

ADVISOR CHANGE FORM

INSTRUCTIONS: Complete all information. Major department chairperson will complete "New Advisor" section.

Submit this form to the office of the Dean of the College in which the student is currently enrolled (Arts & Sciences, Stevenson G24; Education & Human Services, Stevenson G34) after obtaining required signatures.

Student ID _____ Date _____

NAME _____

Local Address _____

If this student is declared in more than one major/concentration, for which major/concentration is this advisor change to be recorded?

Major _____ Concentration _____

Current Advisor _____

New Advisor _____

Comments _____

Current advisor is requested to send advising folder to the new advisor.

APPROVING SIGNATURES

Chairperson _____

Dean (College of Arts & Sciences only) _____

Office Use Only – Date Copies Distributed _____