

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

The attached document includes the recommendations that have not been approved through the Council of Presidents but were still under review or needed clarification of graduate issues (in the latter case the policy for undergraduates has been approved by the presidents).

Please note that Reference Number is for tracking only and some documents have combined reference numbers. The SA refers to student administration issues and the SF to student financial issues.

Items have been discussed by a number of groups over the past several months and, although specific actions do not necessarily reflect full agreement by those groups, they reflect a model for the reference client.

Six items are *Still Under Review* reflecting the need for continuing discussion on the campuses prior to final action. This document includes recommendations for five items *Still Under Review* including: SA-008; SA-025; SA-055; SF-001/003; SF-019 and SF-024.

Three additional items required additional policy clarification for graduate students. These are: SA-022A; SA- 022B; SA-047;

One item required clarification regarding handling of dual degrees and dual majors: SA-056.

Two items are being placed on hold pending Board discussions regarding tuition and fee policies. These include SA-039 (Graduation and Transfer Fee) and SF-018 (Distance Education Tuition/Fee Calculation). One additional item (SA-037; Transfer Articulation) is being placed on hold pending discussions of the Transfer and Articulation Oversight Committee. These three items are not included in the packet.

We anticipate that these issues will be discussed at the respective universities for resolution in early November.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Alternate Grading Symbols
Category:	Appraisals
Reference Number:	SA-008
	Still Under Review

Description/Explanation of Item:

Across the Universities there are disparate alternate grade symbols that are used when a standard grade is not appropriate to be issued (for example, the alternate grade symbol which is assigned for a course taken under pass/fail conditions, or for a course for which an Incomplete grade is assigned, or a course for which a portfolio submission was used, or a CLEP exam). In these instances, Universities have devised their own alternate grade symbols. This causes confusion when trying to compare student transcripts from one State System University to another.

Recommendation:

Model will be devised such that one symbol will carry one meaning. Efforts will be made to preserve as many of the current symbols as possible but some revisions will be needed. Please refer to the Alternate Grade Symbols table on the next page for examples of university practice

Universities will need to have all future new alternate grade processes/symbols approved through the Office of the Chancellor to avoid duplication of symbols.

The system will be developed to handle “history” including transcripts of current students during any changeover and of graduated students (on transcripts) or re-entry students with “old” and “new” grading schemes.

We understand that we will be responsible for data conversion, and wish to bring to your attention that changing alternate grade symbols which have historically had no impact on GPA calculations will not alter a student’s converted GPA calculation nor honors/awards calculations. Alternate grade symbols which do not impact GPA calculations must be regarded as NOTATIONS. The integrity is kept, the practice is transcribed, but the characters used to denote the practices may be changed.

Universities will be using only a portion of the possible grading symbols based on history and on policies.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

SA-008		
Alternate Grading Symbols (p.1)		
GRADE SYMBOL	Meaning	
		Universities can choose which symbols to use. One symbol must have only one meaning but the same meaning can be attached to several symbols. Some universities may need to change symbols to reflect common meaning. Note: QPA is used in this document to reference grade point average; some use GPA and others QCA. Note; For Repeated courses: all grades continue to appear; last grade is used for QPA; no need for distinct designation (e.g., RPT/R)
1	A (A-)	Excellent (4.0 quality points; +/- use and value varies by university)
2	B (B+/B-)	Good or above average (3.0 quality points; +/- use and value varies by university)
3	C (C+/C-)	Satisfactory or average (2.0 quality points; +/- use and value varies by university)
4	D (D+/D-)	Poor or below average (1.0 quality points; +/- use and value varies by university)
5	E	Failure (zero quality points)
6	F	Failure (zero quality points)
7	CX	Credit by examination
8	LE	Credit earned for life experience
9	V	Credit earned for military training
10	TR	Credit obtained via transfer
11	TA/TB/TC	Credit obtained via transfer with the transferred grade as second symbol
12	CR	Satisfactory work and credit hours are recorded. Does not affect QPA.
13	CH	Credit with Honors; credit hours are recorded. Does not affect QPA.
14	AH/B+H/BH	Honors work of exceptional/superior quality
15	H	Honors, used for reports/projects and practicum courses
16	P	Passing; credit hours are recorded but not used in QPA calculation

