Lock Haven University of Pennsylvania

Clearances and TB Test Policy - Field Experiences & Student Teaching

It is the policy of Lock Haven University of Pennsylvania (LHUP) that all teacher candidates must possess a current Pennsylvania Criminal Record Check (Act 34), Child Abuse History Clearance (Act 151), and FBI Clearance, and a valid TB Test to be eligible for early field experiences and student teaching. Lock Haven University will not make placements for students whose background checks reflect a felony offense. In addition, due to restrictions from school districts we may not be able to place you in early field experiences or student teaching if you should have a DUI or shoplifting conviction appearing on your criminal record checks. To that end, the following guidelines are provided for clarification regarding this issue:

1. All persons who intend to participate in field experiences or student teach must secure the aforementioned documents to establish eligibility to participate in field experiences or student teaching.

2. The clearances and TB Test must be current and may not expire during the duration of the placement.

3. An applicant for student teaching must present the aforementioned documents to the Clearance Coordinator prior by:
   - Fall: October 15
   - Spring: March 15

4. Failure to submit the clearances and TB Test to the Clearance Coordinator, by the deadline dates will cause the cancellation of the field placement or both of the student teaching placements. There will be no exceptions. Once the placements are cancelled they will not be reinstated. A student who does not meet the deadline for the aforementioned documents will have to reapply to student teach at the beginning of the next semester.

5. Because there is a delay when applying for clearances, be sure to apply the first week of classes, a semester before you plan to participate or student teach.

6. The task of securing the clearances and the TB Test is the responsibility of the prospective field experience student or student teacher, not the responsibility of the Student Teaching Office.

Last Revised 8/28/15