUEL DELIVERED TO SUSQUEHANNA TRANSIT COMPANY'S BULK STORAGE TANK REACHES \$2.17/GALLON (ALL APPLICABLE FEDERAL & STATE TAX INCLUDED) A 1% FUEL SURCHARGE WILL BE ADDED TO THE PER MILE RATE ONLY. FOR EACH \$0.06/GALLON INCREASE OVER \$2.17/GALLON AN ADDITIONAL 1% SURCHARGE WILL BE ADDED.





**LOCK  
HAVEN**  
UNIVERSITY  
OF PENNSYLVANIA

**BID REPLY FORM**

RE: LHU School Buses for Camps

*(48 Passenger)*

Prices to be in detail and in accordance with PUC Tariff:

**SCHOOL BUSES:**

MINIMUM CHARGE	Cost: <u>130.00</u>
LIVE MILES, Per Mile	Cost: <u>1.65</u>
DRIVER LAYOVER, Per Hour	Cost: <u>10.00</u>
DEADHEAD CHARGE, Per Mile (drop-off/pick-up)	Cost: <u>0.90</u>
	Cost: <u>0.90</u>

\* Fuel Surcharge applies if Susquehanna Transit Company's cost of bulk diesel fuel goes higher than 2.17 per gallon

Susquehanna Transit Company

Company Name

Carl W. Kephart Jr.

Contact Person

401 East Central Avenue, PO Box U Avis PA 17721

Street Address, City, State, Zip  
570-753-5125

24-0861025

Telephone

Federal I.D. Number

Authorized Signature

Date

May 12, 2008

# SUSQUEHANNA TRANSIT

401 East Central Avenue, Avis, PA 17721 (570) 753-5125  
56 East Third Street, Williamsport, PA 17701 (570) 322-5361 or 800-692-6314  
www.susquehannabus.com

ATTACHMENT TO LOCK HAVEN UNIVERSITY ATHLETIC TEAMS BID.

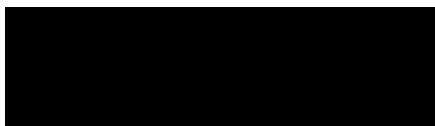
**\* FUEL SURCHARGE**

EFFECTIVE JULY 1<sup>ST</sup>, 2008

APPLIES TO ALL BIDS AND QUOTES 07/01/08 THRU 06/30/09

DUE TO THE INSTABILITY OF DIESEL FUEL PRICES. SUSQUEHANNA TRANSIT COMPANY RESERVES THE OPTION OF ADDING A FUEL SURCHARGE IF THE PRICE OF DIESEL FUEL GOES HIGHER THAN \$2.17/GALLON ALL APPLICABLE FEDERAL AND STATE TAX INCLUDED.

IF THE COST OF DIESEL FUEL DELIVERED TO SUSQUEHANNA TRANSIT COMPANY'S BULK STORAGE TANK REACHES \$2.17/GALLON (ALL APPLICABLE FEDERAL & STATE TAX INCLUDED) A 1% FUEL SURCHARGE WILL BE ADDED TO THE PER MILE RATE ONLY. FOR EACH \$0.06/GALLON INCREASE OVER \$2.17/GALLON AN ADDITIONAL 1% SURCHARGE WILL BE ADDED.