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

	SA-008	Alternate Grading Symbols (p. 2)
	GRADE SYMBOL	Meaning
17	S	Passing; credit hours are recorded but not used in QPA calculation
18	U	No credit and no QPA impact
19	NC	No credit; no credit hours recorded and no effect on the QPA
20	CN	Course is taken Credit-No record. Satisfactory work and credit hours are recorded. This designation is only used if less than satisfactory performance results in no record and no credit (NC grade)
21	FZ	No adequate evaluation for determination of grade; student registered but did not attend or dropped out without formally withdrawing; counts as "F" in QPA
22	Z	Serves as a temporary grade with no effect on GPA; placeholder; typically reflects an unsubmitted grade
23	AU	Audit course; no grade is recorded; no effect on QPA but recorded on transcript
24	AUD	Audit course; no grade is recorded; no effect on QPA but recorded on transcript
25	IAU	Incomplete audit, work required to identify course as audited not completed; can remain as IAU and "I" default policy does not apply
26	I	Incomplete – no effect on QPA; defaults to "F" per policy selected by university. No impact on QPA.
27	IF	Incomplete converted to an "F" via the default; equivalent to "F" in QPA; (use needs to be by all or none – decision needs to be made); provides information that "F" grade was a result of the default rather than faculty assignment.
28	NG	No grade; Given when student fails to complete course requirements for a valid reason; parallels "I". Will be converted to "F" after default period. No impact on QPA unless converted to "F".
29	NGH	No grade; Given when student fails to complete course requirements for a valid reason. "I" default does not apply. No impact on QPA. Places hold on registration.
30	N	No grade; Given when student fails to complete course requirements for a valid reason. "I" default does not apply. No impact on QPA.
31	NR	No reported grade; Given when student fails to complete course requirements for a valid reason. "I" default does not apply. No impact on QPA

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

	SA-008	Alternate Grading Symbols (p. 3)
	GRADE SYMBOL	Meaning
32	X	No grade; Given when student fails to complete course requirements for a valid reason. "I" default does not apply. No impact on QPA
33	R	Research in progress (thesis/dissertation only). No impact on QPA.
34	L	Late grade/continuing course; work extends beyond semester; converts to "F" after one year unless resolved. No impact on QPA in the interim.
35	Q	Deferred grade awarded for courses such as research which may extend beyond a single semester. No impact on QPA in the interim.
36	IP	Course in progress. No impact on QPA.
37	XP	Proficiency in progress (used for developmental/competency-based courses). No impact on QPA.
38	FOL	Portfolio Assessment. No impact on QPA.
39	XMT	Exemption. No impact on QPA.
40	WV	Waiver. No impact on QPA.
41	GE	Grade excluded administratively. No impact on QPA.
42	W	Student withdraws from course after the add/drop period but before the end of the 10 th week; no impact on GPA
43	WX	Withdrawal from university; total semester withdrawal; no impact on QPA
44	Y	Administrative withdrawal; used with documentation that student never attended class; no impact on QPA
45	WA	Administrative withdrawal; withdrawal initiated by university; no impact on QPA
46	WF	Withdrawals with permission after the withdrawal period (end of the 10 th week of semester); WF is calculated as an F in QPA
47	WP	Withdrawals with permission after the withdrawal period (end of the 10 th week of semester); no impact on QPA
48	UW	Unauthorized withdrawal from university; equivalent to "F" in QPA

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Converting Incomplete Grades for Graduate Students
Category:	Academic Performance Indices
Reference Number:	SA-022A (Grad)
	Graduate student issue

Description/Explanation of Item:

Students who receive “Incomplete” grades for their coursework must make an arrangement with the instructor outlining what is required to complete the course. Most of the Universities will not permit students to graduate if any Incomplete grades remain on the student’s academic transcript.

Most of the Universities require that any Incomplete grade be converted to a real grade within a certain time limit, but this time limit is not standard. Typically, if the time limit lapses and the Incomplete is not resolved, the Incomplete grade will revert to an “F” grade.

Recommendation for Undergraduates per Council of Presidents:

Three options for the default conversion of an incomplete grade exist:

- a. One year from the date of the grade assignment.
- b. At the end of the next subsequent regular semester.
- c. At the end of 10th week of the next subsequent regular semester.

Each university will select one of the three options as the default period. The default period is the point in time the grade converts to an “F” for QPA calculations, assuming the student has not completed the assignments or the instructor has not turned in an alternate grade.

Faculty members may request that students complete work prior to the default period and turn in a change of grade form based upon the arrangement with the student.

Recommendation for Graduates Students:

Whatever option is chosen will apply to both undergraduate and graduate students at a given university.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Course Repeat Policy
Category:	Academic Performance Indices
Reference Number:	SA-022B (Grad)
	Graduate student issue

Description/Explanation of Item:

The Universities vary in their handling of course repeats. Some Universities permit students to repeat as many courses as the student wants, while others have a limit on both the overall number of repeats permitted in a student academic career, and/or a limit on the total number of times that a student may repeat the same course for grade improvement.

