

REQUEST TO RESUME STUDIES

DO NOT USE THIS FORM IF YOU HAVE ALREADY EARNED A DEGREE FROM LHU AND WANT TO RETURN TO PURSUE ANOTHER DEGREE FROM LHU. CONTACT MS. ROBIN ROCKEY, ASSOCIATE DIRECTOR OF ADMISSIONS, AT 570-484-2544.

Request to resume will be reviewed by the Registrar's Office for academic eligibility to continue enrollment at Lock Haven University.

Approval of your request to resume studies through the Registrar's Office neither implies nor guarantees the receipt of financial aid or the ability to enroll. A student's previous academic and financial history can affect the ability to receive financial aid. Any current or prior unpaid or delinquent account balances will hinder a student's ability to re-enroll. It is HIGHLY RECOMMENDED that all students, who wish to resume their studies, contact Student Financial Services (SFS) prior to submitting this application to review financial aid eligibility, as the resume studies fee once paid is *non-refundable*. Inquiries can be made in person at 123 Russell Hall or by phoning 570-484-2344.

Please be advised that the request to resume studies must be done no later than three (3) weeks before the start of any term. Requests made after that time may be subject to time delays due to processing time, which could cause delays in notification of a student's ability to resume studies based on financial, or other, information.

I will resume studies: Fall ____ (year) / Spring ____ (year) / Summer 1 ____ (year) / Summer 2 ____ (year)
If returning for a summer session, will you also be continuing in the fall semester? ____ Yes ____ No

Program: ____ Undergraduate ____ Graduate Campus: ____ Main Campus ____ Clearfield Campus

Name _____ LHU Student ID# _____
(If you do not remember your LHU Student ID#, please enter your social security number; used only to locate your records.)

Maiden Name (if applicable) _____

Date of Last Attendance at LHU _____ Valid email address _____

Street _____ Cell Phone (area code) _____ (phone) _____

City _____ State _____ Zip _____ Phone _____

Did you attend another college or university since you last attended LHU? ____ Yes ____ No

Name of colleges/universities attended _____
Official transcripts must be mailed directly from the institution(s) to LHU's Registrar's Office (address below).
Financial aid will not be processed until after transcripts are received.

Are you requesting Academic Amnesty? ____ Yes ____ No	Returning for another degree from LHU? ____ Yes ____ No
If yes, select Option A ____ or Option B ____ as defined below.	Intended major _____

Amnesty Approved ____ Amnesty Denied ____ Registrar's Office _____ Date _____

Academic Amnesty definition: After a minimum two-year interruption in matriculation, students may request Academic Amnesty. Academic amnesty provides that a student's past academic record remain on the transcript and the student receives full credit for courses taken. However, the student's previously earned quality points

Option A – will continue to be calculated in the student's grade point average, -----OR-----

Option B – will not be calculated in the student's grade point average after readmission.

If you would like to provide additional information not requested, please use the reverse side.

NOTE: Students who are returning from a period of suspension may require financial counseling. Please check your email and US postal service mail for important information. For Financial aid questions phone Student Financial Services at 570-484-2344 (Russell Hall 123).

Signature _____ Date _____

Enclose a \$200.00 **non-refundable** deposit. Checks and money orders payable to "Lock Haven University of PA." *Students in the Master of Health Science/Physician Assistant program must include the \$200 deposit. Students in the Master of Education and Master of Liberal Arts graduate programs need not include the \$200.00 deposit.* Credit cards currently cannot be accepted.

Payment Method: ____ Check ____ Money Order ____ Cash

Registrar's Office _____ Request Approved Request Denied Date _____

RETURN COMPLETED FORM TO:

Main Campus: Registrar's Office, Lock Haven University of PA, Lock Haven, PA 17745

Clearfield Campus: Lock Haven University of PA-Clearfield, 201 University Dr, Clearfield, PA 16830

[12/09/2010 xc: SFS]