**MOTORCOACH - VEHICLE LIST**

<u>UNIT #:</u>	<u>LICENSE #</u>	<u>YEAR</u>	<u>VIN#</u>	<u>MODEL</u>	<u>SEATING CAPACITY</u>
75	BN00367	1988	1TUFCH6A9JR006750	MCI-A3	47-PASS
77	BN00368	1988	1TUFCH6A6JR006673	MCI-A3	47-PASS
81	BN00431	1994	2P9L33407R1001802	PREVOST XL	47-PASS
82	BN00987	1988	1M8GDM9A2JP042069	MCI-C3	47-PASS
87	BN00435	1995	1M8SDMPA9SP046988	MCI-D3	47-PASS
88	BN00436	1996	1M8SDMPA9TP047818	MCI-D3	47-PASS
89	BN00440	1997	1M8PDMPA0VP049224	MCI-DL	55-PASS
90	BN00429	1997	1M8PDMPA2VP049225	MCI-DL	55-PASS
91	BN00442	1997	2PCL33497V1026265	PREVOST-XL	55-PASS
92	BN00438	1997	2PCH33498V1012056	PVST-H345	55-PASS
93	BN00366	1998	1M8PDMPA9WP051197	MCI-DL	55-PASS
94	BN00443	1998	2PCL33490W1026657	PVST-XL	55-PASS
95	BN00447	1999	1M8PDMPA5XP052154	MCI-DL	55-PASS
97	BN00430	2000	1M8PDMPA6YP052990	MCI-DL3	55-PASS
98	BN00446	2000	1M8PDMPA8YP052991	MCI-DL3	55-PASS
100	BN00988	1995	1M8SDMVA3SP047721	MCI-D3	47-PASS
101	BN00370	1988	1M8GDM9A0JP042023	MCI-C3	47-PASS
112	BN00432	2001	2PCX3349111027617	PREV. XLII	55-PASS
114	BN00375	2001	2PCX3349511027622	PREV. XLII	55-PASS
115	BN00433	2001	2PCX3349411027627	PREV. XLII	55-PASS
116	BN00434	2001	2PCX3349311027635	PREV. XLII	55-PASS
117	BN00914	2005	2PCX3349551028470	PREV. XLII	55-PASS
118	BN00371	2006	1M86DMDA46P056808	MCI D4505	55-PASS
119	BN00364	2007	1M86DMDA87P057509	MCI D4505	55-PASS
120	BN00445	2007	1M86DMDA47P057510	MCI D4505	55-PASS
121	BN00365	2007	1M86DMDA67P057511	MCI D4505	55-PASS
122	BN01100	2006	1M8DMDA76P056933	MCI D4505	55-PASS
1001	BN00369	2006	4UZAAZDD95CV89733	GCA M1035	29-PASS
1002	BN00441	2006	4UZAAZDD05CV89734	GCA M1035	29-PASS

SCHOOL BUS & VAN - VEHICLE LIST						
UNIT#	LICENSE#	MAKE	MODEL	YEAR	VIN#	SEATING CAPACITY
14	BA-43956	FORD	VAN	1998	1FBSS31LXWHA19134	15
20	BA-56947	FREIGHTLINER	SPRINTER	2004	WD5PD644045653294	10
212	BA-49966	FREIGHT LINER	THOMAS	2001	4UZAAXAKX1CJ04341	72
214	BA-36855	FREIGHT LINER	THOMAS	2001	4UZAAXAK11CJ04339	72
221	BA-36853	FREIGHT LINER	THOMAS	2002	4UZAAXAKX2CJ82324	36
222	BA-15051	FREIGHTLINER	THOMAS	2002	4UZAAXAK53CJ54163	72
230	BA-53616	FREIGHTLINER	THOMAS	2003	4UZAAXAK54CL83640	72
2403	BA-57807	FREIGHTLINER	THOMAS	2004	4UZAAXDC34CM37103	72
2404	BA-57808	FREIGHTLINER	THOMAS	2004	4UZAAXDC74CM37105	72
270	BA-61531	FREIGHTLINER	THOMAS	2007	4UZABRDC38CY70533	72
271	BA-61532	FREIGHTLINER	THOMAS	2007	4UZABRDC58CY70534	72
272	BA-61533	FREIGHTLINER	THOMAS	2007	4UZABRDD78CY70535	72
273	BA-61534	FREIGHTLINER	THOMAS	2007	4UZABPDC98CY70573	48
991	BA-42795	FREIGHTLINER	BLUE BIRD	1999	4UJ6CFAA7XCA30664	72
992	BA-36854	FREIGHTLINER	BLUE BIRD	1999	4UJ6CFAA8XCA30687	72
993	BA-43558	FREIGHTLINER	BLUE BIRD	1999	4UJ6CFAAXXCA30688	72
994	BA-50217	INTERNATIONAL	BLUE BIRD	1999	1HVBBAAAN7XH205341	72

PENNSYLVANIA  
PUBLIC UTILITY COMMISSION

Application Docket No. 22823  
Folder 6

Application of SUSQUEHANNA TRANSIT COMPANY, a  
corporation of the Commonwealth of Pennsylvania

REPORT AND ORDER  
APPROVING PASSENGER SERVICE

BY THE COMMISSION:

This matter being before the Pennsylvania Public Utility Commission upon application of SUSQUEHANNA TRANSIT COMPANY, a corporation of the Commonwealth of Pennsylvania, dated January 4, 1948, to operate motor vehicles as a common carrier, and upon protests, and having been duly heard and submitted by the parties, and full investigation of the matters and things involved having been had, and it appearing that applicant had amended its application whereby protests were withdrawn, the Commission finds and determines that approval of the application, limited to the following rights:

To transport, as a common carrier, groups and parties of persons from the City of Lock Haven and the Boroughs of Flemington and Mill Hall, Clinton County, to points within seventy-five (75) miles of the point of origin;

To transport, as a common carrier, groups and parties of persons from the Townships of Allison, Bald Eagle, Castanea, Dunnstable and Woodward, Clinton County, to points in Pennsylvania;

and subject to the following condition, is necessary or proper for the service, accommodation or convenience of the public:

That the certificate holder shall comply with all the provisions of the Public Utility Law as now existing or as may hereafter be amended, and Bus and Taxicab Regulations, effective April 15, 1946, or as may hereafter be revised, and any other rules and regulations as may hereafter be prescribed by the Commission. Failure to comply shall be sufficient cause to suspend, revoke or rescind the rights and privileges conferred by the certificate.

NOW, to wit, June 15, 1949, IT IS ORDERED: That upon compliance with all requirements of the Public Utility Law relative to tariff, and with the rules and regulations promulgated by the Commission thereunder, a certificate of public convenience issue evidencing the Commission's approval of the right to operate, as above determined.

IT IS FURTHER ORDERED: That in the event said applicant has not, on or before thirty days from the date of the service of this order, complied with the requirements hereinbefore set forth, the application shall be dismissed without further proceedings.

RECORD  
FOLDER

PENNSYLVANIA  
PUBLIC UTILITY COMMISSION

TESTE: [Redacted Signature]

[Redacted Signature]  
Chairman



Terminal facilities located in the borough of Avis, Clinton County, contains two offices, a drivers' lounge, a passenger waiting room, storage and a four-bay garage. It is currently using three deluxe coaches and 16 vans to provide group and party service. Also available and used in providing group and party service are 12 school buses that have BA plates. In addition, a 1980 47-passenger coach is on order. All of the deluxe buses are air conditioned, have reclining seats, public address systems, lavatories and stereo systems including tape deck.

An unaudited balance sheet as of June 30, 1979, indicates that the applicant has current assets of \$1,389, total assets of \$376,201, current liabilities of \$66,823, with unappropriated retained earnings of \$122,883. During the first six months of 1979, it suffered a loss of \$44,359 on revenue of \$190,367. Although the applicant has suffered a loss in 1979, it is confident that its profits will increase in 1980.

Verified statements were submitted on behalf of Ladybird Women's Democratic Club, Renovo; By-County Office for the Aging, Lock Haven; Lockettes Drill Team & Rainbow for Girls, Lock Haven; 4-H Club of Clinton County, Lock Haven; Renovo Midget Athletic Association, Renovo; Keen Club, Woolrich; Clinton County Shrine, McElhattan; and by Beta Sigma Phi Fraternity, Avis. Verified statements were also submitted by seven individuals who reside in Clinton County.

The supporting organizations range in size from 50 members to as many as 497 members. They intend to use the proposed service on the average of 5 times per year and will require either one or two buses per trip. Trips would originate at such points as Lock Haven, Mill Hall, Woolrich, Renovo, South Renovo, Chapman, Noyes, Beech Creek and Loganton, with various destinations including Altoona, Hershey, Bloomsburg, Lancaster, Gettysburg, Harrisburg, Barnesville, Kennett Square, Red Lion, York, Mechanicsburg, Enola, Indiana, Philadelphia, Pittsburgh, University Park and Valley Forge. All of these organizations have found it necessary to transport its members by private automobile to origin points where the applicant is authorized to serve. Authorizing the applicant to render service from all points in Clinton County would be more efficient and convenient, it would also be more fuel efficient through the elimination of the need to travel to the point of origin by private automobiles.

Verified statements were submitted by Dorothy E. Hunter, Lock Haven; Buelah V. Rohrbaugh, Beech Creek; Helen M. Glossner, Flemington; Lucy A. Welshans, Jersey Shore; Janet B. McMullen, Avis; Florence R. Brown and Patricia R. Mumma, Mill Hall. Florence Brown and Patricia Mumma, who reside in the borough of Mill Hall, must travel by automobile to the township of Bald Eagle if they wish to make use of the applicant's service to destinations beyond 75 miles from the point of origin. The five other individuals also are required to travel some distance for the applicant's services. All would find it more convenient to arrange

trips from their local areas, rather than be required to travel to the applicant's current authorized area of service. All of the supporting parties have used the applicant's service within the scope of authority in the past, and have found the service to be satisfactory.