Some Universities limit repeats to courses in which the student has received a “D” or “F” grade. These various practices impact the overall GPA calculations, muddy the picture when comparing student achievements from University to University, and may limit continuance in a particular discipline.

Recommendation for Undergraduates per Council of Presidents:

The Universities will employ a common standard for individual course repeats as outlined below:

- Undergraduate students will be limited to a total of six repeats.
- Undergraduate students can repeat a single course for grade improvement only three times.
- The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.

Recommendation for Graduate Students:

The Universities will employ a common standard for individual course repeats as outlined below:

- Graduate students will be limited to a total of two repeats.
- Graduate students can repeat a single course for grade improvement only once.
- The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Delivery Modes
Category:	Business Event Type (Courses, Sections, and Event Types)
Reference Number:	SA-025
	Still Under Review

Description/Explanation of Item:

Business Event Types are the templates from which course sections are created in SAP Campus Management (CM). CM uses the HR Training and Event Management (TEM) application for course schedule building. However in Campus Management, the business event type has additional attributes, such as Delivery Mode. The delivery mode describes the method of delivering the course section content between the instructor and the student. Examples include classroom, distance education-web, and laboratory setting.

The Delivery Mode value can be used for State System reporting, faculty workload computations, fee calculations, determining course resource needs and course registration processes.

Recommendation:

We recommend using the Delivery Mode designation instead of using course section logic. More specificity can be attained by attaching more distinct delivery mode types. The delivery mode recommendation represents current State System reporting needs and is consensus best practice.

Delivery Mode
Classroom Setting
Distance Educ: synchronous web-based (online course in which technology replaces seat time entirely AND instructor and students meet online at the same time for the majority of the course)
Distance Educ: asynchronous web-based (online course in which technology replaces seat time entirely)
Distance Educ: synchronous web-assisted (Hybrid/Blended course in which technology replaces seat time but not entirely)

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Distance Educ: Interactive TV/compressed video
Distance Educ: Individualized Non- interactive (e.g., CD, videotapes, correspondence course)
Laboratory
Studio
No classroom

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Graduation Residency Requirements
Category:	Degree Audit/Graduation Requirements
Reference Number:	SA-047 (Grad)
	Graduate student issue

Description/Explanation of Item:

The Universities differ on their academic policies defining the minimum residency requirements for first baccalaureate degrees. The interpretations of these policies differ and affect the business practices used to determine the minimum number of credits that must be taken in residence as well as what constitutes a credit taken in residence.

Recommendation for Undergraduates per Council of Presidents:

All first baccalaureate degree students will take at least 30 of their last 45 credits at the issuing University, and at least 50% of their Major credits from that University. The recommendation was reached based on consensus best practice.

Recommendation for Graduate Students:

For master's students, 2/3 of the courses meeting program requirements must be taken from the University

Doctoral residency requirement are determined at the program level.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Post-Baccalaureate GPA Calculation
Category:	Academic Progress and Standing
Reference Number:	SA-055
	Still Under Review

Description/Explanation of Item:

Not all the Universities handle the calculation of the post-baccalaureate grade point average in the same fashion. Some continue the undergraduate GPA, while others “seal” the GPA at the time of the student’s graduation, then begin a new GPA if the student returns for post-baccalaureate work.

Students who receive a baccalaureate degree from a sister institution and then begin a second degree program or post-baccalaureate work at a different State System University would automatically have a GPA calculation that is new. For the State System Universities who continue the GPA for their own returning students, there could be a significant variation when making GPA comparisons.

Recommendation:

The Universities should agree to “seal” the GPA at the time of baccalaureate graduation, and if a student returns for post-baccalaureate or for second degree work, then a new GPA should be started.

The policy does not extend to completion of AA or AS degree continuing at same institution.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Simultaneous Degree Completion
Category:	Degree Audit/Graduation Requirements
Reference Number:	SA-056
	Clarification required

Description/Explanation of Item:

Not all the State System Universities permit students to be enrolled in two different degree programs simultaneously. Of the Universities that do allow simultaneous degree completion, there are differences in the requirements for these students.

Recommendation per Council of Presidents:

A common standard of requiring a 150-credit minimum for completion of simultaneous degrees.

Clarification:

Students meeting all of the requirements of two majors with less than 150 credit hours can obtain a double-major. If the selected majors involve multiple degree designations (e.g., BA in English and BS in Psychology), the student will have the option of selecting the degree designation that will appear on the transcript and diploma, assuming that all of the requirements of that particular degree designation are met.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Clearing Rules
Category:	A/R Maintenance Functions
Reference Number:	SF-001 and SF-003
	Still Under Review

Description/Explanation of Item:

A standard set of clearing rules (application of incoming payments to charges) would provide for consistency among the Universities, improve cash flow at each institution, and make long-term maintenance of SAP Campus Management (CM) more efficient.

Clearing rules for Title IV (federal financial aid) payments are federally regulated and are not discussed in this document.

Recommendation:

There will be a standard set of clearing rules. The sequence will be developed by the University controllers.

Universities will have the option to clear payments manually when required. All financial aid will be applied to charges incurred for the period for which the aid was awarded, unless otherwise specified. This recommendation is based on SAP best business practice.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Waivers
Category:	Assessment of Charges
Reference Number:	SF-019
Status:	Still Under Review

Description/Explanation of Item:

This commonality topic centers on Board Policy 1984-03-A, *Tuition Waiver*, and Board Policy 1983-18-A, *Waiver of Fees*. These Board policies need to be reviewed with reference to that State System FINRPT (Financial Report) per GASB 35 requirements and System Research Office (SRO) Data Collection Plan reporting. By aligning these processes, the Universities would be able to:

- comply with System reporting requirements more efficiently and accurately;
- eliminate General Ledger (GL) account posting inconsistencies when applying waivers to students' accounts; and
- specifically identify the Waiver Reason Code and Waiver Type.

Recommendation:

Our recommendation is to review and, if necessary, update Board of Governors' policies to ensure the needs of the System continue to be met. SRO reporting types should be validated against Board policies on a regular basis to ensure clear and unified interpretation by the Universities. In addition, ensure compliance with GASB 35. This recommendation will represent consensus best practice.

It is reasonable that one set of reporting requirements be developed to support informational needs. The development of those requirements is currently under review by Office of the Chancellor staff and will be presented to University leadership for review.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Title:	Collaborative Agreements Between State System Institutions
Category:	Tuition/Fee Calculation
Reference Number:	SF-024
Status:	Still Under Review

Description/Explanation of Item:

In response to the question, “How might fee calculation for System institutions become more common?” the volume of unique assessments received from the Bursars has been reviewed. One specific assessment area that currently is not automated at any State System institution is collaborative programs.

Definitions of collaborative programs vary. Programs grew independently from one another resulting in inconsistent policies and procedures. Agreement must be reached on the definition of collaborative programs in order to facilitate the effective administrative support of such programs particularly as they grow.

Recommendation:

Definitions

Collaboration Agreement: Two or more universities offer courses in a degree program. One university offers the degree and one university is listed on diploma.

Joint Collaboration Agreement: Two or more universities offer courses in a degree program. More than one university is listed on the diploma. Each university is involved in the admissions process and conferring the degree. A minimum of 25% of undergraduate and graduate degree courses must be offered by each collaborating institution.

Home Institution: tied to the student and is their admitting, enrolling and administrative institution. Instruction may occur elsewhere.

Originating Institution: tied to which university teaches the course

Receiving Institution: tied to the University whose students receives the course

Termination Clause: There should be a minimum of one year to break the agreement.

Proposed Model

Assumption: THE PROCESS WILL BE SEAMLESS FOR THE STUDENTS

I Program Admission

- 1 Student applies and is accepted at one institution (becomes the home institution). This institution must offer the degree, minor, certificate, or such designation of the collaborative program. PROPOSED: Agreement needs to outline admissions process such as: is this a joint admissions

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

decision? Are there agreed upon number of admissions slots? These decisions are per agreement with flexibility in how it can operate but the guidelines are determined prior to approval.

- 2 Students will be made aware during the admission process that they are admitted to a collaborative program.
- 3 The home institution is responsible for recording and maintaining the student's records, billing and financial aid.

II Course Offerings

- 1 Each institution participating in collaborative course offerings should have the course offerings (or collaborative programs if applicable) detailed in its own course catalog with sub-title designations on courses taught by other institutions in the collaborative agreement. This should include program restrictions (are there level or class restrictions) and course pre-requisites for enforcement during registration.
- 2 Collaborative courses at a student's home institution which are being taught by collaborating institutions must have attribute (collab- BL, collab- CA, etc.) at catalog level, or if absolutely necessary at the section level.