#### DISCUSSION AND FINDINGS

By its instant application, the applicant seeks authority to provide group and party service, special excursion and tour service from all points in the county of Clinton, to points in Pennsylvania. The applicant is currently authorized at Folder 6, to provide the same type of services from the city of Lock Haven and boroughs of Flemington and Mill Hall, to points within seventy-five (75) miles from the point of origin; from the townships of Allison, Bald Eagle, Castanea, Dunstable and Woodward, to points in Pennsylvania. Because of the following grant of authority fully encompasses the authority at Folder 6, the following authority is being issued in lieu of the said authority.

We find that a need exists for the authority sought herein. It is evident from the 15 statements submitted that it would be an accommodation and convenience to the public to have the applicant provide service from all points in the county of Clinton. The supporting organization and individuals have all used the applicant's service and found them to be satisfactory. They would prefer having the applicant able to provide service from the city or township where they reside, rather than be required to travel several miles by private automobile to the applicant's authorized area.

We also find that a grant of authority to furnish group and party service gives the applicant the inherent right to return to the point of origin. The words "and return" have been deleted because of this right.

We further find that the applicant possesses the necessary equipment, experience and financial capacity to provide the proposed service.

We further find that approval of the application will be an accommodation and convenience to the public; THEREFORE,

IT IS ORDERED: That the application be and is hereby approved and that the certificate issued July 22, 1949, be amended so that the rights contained in the report and order dated June 15, 1949, shall now read as follows:

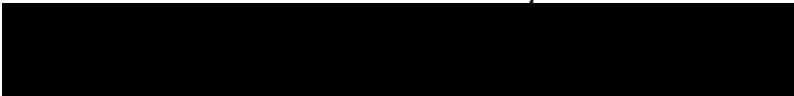
To transport, as a common carrier, groups and parties of persons and persons on special excursions and tours or sight-seeing trips from points in the county of Clinton, to points in Pennsylvania.

IT IS FURTHER ORDERED: That the applicant shall not engage in any transportation granted herein until it shall have complied with the requirements of the Pennsylvania Public Utility Law and the rules and regulations of this Commission relative to the filing and acceptance of a tariff establishing just and reasonable rates.

IT IS FURTHER ORDERED: That in the event said applicant has not, on or before sixty (60) days from the date of service of this order complied with the requirements hereinbefore set forth, the application shall be dismissed without further proceedings.

IT IS FURTHER ORDERED: That the authority granted herein, to the extent that it duplicates authority now held by or subsequently granted to the carrier, shall not be construed as conferring more than one operating right.

BY THE COMMISSION,



William P. Interlecker  
Secretary

(SEAL)

ORDER ADOPTED: March 14, 1980

ORDER ENTERED: **MAR 21 1980**



U.S. Department of Transportation  
Federal Motor Carrier Safety Administration

400 7th Street SW  
Washington, DC 20590

**SERVICE DATE**  
June 30, 2005

**CERTIFICATE**  
**MC-148069-C**  
**SUSQUEHANNA TRANSIT COMPANY**  
**D/B/A SUSQUEHANNA TRAILWAYS**  
**AVIS, PA**

This Certificate is evidence of the carrier's authority to engage in transportation as a **common carrier of passengers, in charter and special operations**, by motor vehicle in interstate or foreign commerce.

This authority will be effective as long as the carrier maintains compliance with the requirements pertaining to insurance coverage for the protection of the public (49 CFR 387); the designation of agents upon whom process may be served (49 CFR 366); and schedules (49 CFR 374.305). The carrier shall also render reasonably continuous and adequate service to the public. Failure to maintain compliance will constitute sufficient grounds for revocation of this authority.



Angeli Sebastian, Chief  
Information Systems Division

**NOTE:** Applicant is a nonrecipient of governmental financial assistance.

**NOTE:** Willful and persistent noncompliance with applicable safety fitness regulations as evidenced by a DOT safety fitness rating of "Unsatisfactory" or by other indicators, could result in a proceeding requiring the holder of this certificate or permit to show cause why this authority should not be suspended or revoked.

CPN