III Student Process

- A Financial Aid – students' financial aid will come through their home institution.
- B Academic Advising & Student Support– students' advising and support services will be provided by their home institution. Home institutions need to articulate how advising and support services will be provided in the collaboration agreements and new program approvals.
- C Registration - students' registration will be done through their home institution.
- D Billing - students' billing will be done through their home institution.
- E Transcribing - students' transcript will be done through their home institution. Subtitles will not appear on transcript.

IV Administrative Processes

- A Class Lists – Class lists will be available for viewing and management on the faculty web portal. Each university will have its own course "section" that will show as a separate section in the same way that many schools have cross-listed sections now. This means that the faculty member must manage each section separately. But will also have access to all sections of the course within his or her portal (possibly through Blackboard developing capabilities

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

- for integrating the management of these multiple sections so that only have to post messages/handouts are posted only once instead of copying for each section).
- B Add, drop withdrawals – Changes in the students’ schedules will be handled according to their home university’s academic calendar. Any changes made by students will show on the faculty portal in real time.
 - C Grading
 - 1 The professor will grade all students in all sections from their faculty web portal.
 - 2 The grades will automatically populate the appropriate university’s CM client.
 - D Faculty workload should be calculated based on all the sections combined.
 - E Cost accounting – All student credit hours, faculty workload, and course costs will be reported by the originating institution. In the example, all instructional activity associated with this course (credits, workload, cost) will be reported by Clarion; none will be reported by Slippery Rock.
 - F Cost reimbursement – System Bursars have issued comments regarding the amount of effort that is expended on reconciliation and the number of checks that are exchanging hands. The challenge is to review one or two semesters of exchange data between institutions to determine a better way. This faculty portal method should assist the payment process based on the “collaborative” attribute. Proposed exchange rate will be 80% of the in-state per credit tuition regardless of residency. No exchange of revenue fees including technology tuition fee.
 - G Reporting student data-only the home institution counts student enrollments (headcount) and completions (graduation). The originating institution will report credit hours and faculty workload.

Note: With this new model:

A course can be cross-listed and count for 3 credits only (not count as 6 credits i.e., 300/400 level courses).
Students will not be counted twice during freeze date (they will not appear on two different class lists and the non-billable/non-transcripted designation should trigger a no count for students).

Note: This policy does not address course sharing that is not part of a degree/certificate collaborative program or visiting student policies. These issues will be addressed at a later time.

**PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION
CAMPUS MANAGEMENT COMMONALITY ACTIONS: STILL UNDER REVIEW**

Collaborative Program Model Example:

Clarion and Slippery Rock are entered into a collaborative agreement in which NURS 510 is a course both Clarion and Slippery Rock students need, but is taught by a Clarion faculty.

Clarion	Slippery Rock
<p>NURS 510 First Aid (3 credit hours) - 12 enrolled</p> <ul style="list-style-type: none"> - flagged as main Clarion Section - Billable - Transcribed <p>NURS 510 First Aid (3 credit hours) - 5 enrolled</p> <ul style="list-style-type: none"> - flagged as SRU section - accessible to SRU system for the listed faculty on the portal for course management and grading - SRU client accessible to the programming logic to pull into reporting - Not in your CM system, therefore: <ol style="list-style-type: none"> 1. Non-billable 2. not transcribed <p>ENG 512 Technical Writing (3 credit hours) – 8 enrolled (no cross over w/NURS 510)</p> <ul style="list-style-type: none"> - Billable - Transcribed 	<p>NURS 510 First Aid – Subtitle: Collaborative Program with Clarion University (3 credit hours) - 5 enrolled</p> <ul style="list-style-type: none"> - flagged as SRU collaborative section - Billable - Transcribed <p>ENG 515 Technical Writing (3 credit hours) – 10 enrolled (no cross over w/NURS 510)</p> <ul style="list-style-type: none"> - Billable - Transcribed
<p>IR Headcount = 20 Transcribed Credits = 60 (for Clarion students only) Cost Accounting Credits = 75 (for all students) Faculty Load = 2 courses (NURS 510; ENG 512) Registration for 20 students Financial Aid for 20 students Three sections graded (12, 5, and 8)</p>	<p>IR Headcount = 15 Transcribed Credits = 45 Cost Accounting Credits = 30 (only for ENG 512) Faculty Load = 1 course (ENG 512) Registration for 15 students Financial Aid for 15 students</p>
<p>Clarion bills 20 students for Clarion tuition and fees</p>	<p>SRU bills 15 students for SRU tuition and fees SRU pays Clarion in-state per credit tuition for 5 students. No fees are exchanged</p>